

**Minutes: Scottish Charity Regulator (OSCR) Board meeting, 25 January 2017, Dundee**



**PAPER NUMBER: 2017-03-15/BOARD/466**

Board Members present: The Very Rev Dr Graham Forbes (Chair), Jess Wade, Pat Armstrong, Sophie Flemig (via Skype), Prof. David Harrison (Vice Chair) & Prof. Stuart Cross

OSCR attendance: David Robb, Chief Executive; Martin Tyson, Head of Casework; Judith Turbyne, Head of Engagement & Targeted Response Unit; Judith Hayhow, Head of Support Services; Moira Cathcart, Senior Legal Advisor; Nicola McBain, Head of Change.

Apologies: Shona Ulrichsen;  
Laura Anderson, Head of Professional Advice & Intelligence

Board Secretary: Morag Stewart

<b>Preliminaries</b>		
<b>Agenda item</b>	<b>Area</b>	<b>Action</b>
1.	<b>Chairman's introduction</b> Graham welcomed the Board members. Apologies received from Shona Ulrichsen	
2.	<b>Declaration of interest</b> None	
3.	<b>Minutes of previous meetings: 9 Nov 2016</b> Approved. Minutes to be uploaded to website.	<b>MS - Done</b>
4.	<b>Matters arising</b> There was some discussion around recent press coverage of the charity sector.  It was noted by the Board that Prof Stuart Cross has recently joined the OSCR Audit Committee.	
5.	<b>Environmental scanning</b> The Board members gave updates on issues of relevance to OSCR's work from their recent experience and personal perspectives.  Themes discussed included Brexit; Government funding; ACEVO report on remuneration; consultations; incorporation; dealing with transgender issues; colleges and recent announcements on possible governance changes for the Scottish Funding Council; and developments in the care sector.	

<b>Papers</b>		
<b>6.</b>	<p><b>Chief Executive's report (462)</b></p> <p><b>Registration:</b> verbal updates were given on significant cases and recent developments.</p> <p>There was some discussion around charities and recent employment tribunals where there were issues around charity trustees dealing with bullying &amp; harassment, and tribunals' perceptions that charity trustees were not engaging appropriately with the process. Recently published statistical information on Employment Tribunals to be shared with the Board. Further thought required from OSCR on engagement activities/events required to raise awareness of these types of issues &amp; perhaps work towards guidance/support.</p> <p><b>Engagement:</b> verbal updates were given on the: review and future work of the Targeted Response Unit; and our responses to recent consultations. A copy of our response to the <i>Draft Gender Representation on Public Boards (Scotland) Bill</i> to be provided to Board members prior to submission.</p> <p>A copy of our forthcoming new brief guide: <i>Being a Charity in Scotland</i> was shared with Board members - copy to be provided to S Flemig (by email).</p>	<p><b>SC</b></p> <p><b>NMcB (mid Feb) - Done</b></p> <p><b>JT (ASAP) - Done</b></p>
<b>7.</b>	<p><b>Performance Management Report (463)</b></p> <p>The Board noted the contents of the paper.</p>	
<b>8.</b>	<p><b>Corporate Plan 2017-20 Overview (464)</b></p> <p>The Board noted the contents and were happy to proceed as set out in the paper.</p>	
<b>9.</b>	<p><b>Change: progress to date (465)</b></p> <p>The Board noted the contents of the paper and the timeline for work. The Board suggested that clear, measurable goals be provided for this piece of work.</p> <p>A Board member will be invited to volunteer their expertise to support this work.</p>	<p><b>NMcB &amp; LM</b></p> <p><b>NMcB -Done</b></p>