

Minutes: Scottish Charity Regulator (OSCR) Board meeting, 9 November 2016, Dundee



PAPER NUMBER: 2017-01-25/BOARD/461

Board Members present: The Very Rev Dr Graham Forbes (Chair), Shona Ulrichsen, Kaliani Lyle, Jess Wade, Pat Armstrong, Sophie Flemig, Sonia Johnston (shadow Board member).

OSCR attendance: David Robb, Chief Executive; Martin Tyson, Head of Casework; Laura Anderson, Head of Professional Advice & Intelligence; Judith Turbyne, Head of Engagement & Targeted Response Unit; Judith Hayhow, Head of Support Services; Moira Cathcart, Senior Legal Advisor.

Participants: Val Surgenor, Chair Fundraising Implementation Group (Fundraising item)

Apologies: Prof. David Harrison (Vice Chair) & Prof. Stuart Cross

Board Secretary: Morag Stewart

Preliminaries		
Agenda item	Area	Action
1.	Chairman's introduction Graham welcomed the Board members. Apologies received from David Harrison & Stuart Cross	
2.	Declaration of interest None	
3.	Minutes of previous meetings: 15 May 2016 Approved. Outstanding action points on risk registers will be considered at the next Audit Committee. Minutes to be uploaded to website	MS
4.	Matters arising None	

Preliminaries (cont)		
Agenda item	Area	Action
5.	<p>Environmental scanning</p> <p>The Board members gave updates on issues of relevance to OSCR's work from their recent experience and personal perspectives. Themes discussed included Brexit, the SG Programme for Government, the spending review and the impact of further cuts, the living wage in the social care sector, Trustees' Week, the new Governance Code, digital services and the digital call to action.</p>	
Papers		
6.	<p>Chief Executive's report (455)</p> <p>The Chief Executive introduced the paper.</p> <p>Registration & Enforcement: verbal updates were given on significant cases.</p> <p>Engagement: verbal updates given on the introduction of a revised incorporation procedure for charities; on the TRU Review & on current consultations.</p> <p>Board to receive a copy of OSCR's response to the Persons of Significant Control & Beneficial Ownership – the Fourth Anti-Money Laundering Directive consultation.</p>	MT
7.	<p>Performance Management Report (456)</p> <p>The Head of Support Services introduced the paper and confirmed that work in respect of revising OSCR's KPIs is still ongoing.</p> <p>The Board noted the contents of the paper.</p>	
8.	<p>Reviewable decisions (457)</p> <p>The Head of Professional Advice & Intelligence introduced the paper.</p> <p>The Board noted the contents of the paper and agreed to the recommendations within.</p>	

Papers (cont)		
Agenda item	Area	Action
9.	<p>Digital Maturity Assessment (458) The Head of Support Services introduced the paper.</p> <p>The Board noted the contents of the paper and the next steps proposed.</p>	
10.	<p>MTCR roundup & thoughts for the future (459) The Head of Engagement introduced the paper.</p> <p>The Board noted the contents of the paper and agreed that the meetings had been very successful in 2016. They formally thanked the Engagement Manager: Skills & Governance (Paula Duncan) who has been instrumental in the management of these events.</p> <p>A plan for the 2017-18 events will be developed & shared with the Board in due course.</p>	JT
11.	<p>Fundraising (460) The Board was given an update from Val Surgenor Chair of the Fundraising Implementation Group on the work of the group over the last four months as they work towards establishing the Independent Fundraising Standards & Adjudication Panel for Scotland (planned launch: 8 Dec 2016). The update provided information in respect of panel status, membership, working relationships and processes.</p> <p>The Board thanked Val for her presentation and noted the thorough work of the Implementation Panel so far and the extent of OSCR's involvement, limited to providing Secretariat support for the Panel, with additional resources requested from SG.</p>	
12.	<p>Farewells Graham concluded the meeting with thanks and good wishes to both Kaliani (Board Member) and Sonia (Shadow Board Member) who were appearing at their last Board meeting. Kaliani had tendered her resignation – after 6 ½ years on the Board – to focus on a new role she is taking up, and Sonia's shadow year has come to an end.</p>	