

Minutes: Scottish Charity Regulator (OSCR) Board meeting, 11 May 2016, Dundee

PAPER NUMBER: 2016-06-15/BOARD/446

Board Members present: The Very Rev Dr Graham Forbes (Chair), Prof. David Harrison (Vice Chair), Shona Ulrichsen, Prof. Stuart Cross, Kaliani Lyle, Jess Wade, Sophie Flemig, Sonia Johnston (shadow Board member).

OSCR attendance: David Robb (Chief Executive), Laura Anderson, Head of Enforcement & CAR Team
 Judith Turbyne, Head of Engagement & TR Unit, Judith Hayhow, Head of Support Services,
 Nicola McBain, Acting Head of Registration, Moira Cathcart, Senior Legal Advisor

Morag Stewart, Board Secretary

Preliminaries		
Agenda item	Area	Action
1.	<p>Chairman’s introduction Apologies: Pat Armstrong, Board Member</p> <p>The meeting started with a welcome from GF and introductions from all attendees.</p> <p>Noted that this is Jess & Sophie’s first Board meeting.</p>	
2.	<p>Declaration of interest None</p>	
3.	<p>Minutes of previous meetings: 10 February 2016 Approved. To be uploaded to website</p>	MS (done)
4.	<p>Matters arising None</p>	

Preliminaries (cont)		
Agenda item	Area	Action
5.	<p>Environmental scanning The Board members gave updates on issues of relevance to OSCR's work from their recent experience and personal perspectives. Themes discussed included sector funding and the Higher Education Governance Act.</p> <p>There was a short discussion about some charities that had recently appeared in the Press.</p>	
Papers		
6.	<p>Chief Executive's report (443) The Chief Executive introduced the paper.</p> <p>Registration cases, appeals & reviews: verbal updates were given on significant cases.</p> <p>Enforcement: verbal updates were given on significant cases.</p> <p>Engagement: the Board noted that the dates for the <i>Meeting the Charity Regulator</i> events are booked for the year, starting next week.</p> <p>Guidance: the Board welcomed the work in terms of producing banking guidance for charities & banks. It was noted that banking is an ongoing issue for many charities and that further discussions with the sector and financial regulators is required.</p> <p>Training: The Head of Engagement confirmed that mandatory SPVEU (Scottish Preventing Violent Extremism Unit) training is to be available to all staff at the end of May.</p>	JT & NMcB

Papers (cont)		
Agenda item	Area	Action
6. (cont)	<p>Targeted Regulation: the Head of Engagement & TRU confirmed the smooth transition of changes to our revised annual returns regime on 1 April.</p> <p>Further transitions included:</p> <ul style="list-style-type: none"> • the introduction of notifiable events • publishing & redaction of accounts (large charities and SCIOs) • pre & post publication checks based on our risk framework. <p>Slight glitches in terms of Crystal Reporting were identified, but overall the transition went smoothly.</p> <p>The Board requested a copy of the new staffing structure to understand the recent structural changes to the organisation.</p> <p>Policy & operating environment: the Chief Executive confirmed that formal work in respect of legislation and policy changes had been temporarily suspended in the run up to the recent Scottish Parliament election, but preparations were continuing.</p> <p>Further work and discussion regarding possible changes to our legislative powers is being considered together with work in respect of identifying a suitable vehicle for taking these changes forward.</p> <p>A short update was provided on the ongoing work & consultation exercise into the regulation of Fundraising in Scotland.</p> <p>Corporate Services/staffing: the Board noted the update in respect of staffing and absence levels.</p>	MS (done)

Papers (cont)		
Agenda item	Area	Action
7.	<p>Performance Management Report (444) The Head of Support Services introduced the paper.</p> <p>The Board noted the update in respect of performance.</p> <p>The Head of Support Services confirmed work is underway in respect of changes to OSCR's KPIs (Key Performance Indicators) to reflect the changes to business from the introduction of Targeted Regulation. Progress will be reported at the November Board meeting.</p>	JH
8.	<p>High level budget overview (445) The Head of Support Services introduced the paper.</p> <p>The Board noted the update; the slight reduction in respect of OSCR's overall budget; and the real terms squeeze on operating capacity.</p>	
Supplementary		
9.	<p>Charity and Public Surveys 2016: Presentation The Board stopped their meeting and joined OSCR staff for a presentation of the emerging findings from the Charity and Public Surveys 2016 from the contractors, Progressive.</p>	
10.	<p>Corporate Planning session This part of the meeting is noted separately.</p>	