

APPENDIX 1



Office of the Scottish Charity Regulator

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	1	April	2017		31	March	2018

Reference and administration details

Charity name
 Other names charity is known by
 Registered charity number
 Charity's principal address

Perth & Kinross Disability Sport
PKDS
SCO 32262
Dewars Centre
Glover Street
Perth
Postcode PH2 0TH

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted in role for whole year	Name of person or body entitled to report trustee if any
1				
2				
3			From 30 November 2017	
4		Treasurer		
5				
6				
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20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

	Up to 30 November 2017
	Up to 22 January 2018
	Up to 8 February 2018

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Annual General and Board Meetings

Objectives and activities

Charitable purposes

to advance the education, health and wellbeing of people with a physical, learning or sensory disability by developing quality sporting opportunities and promoting a range of initiatives that enhance pathways to participation

Summary of the main activities in relation to these objects

- to co-ordinate, develop and promote opportunities locally and nationally to participate in disability sport
- to strengthen and extend the network of partners, clubs, coaches, volunteers and officials across Perth & Kinross
- to raise the profile of sport for people with a disability in the Perth & Kinross area
- to promote the social benefits of sport for athletes, their families and significant others in the Perth & Kinross area

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Achievements and performance

Summary of the main achievements of the charity during the financial period

- Free business support secured from Just Enterprise to help PKDS with organisational development and financial strategy.
- 3 x Perth & Kinross athletes nominated at the 2017 Perth & Kinross Sports Awards for the Disability Sports Person of the Year Award
- Branch Administrator recruited 9-10 hours a week on a self-employed basis to support the Branch Project Manager
- Successfully selected in 2 rounds of the Co-op Community Local causes scheme which is generating income for local projects
- 6/7 athletes regularly attended the Pathways to Success session and 2/3 attended the Boccia session. One of the boccia players won gold at a Scottish competition and was selected to attend a GB event in August 2017.
- A funding application to Better Breaks Scotland was successful and funding of £17,000 received to support the Family Activity Days
- Hosted the Tayside Sportshall Athletics event at the Academy of Sport & Wellbeing, Perth College in January 2018 with over 140 athletes of school age attending, which was a 350% increase on 2017. Ten were then selected to attend the national event in March 2018.
- Hosted the Tayside Track & Field event in Perth for the first time in May 2017 at the George Duncan Athletics Arena with over 140 adults and children with disabilities attending. Numerous athletes qualified to progress to the Scottish Track & Field event. Local organisations (Asda, Co-op and Aviva) provided volunteers for the day
- Hosted the Tayside Schools Swimming Championships at Perth Leisure Pool when over 80 school children with disabilities attended, with several qualifying for the juniors and seniors national events.
- Hosted a local quiz night to raise funds for Special Olympics and organised a bag-pack at our local Morrisons store
- Delivered 2 x Disability Awareness Training sessions at Perth College, covering 4 different sport/activity courses.
- Upskill volunteers at SHIP who offer support to families of children with disabilities
- Work with local Rotary group to sell calendars and raise funds
- Consult with local partners on the new PKDS Development Plan
- Deliver sporting sessions in a rural after-school club in partnership with Active Schools
- Continue to grow our followers on Facebook and establish a new Twitter account

Financial review

Brief statement of the charity's policy on reserves

PKDS has reserves in place to cover costs of consultancy fees up to 31 March 2019 and any project funding received from time to time

Details of any deficit

The deficit accounts for consultancy fees

Donated facilities and services (if any)

Aviva, Co-op and Asda staff all assisted at the Tayside Track & Field event
Perth College (both sports students and supported students) assisted at the Tayside Sportshall Athletics
Perth City Swim Club provided volunteer officials at the Tayside Schools Swimming Championships

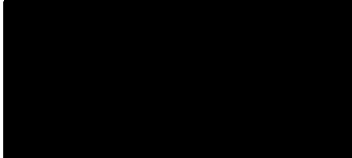

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Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Secretary	
Date	5 April 2018	

PERTH & KINROSS DISABILITY SPORT

Balance Sheet

Income and Expenditure for the year to 31st March 2018

INCOME	2017/2018	2016/2017
In Bank 1st April 2016		£85,437.06
In Bank 1st April 2017	£60,215.27	
Income from Grants	£17,515.00	£9,910.00
Income from Events /Sessions	£1,840.75	£396.00
Bank Interest	£161.52	£305.41
Co-op	£2,186.06	£0.00
Rotary Club of Kinnoull	£144.00	£0.00
Miss Wilson	£0.00	£600.00
Robertson Trust	£0.00	£300.00
Edrington Distillers	£0.00	£150.00
The Asda Foundation	£0.00	£500.00
Perth Road Runners	£100.00	£200.00
Quiz Night Fund Raising	£0.00	£490.00
Virginmoney Giving (London Marathon)	£1,303.31	£202.24
Virginmoney Giving Fire Walk	£925.88	£0.00
Ryder Cup	£210.00	£280.00
Bag Packing	£735.50	£0.00
Miscellaneous	£0.00	£233.20
TOTAL INCOME	£25,122.02	£13,566.85
EXPENDITURE		
Gift Vouchers/Presentations	£129.69	£129.00
Grant Aid	£500.00	£400.00
Charity Training/Dev Plan	£190.00	£0.00
Events/ Sessions	£3,239.46	£36.31
Equipment	£8,344.80	£915.95
Hire of Rooms/Sporhalls	£2,234.28	£330.82
Affiliations P&KSC	£30.00	£20.00
Affiliations SDS 2017/18	£250.00	£200.00
Insurance	£0.00	£0.00
Stationery/	£5.74	£591.87
Stamps/Postage	£34.16	£13.20
Internet -Godaddy Domain	£111.76	£0.00
Disclosure Scotland	£0.00	£59.00
SDS Grant distributions	£0.00	£8,669.70
London Marathon Entry	£0.00	£396.00
London & Surrey Cycling Entry	£0.00	£540.00
Prudential Ridelondon 2018	£540.00	£0.00
Professional Fees/Employee Contract of Services	£20,885.00	£23,572.00
Employee Expenses/Office	£1,367.00	£1,968.57
Miscellaneous	£382.28	£279.90
Tayside Special Olympics	£0.00	£100.00
TOTAL EXPENDITURE	£38,244.17	£38,222.32
Deficit	£13,122.15	-£24,141.19
Reserves brought forward	£60,215.27	£84,357.06
Reserves carried forward	£47,093.12	£60,215.27

I approve these accounts

I have examined the accounts for Perth & Kinross Disability Sport for the year ended 31st March 2018. We have found the accounts for the year ended 31st March 2018 to be fairly stated in accordance with the information provided.

Independent Examiner's Report to the Trustees of PKDS

I report on the financial statements of the charity for the year ended 31 March 2018, which are set out on the following pages.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The charity's trustees consider that the audit requirement of Regulation 10(1)(d) of the 2006 Regulations does not apply. It is my responsibility to examine the accounts as required under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In the course of my examination no matter has come to my attention:-

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:-
to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations have not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



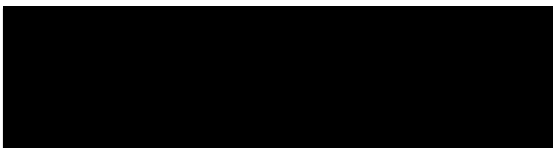
8th April 2018

**PERTH AND KINROSS DISABILITY SPORT
BALANCE SHEET
AS AT 31ST MARCH 2018 - current view @ 31.03.18**

<u>Assets</u>	<u>Notes</u>	2018 £	2017 £
Current Assets			
Cash at bank and in hand	3	47,093	60,215
Reserves			
Unrestricted	4	2,249	1,519
Designated	4	35,884	58,136
Restricted	4	8,961	560
		<u>47,093</u>	<u>60,215</u>

The designated funds are for future use in employing staff, and are not considered to be free reserves.

Signed by the Treasurer of behalf of the Trustees:



Date: 8th April 2018.

Notes to the Accounts

1. All income is recognised on receipt. Grants receivable are not recognised until such times as they are paid by the grantor.
2. All expenditure is recognised on payment due to the nature of I&E accounts.
3. The only assets held are cash.
4. The reserves consist wholly of cash, which is used for the purposes for which it was received.
5. Shared Care Scotland Grant is provided by the Short Breaks Fund, with funding from Scottish Government

**PERTH AND KINROSS DISABILITY SPORT
INCOME AND EXPENDITURE
FOR THE YEAR TO 31ST MARCH 2018**

<u>Income</u>	Notes	Unrestricted £	Designated £	Restricted £	2018 £	2017 £
Grants						
Shared Care Scotland (Short Breaks Fund)				17,015	17,015	
PKSC		500	-	-	500	2,160
SDS		-	-	-	-	7,750
Big Lottery Fund		-	-	-	-	-
		500	-	17,015	17,515	9,910
Donations						
Perth Road Runners		100	-	-	100	200
		-	-	-	-	600
Rotary Club Kinnoull		144	-	-	144	514
Robertson Trust		-	-	-	-	300
Edrington Distillers		-	-	-	-	150
The Asda Foundation		-	-	-	-	500
Co-op		2,186	-	-	2,186	-
		2,930	-	17,015	19,945	2,264
Other Income						
Interest		162	-	-	162	305
Events (T&F)		1,701	-	-	1,701	190
Virgin money giving (London Marathon)		1,303	-	-	1,303	202
Virgin money giving (Fire Walk)		926	-	-	926	-
Family Days		140	-	-	140	206
Ryder Cup T/Shirts		210	-	-	210	280
Quiz Night		-	-	-	-	490
Miscellaneous		-	-	-	-	233
Bag Packing		736	-	-	736	-
		5,177	-	-	5,177	1,907
Total Income	1	8,105	-	17,015	25,122	14,081
Expenditure						
Charitable Expenditure						
Shared Care Scotland (Short Breaks Fund)		-	-	-	-	-
Internet and Website		112	-	-	112	-
Grant Aid		500	-	-	500	400
Events		3,239	-	-	3,239	36
Equipment		-	-	8,345	8,345	916
Hall Hire (FAD & Pathways)		1,964	-	270	2,234	331
Gift Vouchers/Thank you		130	-	-	130	129
Staff Salaries and Expenses/Office		-	22,252	-	22,252	25,441
Stationery		40	-	-	40	592
Affiliations		280	-	-	280	220
Ride London Golden Blend		540	-	-	540	-
SDS Grant Distribution		-	-	-	-	8,670
Miscellaneous		380	-	-	380	1,329
		7,185	22,252	8,615	38,052	38,063
PVGs		-	-	-	-	59
Professional Fees (Seminar)		30	-	-	30	100
Development Plan		60	-	-	60	-
Governance Meeting		100	-	-	100	-
Charity Training/Dev Plan		190	-	-	190	159
Total Expenditure	2	7,375	22,252	8,615	38,242	38,222
Surplus/(Deficit) for the year		730	(22,252)	8,400	(13,122)	(24,141)
Reserves Brought forward		1,519	58,136	560	60,215	60,215
Transfers between funds		-	-	-	-	-
Reserves carried forward		2,249	35,884	8,961	47,093	36,074