



Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	6	April	2016	to	5	April	2017

Office of the Scottish Charity Regulator

Reference and administration details

Charity name	<i>Scottish Cave Rescue Organisation</i>						
Other names charity is known by							
Registered charity number	SC002433						
Charity's principal address	<div style="background-color: black; width: 100px; height: 15px; margin-bottom: 5px;"></div> 12 Ashburnham Loan South Queensferry West Lothian Postcode EH30 9LE						

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Secretary		The SCRO membership at an AGM, or the Trustees at a Board Meeting
2		Treasurer		
3		Chairman	From 05/04/17	
4		Equipment Officer		
5		Training Officer		
6		Technical Officer		
7		Medical Officer		
8		Legal Officer		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

APPENDIX 1

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	6/04/16 -> 05/04/17

Structure, governance and management

Type of governing document

The SCRO as a SCIO (Scottish Charitable Incorporated Organisation) came into existence on 24/07/2013 and is governed by its constitution - 'Constitution of the Scottish Cave Rescue Organisation.' The present version was approved by OSCR and is version 1.0 dated 10/06/2013. The SCRO was originally founded as a charitable trust on 14/03/1989.

Trustee recruitment and appointment

All Trustees on the Board are elected from within the membership at each AGM, but others may be appointed by the Board at any time. There can be from three to ten Trustees. At present there are eight.

Objectives and activities

Charitable purposes

The SCRO's purposes are:-

- 1) To provide a service to search for and to rescue persons and animals from any underground location in Scotland or any other part of the UK, to secure funds therefor and without prejudice to the foregoing generality (i) to explore and implement effective training methods, (ii) to liaise with other emergency services and (iii) to promote general awareness of and improve the standards of care required in the pursuit of speleology and associated activities, and
- 2) As requested by the relevant Constabulary/Police Service, Fire and Rescue Service, Mountain Rescue Team or like body to provide assistance in surface search and rescue operations.

Summary of the main activities in relation to these objects

Provide a Scotland-wide cave rescue service for people and animals.

Assist in missing person searches by searching underground sites such as culverts, tunnels, mines and caves in the search area and any other sites where SCRO's skills and equipment are appropriate.

Organise training exercises for SCRO including joint exercises with local mountain rescue teams in appropriate areas throughout Scotland.

Attend and organise other training courses and seminars for members.

Attend annual and general meetings of the national and local rescue organisations for volunteer civilian rescue teams.

Achievements and performance

Summary of the main achievements of the charity during the financial period

The SCRO is a member team of the British Cave Rescue Council (BCRC) and an affiliated team in Scottish Mountain Rescue (SMR). Members attended Annual and General meetings held by both organisations.

Rescue cover for all of Scotland was maintained throughout the year

TRAINING:- SCRO-run activities included:-

- 1) Training in and near a local limestone mine in techniques for rescuing a caver trapped and injured by a rock fall. These included rock splitting, use of our Cave Link radio text communication system and first aid training for crush injuries and use of tourniquets.

APPENDIX 1

2) Training in the use of our Larkin Frame followed a week later by a joint exercise with Arrochar MRT (Mountain Rescue Team) demonstrating the use of it to rescue a casualty up a cliff face.

3) Training in operating the new Nicola 3 cave radios from BCRC

4) Our main rescue exercise in Assynt to extract a casualty from Scotland's longest cave.

5) Spring exercise searching a local limestone mine for a missing caver involving use of underground communications, rock splitting and casualty care.

SCRO members also attended:-

1) The BCRC pre-AGM day of workshops on rescue equipment, processes and reviews.

2) Collection of and training in the Nicola 3 cave radio.

3) A BCRC workshop on use of the Larkin Frame.

4) A BCRC communications training weekend on underground cave radios and surface comms with the other emergency services.

Trustees also participated in SMR's AGM and GMs, BCRC's AGM and met with the Scottish Fire & Rescue Service.

EQUIPMENT:- The SCRO's main store of rescue equipment has been moved from Winchburgh to Uphall (both West Lothian). We also have a smaller collection in Assynt MRT's rescue post in Assynt. A generous donation in 2014 bought oversuits for all operational members of SCRO in 2014/15 and caving helmets and lights during this financial year. We have also taken part in the UK-wide rollout of the new Nicola 3 cave radios.

CALLOUTS:- There was one alert for a party that had lost two members during a trip into a large disused limestone mine in Fife. The pair reappeared just as we were about to deploy a team to the mine.

Our annual rescue exercise became a better test when one of our members dislocated a shoulder when trying to stop himself slipping into a pool. Our doctor relocated his shoulder within a few minutes and he was quickly escorted out of the cave. Only pills and a sling were required and he visited his local medical centre when back home.

While ready to travel anywhere in Scotland, we expect that in remote areas the local MRT will be first on the scene, and we conduct joint exercises with several to familiarise them with our equipment and methods. For minor incidents the SCRO may be placed on stand-by and only called in on the more complex or lengthy rescues where the local MRT requires assistance.

50th Year :- The SCRO was recognised by the Association of Chief Police Officers Scotland in 1966, so this last year was officially our 50th year of operation.

Financial review

Brief statement of the charity's policy on reserves

It is SCRO policy that, should reserves fall below £1000, an immediate board meeting will be held to consider the organisation's future. The trustees do not currently find it necessary to consider any upper limit.

The trustees consider that the funds presently available will enable us to continue to run the SCRO at current levels of receipts. We have an objective of maintaining a balance adequate to fund at least one year's operation of the group. The three year average for this has ranged from £7,000 to £10,000. The present balance is £15025 and last year was £12533 if the February 2014 donation to buy protective clothing and helmets is excluded.

APPENDIX 1

Details of any deficit

The 12 months of the 2015/16 financial year had a deficit of £2,149 but included £5,508 spent on caving helmets and lamps funded mostly by the February 2014 donation. Without that there would have been a surplus of £3,359.

Donated facilities and services

The space for our Uphall rescue equipment store is donated to us free of charge in a SCRO member's outbuilding. Equipment in Assynt is stored in the Inchnadamph rescue post run by Assynt MRT.

The Grampian Speleological Group (GSG) gives the SCRO free access to its equipment, premises and resources.

Our best estimate for the total time spent by members unpaid on SCRO activities during the year covered by this report is 1720 hours. There were 36 operational and 14 support members on 5th April 2017. Members drove their own vehicles for an estimated 16566 miles to training courses, exercises, meetings et cetera. Travel costs are paid by the SCRO at HMRC recommended rates with some donated back usually as Gift Aid.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chairman	
Date	16/9/2017	

APPENDIX 2



Enter charity name below

Scottish Cave Rescue Organisation

Enter SC No. below

SC002433



Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	6	April	2016		5	April	2017

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	2,756				2,756	4,173
Legacies	-				-	-
Grants	9,865				9,865	11,357
Receipts from fundraising activities	-				-	42
Gross trading receipts	242				242	423
Income from investments other than land and buildings	-				-	-
Rents from land & buildings	-				-	-
Gross receipts from other charitable activities	-				-	-
	-				-	-
A1 Sub total	12,863	-	-	-	12,863	15,994
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	-
Proceeds from sale of investments					-	-
A2 Sub total	-	-	-	-	-	-
Total receipts	12,863	-	-	-	12,863	15,994
A3 Payments						
Expenses for fundraising activities	-				-	-
Gross trading payments	256				256	423
Investment management costs	-				-	-
Payments relating directly to charitable activities	7,925				7,925	11,304
Grants and donations	-				-	-
Governance costs:						
Audit / independent examination	-				-	-
Preparation of annual accounts	-				-	-
Legal costs	-				-	-
Other	-				-	-
	-				-	-
A3 Sub total	8,181	-	-	-	8,181	11,727
A4 Payments relating to asset and investment movements						
Purchases of fixed assets	6,832				6,832	5,951
Purchase of investments	-				-	-
A4 Sub total	6,832	-	-	-	6,832	5,951
Total payments	15,013	-	-	-	15,013	17,678
Net receipts / (payments)	- 2,149	-	-	-	- 2,149	(1,684)
A5 Transfers to / (from) funds	-	-	-	-	-	-
Surplus / (deficit) for year	(2,149)	-	-	-	(2,149)	(1,684)

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

--

	Individual / institution	Number of grants made	£
C2 Grants			
		Total	-

C3a Trustee remuneration If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) **X**

	£
Authority under which paid	
C3b Trustee remuneration - details	

C4a Trustee expenses If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)

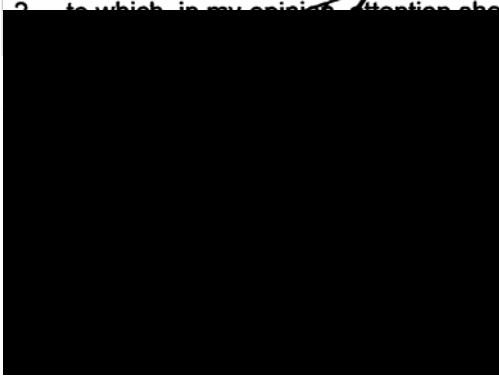
	Name of trustee - miles claimed	£
C4b Trustee expenses - details Expenses paid during the year to trustees were for the use of their own vehicles at the HMRC approved rates for travelling to:- 1) Meetings:- BCRC AGM in Buxton; SMR GMs in Ballachulish, Glenmore Lodge and Birnam, and SCRO board in Edinburgh area. 2) BCRC training days in Clapham and Cinderford 3) SCRO rescue exercises in Assynt, West Lothian and Arrochar 4) SCRO training events in Edinburgh, Uphall & Fife 5) Visits to SCRO equipment store to collect & maintain equipment 6) Supplier visits to buy and collect equipment also to BCRC, Clapham 7) Meeting with Fire & Reascue Service in Hamilton Columns on right have the initials of the trustee, the miles claimed and the amount paid. During the 2016/17 financial year the trustees collectively donated £1123 to SCRO as Gift Aid	DW - 598	268
	IY - 2429	1,166
	AJ - 952	417
	RG - 199	93
	AC - 1092	188
	ML - 1147	322
	AG - 256	115
	JG - 466	210
	AM - 607	263
	TOTAL	

	Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)
C5 Transactions with trustees and connected persons				

C6 Other information Following the practice of previous years, any unclaimed transport costs have been included as expenses with the same amount included as gifts in kind in donations.

OSCr

Office of the Scottish Charity Regulator

Independent examiner's report on the accounts							
Report to the trustees/members of	Scottish Cave Rescue Organisation						
	Registered charity number SC002433						
On the accounts of the charity for the period	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	6	April	2016	5	April	2017	
Set out on pages	5 to 8					(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.						
Independent examiner's statement	<p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page.*]</p> <p>1. which gives me reasonable cause to believe that in any material respect the requirements:</p> <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <p>2. to which, in my opinion, attention should be drawn in order to enable a proper reached.</p>						
Signed:						Date:	5/10/17
Name:							
Relevant professional qualification(s) or body (if any):							
Address:							

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.