

Crosshouse Parish Church  
(Church of Scotland)



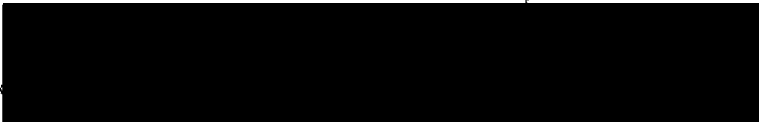
*With Compliments*

CONFIRM 1 TRUSTEE WAS PAID £2,260. THIS  
WAS OUR MINISTER, REV E. MARSHALL, IN RESPECT  
OF TRAVEL/HAKING COSTS.

THANK YOU

Minister:  
Session Clerks:

Cong. Board Clerk  
Treasurer:



Crosshouse Parish Church (Church of Scotland) is a registered charity S.C. 011414

Budget 2017			
Income			
FWO	15000		
Deeds	26500		
Gift Aid	8500		
Others	12500	62500	
Expenses			
Ministry	35670		
Ministers Expenses	2300		
Presbytery Dues	900		
Pulpit Supply	120		
Wages	4600		
Fabric	5000		
Council Tax	2500		
Heating/Lighting	1800		
Insurance	3150		
Printing	2000		
Others (Inc Loan)	4200		
Loan	2285	64525	
Deficit		2000	
Projected bank balance		10200	

The Church of Scotland  
Crosshouse Parish Church

Report of the Trustees and  
Audited Financial Statements .  
Year Ended 31 December 2016

Congregation No: 110605

Charity No: SC011414

### Stewardship

Our comprehensive approach to Stewardship is managed by the Communications Team, which reports to the Kirk Session. A planned Giving Campaign is carried out throughout our membership every four years, and our most recent campaign has shown encouraging results, including a 25% increase in income through bank standing orders. The Team also seeks and acts on ways of promoting the Church to the Community. These include: Visitations and leaflet drops to new housing estates; church website; engaging with the community through social media, e.g. Facebook and Twitter. Easter and Christmas leaflet drops to the whole parish; visits to obtain Data Protection consents from members on the Congregational Roll; banners to intimate festivals and encourage new interest from the parish.

### Ways Forward Group

The Ways Forward Group consists of members of the Congregational Board who co-ordinate and organise events for social occasions for the congregation and also fundraising activities to raise funds for the church. The Group are keen to help continue to integrate and work alongside the community groups that exist.

### Guild

We have 20 regular members who meet every alternate Wednesday at 7.30pm in the church hall. The current projects support by the Guild 2015-2018 are Street Pastors (*Ascension Trust*), Breaking the Cycle of FGM (*Feed the Minds*), All Friends Together (*Prospects*), Caring for Mother Earth in Bolivia (*Christian Aid*), Haiti Project (*Mission International*), Let's Stick Together (*Care for the Family*)

Our syllabus various from bible study, interesting speakers to fun nights, demonstrations and musical evenings.

The Guild aim is to encourage men and women to commit their lives to Jesus Christ and to enable them to express their faith in worship prayer and action. New members are always welcome.

### Young Woman's Group

Currently about six to eight in number, meet on the Wednesdays between Guild meetings to socialise and assist with various activities going on in the congregational life, e.g. providing hospitality, food and drinks etc

<b>Crosshouse Parish Church</b>						
<b>Receipts and Payments Account</b>						
<b>Year ended 31 December 2016</b>						
		Unrestricted	Restricted	Endowment		
		Funds	Funds	Funds	Total	Total
		2016	2016	2016	2016	2015
	Note	£	£	£	£	£
<b>Receipts</b>						
Donations	3	61150			61150	60314
Legacies						
Activities for Generating Funds						
Bank and deposit interest		24			24	130
		61174		0	61174	60444
Sale of investments						6768
Grants						
Receipts from General Trustees						
Other receipts						
<b>Total Receipts</b>		61174		0	61174	67212
<b>Payments</b>	4					
Costs for generating funds		61699			61699	65688
Charitable Activities						
Governance costs						285
<b>Total Payments</b>		61699			61699	65973
Excess of Receipts For the year before transfers		(525)			(525)	(1239)
Transfers						
Excess of receipts over payments for the year		(525)			(525)	(1239)

**Crosshouse Parish Church**  
**Statement of Balances**  
**at 31 December 2016**

	Unrestricted	Restricted	Endowment			
	Funds	Funds	Funds	Total	Total	
	2016	2016	2016	2016	2015	
Note	£	£	£	£	£	
<b>Bank and Deposit Balances</b>						
Bank & deposit balances brought forward	4527	8268		12795	11556	
<b>Movement in year</b>						
Excess of receipts over payments for the year	(525)			(525)	(1239)	
Bank & deposit balances carried forward	4002	8268		12270	12795	
<b>Investments at market value</b>						
	0	0		0	0	
<b>Assets</b>						
Gift Aid Receivable	0	0		0	0	
<b>Liabilities</b>						
Cost of repair not yet billed	0	0		0	0	
Loan		4000		4000	6000	
Original value 10,000						

The accounts were approved by the Kirk Session and Financial Board on 19/02/17

For \_\_\_\_\_ Financial Board  
 \_\_\_\_\_ Session Clerk  
 \_\_\_\_\_ Treasurer

**Worship**

The main service of worship is at 11am every Sunday morning. Special services are held at Christmas, Easter and Holy Week (Thursday and Friday evenings in collaboration with another Church of Scotland and an united Free congregation in Kilmaurs). As we are part of the Fellowship of Kilmarnock Churches, we invite our members to attend the ecumenical monthly services and occasionally host one of these when asked. We organise a service in the church each May for local Bowlers when their season begins. Crosshouse Primary School and Communications Centre come to the church at Harvest, Christmas, Easter and Summer pre-holiday services. An active choir practices every week under the direction of our organist, and contributes in leading worship every Sunday and special choir items from time to time.

**Youth**

Young people are catered for in many ways within Crosshouse Parish Church (Church of Scotland). Each Sunday, from August to June, the Young Church invites children of pre- and primary-school age to meet first in the Hall and gather with the worshipping church for the first part of the morning service, continuing in our Hall with appropriate adult leadership. An annual trip is organised in the summer for the children, their families and other adults in the congregation. We are always seeking to find new ways, using volunteers and resources available, to engage with the children and youth of the community through their families.

DELTA (for S1 and S3 age youth) and DELTA PLUS (for S3 and above) are innovative Bible study groups which also meet take part in worship before continuing in the Session Room or Vestry. All our young people are encouraged to participate in special services at Easter, Harvest and Christmas as well as helping with the welcome teams and collections. The Church has Boys Brigade (Junior Section and Anchor Boys) and Brownies and Rainbows meeting weekly in our Church Halls. Our Safeguarding Panel, consisting of Coordinator, Minister and one other, act on behalf of the Kirk Session to keep us up to date with Safeguarding requirements.

**Devotional Activities**

Prior to Sunday morning services, there is TEN:TEN (a Prayer Meeting to which all are invited regularly).

There are two house group Bible studies – The Fellowship Bible Study (on Tuesday mornings) and The Discovery Bible Study Group (on Monday evenings). The former of these joins with the Fellowship of Kilmarnock Churches for their Lent Bible Study programme. A Christianity Explored Course is run at least once a year

**Wider Church Involvement**

The Presbytery occasionally use our halls for the training of elders, Worship Leaders and Safeguarding. We are a member church of the Fellowship of Kilmarnock Churches which brings the local denominations together through shared worship and ecumenical events.

**Community Engagement**

We work closely with local community through involvement with the Community Council, Crosshouse Action Now, The Film Club and the School Parent Council.

**Crosshouse Parish Church**  
**C 011414**  
**Report of the Independent Examiner**

**Respective responsibilities of trustees and examiner**  
The charity trustees consider that an independent examination is need under section 4(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005. It is my responsibility to examine the accounts under section 44(1)(c) of the act and to state whether particular matters have come to my attention.

**Basis on independent examiner's statement**  
An examination include a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seek explanation from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that could be required in an audit, and consequently I do not express an audit opinion on the accounts.

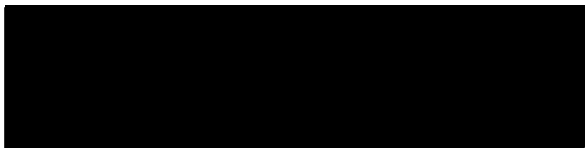
**Independent examiner's statement**

In the course of my examination of the statement of account for the year ended 31 December 2016 no matter has come to my attention

which gives me reasonable cause to believe that in any material respect

- accounting records have not been kept in accordance with Section 44 (1)(a) of the Charities and Trustee Investments (Scotland) Act 2005 and Regulation 4 of the Charities Accounts (Scotland) Regulation 2006
- the accounts do not accord with those records
- the statement of account do not comply with any of the requirements of Regulation 9 of the Charities Accounts (Scotland) Regulations 2006

- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Date

22/2/17.

**Crosshouse Parish Church**  
**Notes to the Accounts**

**1 Trustee Remuneration and Related Party Transactions**

No trustee received any remuneration or reimbursement of expenses during the year.  
No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

**2 Movement in Funds**

	At 1 January				At 31 December
	2016	Receipts	Payments	Transfers	2016
	£	£	£	£	£
<b>Unrestricted funds</b>					
Designated Fabric Fund		0	0	0	0
Designated youth fund	5268				5268
General Fund	7527	61174	61699	0	7002
	<b>12795</b>	<b>61174</b>	<b>61699</b>	<b>0</b>	<b>12270</b>
<b>Total Funds</b>	<b>12795</b>	<b>61174</b>	<b>61699</b>		<b>12270</b>

**Purpose of Designated Funds**

Fabric Fund: The Trustees have set aside funds for the maintenance of the Church property

	Unrestricted Funds	Restricted Funds	Endowment Funds	Total	Total
	2016	2016	2016	2016	2015
	£	£	£	£	£
<b>3 Analysis of Donations</b>					
WFO Scheme (non Gift Aid)	14908			14908	16042
Gift Aid Donations	25827			25827	21828
Tax Recovered on Gift Aid Donations	8411			8411	9210
Ordinary Offerings (Open Plate)	12004			12004	13234
	<b>61150</b>			<b>61150</b>	<b>60314</b>
<b>4 Analysis of Payments</b>					
<b>Costs of Generating funds</b>					
Investment Managers' fees					
Offering Envelopes	274			274	275
	274			274	275
<b>Charitable activities</b>					
Ministries & Mission allocation	34200			34200	36000
Presbytery dues	874			874	831
Minister's expenses	2260			2260	2138
Pulpit Supply	120			120	165
Other staffing costs	4422			4422	4445
Fabric repairs & maintenance	4213			4213	4088
Council Tax	2329			2329	2318
Heat & Light	1746			1746	3977
Insurance	3153			3153	3219
Printing, stationery and postage	1987			1987	1648
Other expensed	6097			6097	7827
	<b>61401</b>			<b>61401</b>	<b>66241</b>

**TRUSTEES ANNUAL REPORT**  
**Year ended 31 December 2016**  
**Structure, Governance and Management**

**Governing Document**

The Church is administered in accordance with the terms of the Deed of Constitution (or Deed of Constitution (Unitary Form))

**Recruitment and Appointment of Trustees**

Members of the Kirk Session and the Congregational Board are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is a member of the Kirk Session, is elected by the congregation inducted by Presbytery. The Congregational Board is appointed from within the congregation and members of the congregation are invited to nominate individuals who are believed to have the skills and commitment to contribute to the management affairs of the Church, to become members of the Board. Board Members are then appointed at the Stated Annual Meeting and serve for a period of three years after which they must seek re-election at the next Stated Annual Meeting.

**Organisational Structure**

The Congregational Board is chaired by the minister and meets eight times in a year. Certain responsibilities are delegated to the Finance Committee and the Property Committee as appropriate. The Kirk Session which meets six times a year is responsible for spiritual affairs within the church.

**Objectives and Activities**

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in policy. It exists to glorify God and to work for the advancement on Christ's Kingdom throughout the world. As a national Church it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

**Reserve Policy**

It is the Trustees' policy to hold reserves of approximately six months expenditure including designated funds. At the year end the Church held cash funds of £12270.

**Statement of Trustees' Responsibilities**

The members of the Kirk Session/Congregational Board must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session/Congregational Board are responsible for keeping proper accounting records which, on request, reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

\_\_\_\_\_ on their behalf  
 \_\_\_\_\_  
 Session Clerk

Date 16i FRS 2017

Charity Name: Crosshouse Parish Church (Church of Scotland)

Charity Registration Number: SC 011414

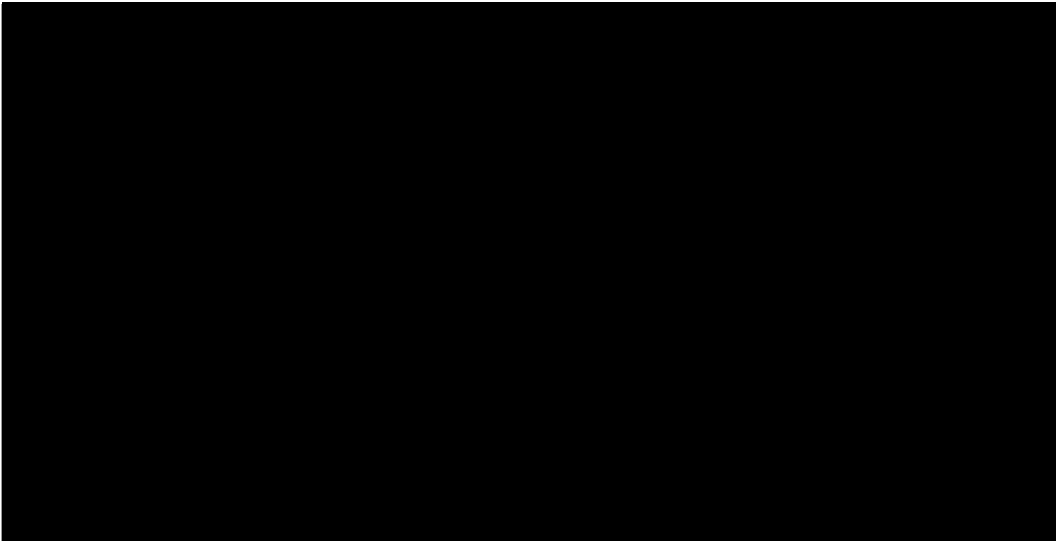
Congregational Reference No: 110605

Contact Address

2 Garrier Place  
Kilmarnock  
KA1 2NG

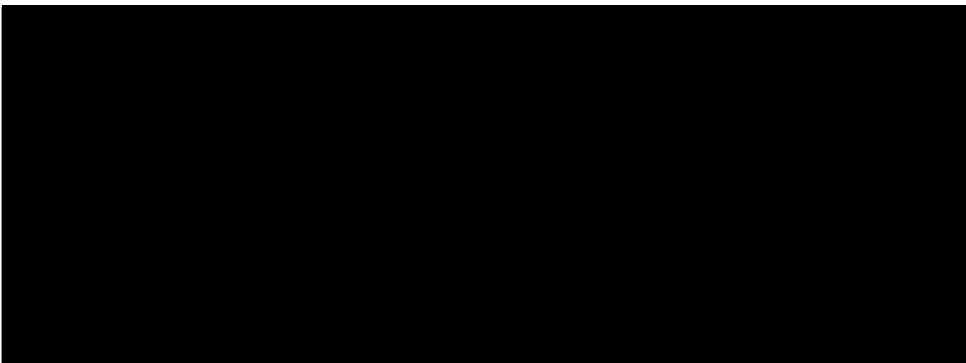
Trustees

**KIRK SESSION**



Jack Young

**CONGREGATION BOARD**



**5 Minister's Stipend**

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all minister's stipends and employer's contributions for national insurance, pension and housing and loan fund. Minister's stipends are paid in accordance with the national stipend scale, which is related to years of service. For the year under review the minimum stipend was £26380 and the maximum stipend (in the fifth and subsequent years) £32419.

	2016	2015
	£	£

**6 Collection for Third Parties**

Scottish Bible Society  
Christian Aid  
Etc

	<u>1665</u>	<u>2045</u>
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