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**[OSCR Online] - Charity Annual Return Accounts Required**

1 message

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**OSCR Online** <osconline@oscr.org.uk>

9 December 2016 at 10:11

To:

An annual return has been submitted for charity SC045785 (Arran Eco Savvy Community SCIO ) without accounts. Accounts must be sent to OSCR by post within 28 days of this submission or by your deadline date if this is sooner (your deadline for providing accounts is 9 months after your accounting period end date). Your return will not be processed and the charity's Scottish Charity Register entry will not be updated until satisfactory accounts are received. To help link your accounts to your annual return, please print this email and include it with your accounts. If you do not have a printer you can *handwrite the following reference number on the front page of your accounts* : SC045785.2016.1 The accounts should be sent to: OSCR 2nd Floor Quadrant House 9 Riverside Drive Dundee DD1 4NY

Regards,  
OSCR Online

- Tel: 01382 220 446
- Email: [osconline@oscr.org.uk](mailto:osconline@oscr.org.uk)
- OSCR, 2nd Floor, Quadrant House, 9 Riverside Drive, Dundee, DD1 4NY

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# Trustees' Annual Report

for the period

From (start date)  to (end date)

## Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

Charity's principal address   
  
 Postcode

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	[REDACTED]	TREASURER		
2		DE-CHAIR		
3		CHAIR	to 11/11/15	
4		SECRETARY	from 9/8/15 from 12/01/16	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A**

**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B**

**Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

CONSTITUTION

How the charity is constituted  
(eg trust, association, company)

SCIO

Trustee selection methods  
(eg appointed by, elected by)

APPOINTED BY THE BOARD

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

WORKS WITH REGULAR BOARD MEETS BUT MAINLY WITH BOARD & 'WORKING GROUP'. ALL INTERESTED VOLUNTEERS WHO HELP SHAPE THE CHARITY  
Hold regular volunteer forum meetings.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

TO WORK TOWARDS ZERO WASTE FOR the island and environmental projects to increase sustainable living & make Arran more sustainable through education by skills sharing - training - awareness

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

A re-use / re-purpose community shop works towards ZERO WASTE & provides the hub for education, training and skills sharing to all members of the island community

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

100% of activities undertaken by ECO SAVVY are volunteer delivered.  
ECO SAVVY does not make grants.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

Held a collaborative skills sharing workshops & a permaculture course was offered to all community. Operated the reuse shop 5-6 days per week, all managed by volunteers held members forum meetings, Delivered a ZERO WASTE ARRAN WEEK with skills, exhibitors, awareness & competition for schools. Public meeting with guest speaker. Visited other project. Held a series of upcycling workshops, ending with a show of work. Held two Public meetings to gain support from the wider community to grow the project & seek funding for members aspirations. VOLUNTEER TRAINING supplied.

**Section E**

**Financial review**

Brief statement of the charity's policy on reserves

funds raised are reviewed at each AGM & <sup>budgets</sup> approved by members. Use of funds decided by members & managed by the board.

Details of any funds materially in deficit

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

To date 100% of the charity's funds have been raised through the sale of unwanted items & upcycled goods through the volunteer re-use community shop & project hub. Expenditure used for delivering skills workshops - training & educational activities

**Section F**

**Other optional information**

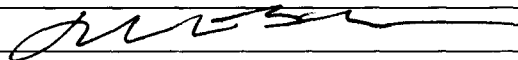
**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)



Position (eg Secretary, Chair, etc)

TREASURER

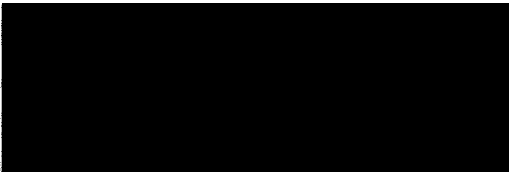

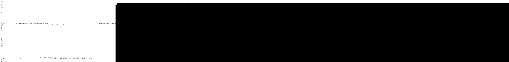
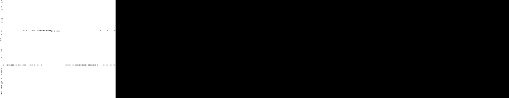
Date

08 12 16

APPENDIX 3

# OSCR

Office of the Scottish Charity Regulator

		Independent examiner's report on the accounts						v2
Report to the trustees/members of	Charity name	ARRAN ECO SAVVY COMMUNITY						
Registered charity number	SC	04785						
On the accounts of the charity for the period	Period start date				Period end date			
	Day	Month	Year	to	Day	Month	Year	
	05	04	2015		04	04	2016	
Set out on pages	'BALANCE SHEET' - 1 page 'TREASURER'S REPORT' - 2 pages						(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.							
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.							
Independent examiner's statement	In the course of my examination, no matter has come to my attention <del>(other than that disclosed on the attached page*)</del>							
	<ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> </li> </ol>							
	have not been met, or							
Signed:							drawn in order to enable a proper	
Name:							ed.	
Relevant professional qualification(s) or body (if any):							Date: <input type="text" value="25/05/2016"/>	
Address:								

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

**APPENDIX 3**

**Disclosure section**

Only complete if the examiner needs to highlight material problems.

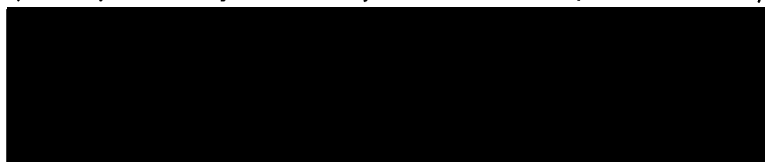
**Give here brief details of  
any items that the  
examiner wishes to  
disclose**

A large, empty rectangular box with a thin black border, intended for the user to provide details of items to be disclosed. The box is currently blank.

**Arran Eco Savvy Community SCIO****No. SC045785****Balance sheet****5th April 2015 - 04th April 2016**

<b>Opening Balance at 5th April 2015</b>	8,340.74	<b>8,340.74</b>
<b>Income</b>		
Sales of donated goods	10,260.30	
Donations from Second Chance sales	2,658.75	
Donations from up-cycled sales	1,155.57	
Electrical Second Chance up to Oct 2015	119.00	
Sales of trade goods	427.38	
Donations	244.00	
Bank interest	3.02	
years total cash sales adjustment	53.55	
<i>Total</i>	<u>14,921.57</u>	<u>14,921.57</u>
Less Second Chance cash paid to members		-2,346.55
<b>Total</b>		<u>20,915.76</u>
<b>Expenditure</b>		
Rent	3,360.00	
Insurance	416.09	
Heat & Light	524.34	
Broadband & Phone	795.51	
Water rates	1,041.82	
IT	29.99	
Advertising	1,961.55	
Stationery & Printing	475.36	
Pat testing & Repair	231.76	
Repairs & Renewals	38.14	
Project Development	1,208.13	
Volunteer fares	717.71	
Shop & Event Volunteer Subsistence	576.19	
Trading purchases	814.92	
Hall hire	723.00	
Up-cycling	11.39	
Sundries	67.06	
Bank charges	4.00	
	<u>12,996.96</u>	<b>-12,996.96</b>
		<u>7,918.80</u>
<b>Year end balance</b>		
Royal Bank of Scotland plc	7,099.66	
Floats	275.00	
cash in hand	544.14	
	<u>7,918.80</u>	

Prepared by B I'Anson from the Daily Cash Book records, invoices & receipts.





**Arran Eco Savvy Community SCIO SC45785**

Annual General Meeting 25th May 2016

7pm at Whiting Bay Village Hall

**Treasurer's Report** - year ending 4<sup>th</sup> April 2016

The accounts have been examined by an independent examiner and we have our signed examiner's report here with additional accounts for anyone who would like to study finances in more details than shown on the Balance sheet.

The balance sheet will be posted on our website and links to it will be available from the charity regulator OSCR

This is Eco Savvy's second year end report though our 1<sup>st</sup> as a charity.

I am pleased to report a healthy bank balance of £7918.18

Income has been generated from the sale of unwanted items in the community shop with the addition of £244 from donations and a raffle.

The second year in the shop generated £5,522.00 less than our first year, however changes were made to the second chance system and it is these sales which have reduced, and donated items are just slightly reduced.

The closing balance is just £421.94 less than the opening balance, this is excellent & due mainly to our hard working shop volunteers but all our volunteers are thanked for helping keep this past year financially sustainable.

In 2015 we made budgets for  
*Community Garden > £3,000*

Not used

*Grant applications > £250*

No grants have been applied for

*Food Waste Composting Schemes > £2,500*

£1208.13 figure includes all project development

*Creative Up-Cycling workshops & the Eco Savvy Big Up-Cycling Event*  
£1,000

£780 mainly advertising and hire of the village hall for workshops and the show

*Investing in Volunteers > £1,000*

£576

These budgets are now closed. Cont.

Expenditure includes £1041.82 water rates of which half is retrospective for the first year Eco Savvy occupied the community shop.

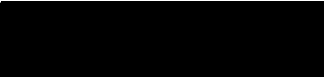
Advertising is essential for us to promote our skill share events and workshops and to launch the first Zero Waste Arran week, however Eco Savvy is now working with N.A.C. waste awareness and this moves some advertising costs from our budget to the councils'.

Trading purchases are for sales of village bags and Ecover refill products only.

Project development includes; Permaculture course, Kibble visit, Fyne futures guest speaker, the launch of Zero Waste Arran & professional videos, purchases of land maps, projector & screen.

The project is hopefully at the point of growing considerably during 2016 with land purchase and green waste composting. For this reason no budgets are being set, the surplus funds from the community shop are proving to be enough to keep zero waste, skill sharing and investing in volunteers fully funded.

We are setting a target for a bank balance of £10,000 and plan to match fund it when possible. To achieve this we are looking to maximise our community shop potential and look to our members and volunteers to think of imaginative fund raising ideas which are personally and financially rewarding & enhance our aims and purpose.



Treasurer 25/05/2016

