

Scottish Charity Number: SCO04490

**BRIDGE of DON BAPTIST CHURCH
BRIDGE of DON, ABERDEEN**

FINANCIAL STATEMENTS

FOR THE YEAR TO 31 MARCH 2016

**BRIDGE of DON BAPTIST CHURCH
BRIDGE of DON, ABERDEEN**

**TRUSTEES REPORT and ACCOUNTS
FOR THE YEAR TO 31 MARCH 2016**

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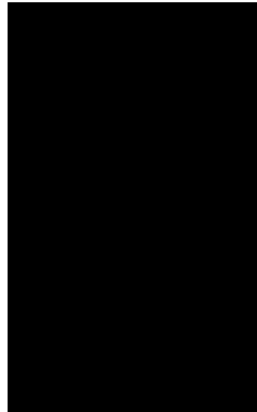
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**BRIDGE of DON BAPTIST CHURCH
BRIDGE of DON, ABERDEEN**

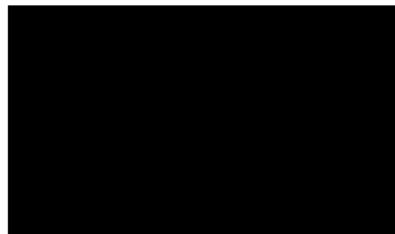
**TRUSTEES REPORT and ACCOUNTS
FOR THE YEAR TO 31 MARCH 2016**

INFORMATION

Trustees:



Independent Examiner:



Bankers:

Clydesdale Bank plc

Aims and Objectives:

The public worship of God and the spreading of the gospel of Jesus Christ

**BRIDGE of DON BAPTIST CHURCH
BRIDGE of DON, ABERDEEN**

**TRUSTEES REPORT and ACCOUNTS
FOR THE YEAR TO 31 MARCH 2016**

Report of the Trustees

The trustees present their report and accounts for the year ended 31 March 2016.

Constitution and Organisational Structure

The Church was originally constituted by a Deed of Trust on 9 March 1980 which was updated in September 1993.

Under the Church's rules the ministers, elders and deacons are the trustees and have responsibility for the financial administration of the Church. From their own number a Secretary and a Finance Committee are appointed to deal with the day to day affairs of the Church. Quarterly business meetings of the whole church membership are held to keep the church informed and to make decisions.

Training is ongoing and informal and caters for the pastoral and practical nature of the trustees' role.

Annual elections are held to appoint elders and deacons from among the membership. They are responsible for the strategic direction and wellbeing of the church and may be involved on an individual basis in operational aspects of the church's life.

Objectives and Activities

The principal objectives and activities of the Church are the public worship of God and the spreading of the gospel of Jesus Christ in accordance with the Church's written Statement of Faith. These are achieved through meetings for worship, the pastoral care of the members and attendees and the support of local and world wide Christian ministries.

The trustees consider that the church also fulfils these aims through the many activities that go on throughout the week. These activities depend to some extent on the work of members and adherents from within the church who volunteer their own time and skills.

There is a regular over 55's meeting which has organised speakers and activities to appeal to many. There is also ongoing work in the local primary and secondary schools where both our fulltime staff are involved in supporting the RME and PSE curriculum. We continue to run the Mother and Toddler group for the young mums as well as groups catering for primary and secondary children with varied sporting events, crafts and musical activities. The church also continues to host events for the community including a bonfire night which is well supported by the local community.

The church building is also used by many community groups.

Affiliation

The church is affiliated to the Baptist Union of Scotland. The Union is made up of completely autonomous churches that are free to manage their own affairs. The main benefit of belonging to the Union is to receive guidance on practical matters such as the assessment of pastors' salaries and to receive spiritual support when necessary.

**BRIDGE of DON BAPTIST CHURCH
BRIDGE of DON, ABERDEEN**

**TRUSTEES REPORT and ACCOUNTS
FOR THE YEAR TO 31 MARCH 2016**

Financial Information

There was a deficit for the year of £7,125 (2015 - deficit £18,617) and reserves of £385,833 (2015 - £392,958). Details are given in the accounts and notes.

Risk

The trustees have given consideration to the various areas of financial risk to which the church is exposed in carrying out its functions and consider that there are adequate systems in place to minimize financial risk and preserve the assets of the church.

Reserves

Having regard to the activities of the church the trustees are of the view that the level of financial reserve carried by the church is adequate to enable it to meet its commitments for the foreseeable future. The General Fund stands at £24,833, broadly equating to two months of normal operational expense. A Special Projects Fund has been in place for a number of years to cover exceptional items not covered by the General Budget.

Taxation

The Church is recognised as a charity by the Inland Revenue. There is therefore no liability to taxation on any of its income.

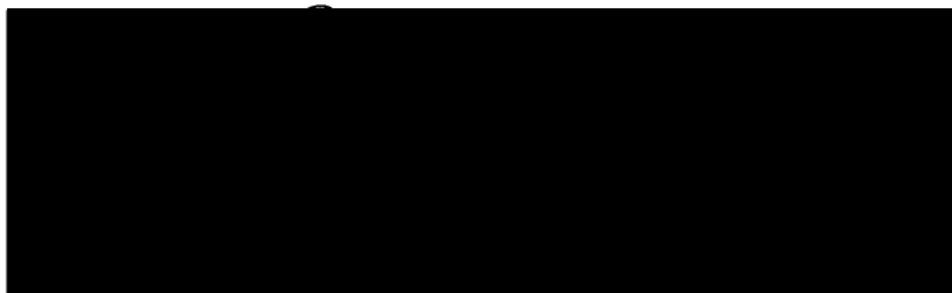
Statement of Trustee's responsibilities

The law applicable to charities in Scotland requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements which give a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the applicable law and regulations.

They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



BRIDGE of DON BAPTIST CHURCH
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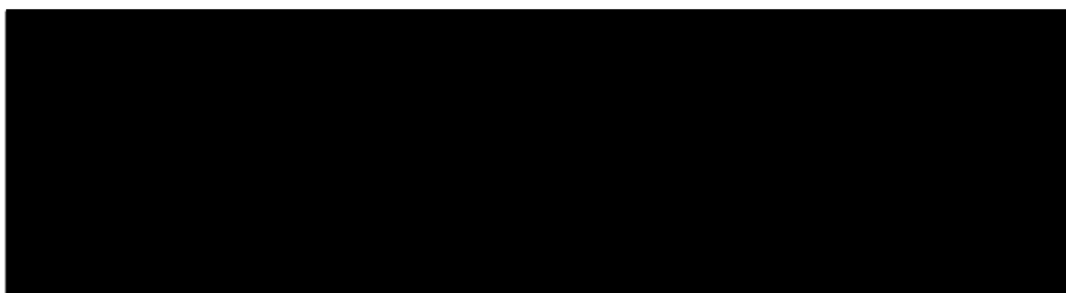
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2016

	Note	General Fund £	Building Fund £	Total Funds 2016 £	Total Funds 2015 £
Incoming resources					
Donations and gifts		116,708	-	116,708	121,141
Covenanted income		29,962	-	29,962	25,891
Property rental		8,257	-	8,257	9,222
Interest received		384	-	384	-
Events Income		1,468	-	1,468	1,825
Total Incoming Resources		156,779	-	156,779	158,079
Resources Expended					
Personnel costs	2	85,366	-	85,366	93,894
Programme support	4	29,919	-	29,919	30,077
Donations made	5	21,415	-	21,415	21,958
Property maintenance	6	23,952	-	23,952	27,402
Miscellaneous expenses	7	3,252	-	3,252	3,365
Total Resources Expended		163,904	-	163,904	176,696
Net Incoming/(Outgoing) Resources before Transfers		(7,125)	-	(7,125)	(18,617)
Transfer from General Funds		-	-	-	-
Net Incoming/(Outgoing) Resources for the Year		(7,125)	-	(7,125)	(18,617)
Balances brought forward at 1 April 2015		31,958	361,000	392,958	411,575
Balances carried forward at 31 March 2016		24,833	361,000	385,833	392,958

BRIDGE of DON, BAPTIST CHURCH
BRIDGE of DON, ABERDEEN

BALANCE SHEET
AS AT 31 MARCH 2016

	Note	2016 £	2015 £
Fixed Assets			
Tangible fixed assets	8	<u>361,000</u>	<u>361,000</u>
Current Assets			
Amounts receivable	9		-
Cash at bank and in hand		<u>25,733</u>	<u>32,858</u>
Total Current Assets		<u>25,733</u>	<u>32,858</u>
Liabilities: amounts falling due within one year			
Accounts payable	10	<u>900</u>	<u>900</u>
Total Liabilities		<u>900</u>	<u>900</u>
Net Current Assets		24,833	31,958
Net Assets		<u>385,833</u>	<u>392,958</u>
Represented by			
Retained funds	11	<u>385,833</u>	<u>392,958</u>



**BRIDGE of DON BAPTIST CHURCH
BRIDGE of DON, ABERDEEN**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2016**

Note

1 Accounting Policies

1.1 Basis of preparation of accounts

These financial statements have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

The church has not complied with the provisions on depreciation as contained in Financial Reporting Standard 15. The reasons for this are set out in Note 1.2.

The accounts have been prepared in accordance with the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 and the Statement of Recommended Practice – Accounting and Reporting by Charities issued in March 2005.

The church has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement on the grounds that it qualifies as a small charity.

1.2 Tangible Fixed Assets and Depreciation

Tangible fixed assets are stated at cost or valuation.

Depreciation is not provided. The properties are stated at cost. They are maintained to a good standard with the costs of doing this expensed as incurred. Equipment is replaced on an annual basis as it wears out and the replacements are expensed to running costs.

1.3 Income

Voluntary income and donations are accounted for as received by the church. The income is shown gross, with any associated expenditure included under the appropriate costs.

1.4 Value added tax

Value added tax is not recoverable by the charity, and as such is included in the relevant Costs in the Statement of Financial Activities.

BRIDGE of DON BAPTIST CHURCH
BRIDGE of DON, ABERDEEN

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2016

Note	General Fund £	Building Fund £	2016 Total £	2015 Total £
2 Personnel costs				
Pastors' salaries and allowances	84,674	-	84,674	92,236
Conference expenses	442	-	442	888
Pulpit supply	250	-	250	770
	85,366	-	85,366	93,894

**3 Trustees' remuneration, benefits
and expenses**

Two of the trustees, [REDACTED] are remunerated in their capacity as pastors of the church and the amounts received by them are as shown below.

No other trustee was paid remuneration or expenses during this or the preceding year.

	J Meenan	A Hayes	2016	2015
Gross salary & allowances	27,966	35,119	63,085	77,252
Pension	10,597	5,847	16,444	9,820
Council tax & utilities	2,592	2,553	5,145	5,164
	41,155	43,519	84,674	92,236

Note	General Fund £	Building Fund £	2016 Total £	2015 Total £
4 Programme support				
Sunday School etc	2,350	-	2,350	2,906
Outreach	909	-	909	3,354
Church groups	1,264	-	1,264	328
Payroll	16,795	-	16,795	16,770
Training	487	-	487	62
Office costs	5,978	-	5,978	4,205
Catering	1,485	-	1,485	1,301
Miscellaneous costs	651	-	651	1,151
	29,919	-	29,919	30,077

BRIDGE of DON BAPTIST CHURCH
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NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2016

Note	General Fund £	Building Fund £	2016 £	2015 £
5 Donations made				
Scottish Baptist Fund	4,200	-	4,200	4,200
Baptist Missionary Society	5,320	-	5,320	4,955
Support for Catherine Grier	4,020	-	4,020	5,000
Support for [REDACTED]	1,500	-	1,500	1,000
Compassion UK Child Sponsorship	300	-	300	300
The De Neuis family	3,425	-	3,425	3,425
Other donations	2,650	-	2,650	3,078
	21,415	-	21,415	21,958
6 Property Maintenance				
Equipment maintenance	1,216	-	1,216	7,109
Property maintenance	7,799	-	7,799	5,016
Heat and light	6,553	-	6,553	7,266
Cleaning and gardening	6,232	-	6,232	6,210
Insurance	2,152	-	2,152	1,801
	23,952	-	23,952	27,402
7 Miscellaneous expenses				
Assembly expenses	1,015	-	1,015	1,414
Copyrights and subscriptions	1,277	-	1,277	1,081
Audit Fee	960	-	960	870
	3,252	-	3,252	3,365

BRIDGE of DON BAPTIST CHURCH
BRIDGE of DON, ABERDEEN

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2016

Note			At 1 April 2015 and 31 March 2016		
8	Tangible assets		£		
	Church buildings		200,000		
	Manses		151,000		
	Furniture and fittings		10,000		
			<u>361,000</u>		
	The Buildings are stated at cost.				
			2016	2015	
			£	£	
9	Amounts receivable				
	Inland Revenue tax refunds on Covenanted and Gift Aid income		-	-	
			<u> </u>		
10	Amounts payable				
	Accruals		900	900	
			<u> </u>		
11	Retained balances	General Fund	Building Fund	Total Funds 2016	Total Funds 2015
		£	£	£	£
	Unrestricted funds				
	Opening balance	31,958	-	31,958	50,375
	Net movement for year	(7,125)	-	(7,125)	(18,617)
	Closing balance	<u>24,833</u>	-	<u>24,833</u>	<u>31,758</u>
	Restricted funds				
	Opening balance	-	361,000	361,000	361,200
	Net movement for year	-	-	-	-
	Closing balance	<u>-</u>	<u>361,000</u>	<u>361,000</u>	<u>361,200</u>
	Total of retained balances	<u>24,833</u>	<u>361,000</u>	<u>385,833</u>	<u>392,958</u>

**BRIDGE of DON BAPTIST CHURCH
BRIDGE of DON, ABERDEEN**

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2016**

12. Contingent liability - Pensions

The Church is an employer participating in a pension scheme known as the Baptist Pension Scheme ("the Scheme). The Scheme is a separate legal entity which is administered by the Pension Trustee (Baptist Pension Trust Limited).

The Ministers are eligible to join the Scheme, which is not contracted out of the State Second Pension.

From January 2012, pension provision is being made through the Defined Contribution (DC) Plan within the Scheme. In general members pay 8% of their Pensionable Income and employers pay 6% of members' Pensionable Income into individual pension accounts which are operated and managed on behalf of the Pension Trustee by Legal and General Life Assurance Society Limited. In addition, the employer pays a further 4% of Pensionable Income to cover Death in Service Benefits, administration costs and an associated insurance policy which provides income protection for Scheme members in the event that they are unable to work due to long-term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Unum Limited.

Benefits in respect of service prior to 1 January 2012 are provided through the Defined Benefit (DB) Plan within the Scheme. The main benefits for pre-2012 service were a defined benefit pension of one eightieth of Final Minimum Pensionable Income for each year of Pensionable Service, together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011.

A formal valuation of the Defined Benefit (DB) Plan was performed at 31 December 2013 by a professionally qualified Actuary using the Projected Unit Method. The market value of the Fund's assets at the valuation date was £162 million.

The valuation of the DB Plan revealed a deficit of assets compared with the value of liabilities of £84 million (equivalent to a past service funding level of 66%). As a result of the valuation, in addition to the contributions to the DC Plan set out above, it has been agreed to increase the standard rate of deficiency contributions from churches and other employers involved in the DB Plan from 11% of Pensionable Income / Minimum Pensionable Income to be based on a 12% rate from 1 January 2016. The contributions will be based on each church's or other employer's position at March 2015. Some churches and other employers that were only involved in the DB Plan for a short period will pay less than 12%. The Recovery Plan envisages deficiency contributions continuing until 30 June 2035.

As there are a large number of contributing employers participating in the Scheme, the Church is unable to identify its share of the underlying assets and liabilities of the scheme. Accordingly, due to the nature of the Scheme, the profit and loss charge for the period represents the employer contributions payable. The total pension cost for the Church is £16,444 (2015 £9,820).

The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2016.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES of
BRIDGE of DON BAPTIST CHURCH
BRIDGE of DON, ABERDEEN**

I report on the accounts of the charity for the year ended 31 March 2016 which are set out on pages 4 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

