

**Receipts and Payments Account
For the Year ended**

Tuesday, 30 June 2026

134th Craiglockhart Guides

SCO34458

	2026	2025
Income		
Membership Subscriptions	2,320.00	1,339.00
Donations received	-	1,223.10
Unit Fundraising	261.40	
3rd Party Fundraising	-	
Bank Interest	-	
Gift Aid	-	
Trips	301.40	352.00
Residential events	3,065.00	4,432.24
Grants received	-	
Miscellaneous Income	506.77	
Total Receipts	6,454.57	7,346.34
Payments		
<u>Fundraising expenses</u>		
Unit fundraising	-	
3rd Party Fundraising/Donation	-	
<u>Payments for charitable activities</u>		
Census money	1,302.00	994.50
Materials/crafts	61.34	43.24
Property costs/rent	400.00	100.00
Trips	461.18	527.00
Residential events	2,161.59	5,515.09
Admin/Postage & Stationery	32.80	20.82
Training	30.00	15.00
Badges & Resources	169.75	590.51
Miscellaneous Expenditure	2.30	
Total Payments	4,620.96	7,806.16
Surplus/(Deficit) for year	1,833.61	(459.82)

Statement of Balances
As at Tuesday, 30 June 2026
134th Craiglockhart Guides

Charity Number: *SC034458*

	2026	2025
Opening Balances		
Cash	0	31.04
Bank	0	830.55
Surplus/(Deficit) for year	1833.61	-459.82
Total	1833.61	401.77

Closing Balances		
Cash	0.00	10.22
Bank	1,833.61	391.55
less outstanding cheques	0	0
Total	1,833.61	401.77

Assets & Liabilities:

In addition to the above cash & bank balances, the unit has equipment to the value of:

£400.00

Liabilities at the year end (if appropriate) amount to:

£0.00

Prepared by (signature): Laura Calder

Unit Leader

Date: 3rd August

Bank Reconciliation		
		£
Opening bank balance ⁽¹⁾		0
plus Income as per cashbook ⁽²⁾		6,454.57
less Expenditure as per cashbook ⁽³⁾		4,620.96
Closing balance @ ⁽⁴⁾	30/06/2026	£1,833.61
Balance according to Bank Statement ⁽⁵⁾		1833.61
plus deposits made in period not showing on bank statement		
less outstanding transactions ⁽⁶⁾		
Total ⁽⁷⁾		£1,833.61

Reconciled?(8)

£0.00

To do the reconciliation, make the following calculations:

1. Write down your opening balance (this is the amount you had in your bank account at the end of last period (this will be filled in for you))
2. Add to this the income total for the period (from your cashbook) (this will be filled in for you)
3. Subtract the expenditure for the period (from your cashbook) (this will be filled in for you)
4. Record this total (CALCULATED FOR YOU)
5. Enter balance per bank statement on the last day of the period
6. Subtract any cheques that have been issued but not cleared through the bank yet. List each separately using the cheque number, enter all amounts as positive, spreadsheet
- 7, this is the total of the balance per bank statement, plus any items still to go into the bank account, less any amounts still to come out (CALCULATED FOR YOU)
8. Check that the amount in number 4 above is the same as that in number 7 above. If it is, your accounts are reconciled against your bank account/cash tin.

Cash Reconciliation		
Opening cash balance ⁽¹⁾		
plus Income as per cashbook ⁽²⁾		
less Expenditure as per cashbook ⁽³⁾		
Closing balance @ ⁽⁴⁾	30/06/2026	
Balance according to Cash Tin		

Reconciled? (6)

£0.00

To do the reconciliation, make the following calculations:

1. Write down your opening balance (this is the amount you had in your cash tin at the end of last period (this will be filled in for you))
2. Add to this the income total for the period (from your cashbook) (this will be filled in for you)
3. Subtract the expenditure for the period (from your cashbook) (this will be filled in for you)
4. Record this total (calculated)
5. Enter balance per cash tin on the last day of the period
6. Check that the amount in number 4 above is the same as that in number 5 above. If it is, your accounts are reconciled against your

**Trustees Annual Report
For the year end 30 June 2026**

Charity (Unit) Name: *134th Craiglockhart Guides*

Charity Number: *SCO34458*

District: *Firrhill*

Division: *Pentland*

Charity Trustees: Unit Guider: *Laura Calder*

Assistant Guider: *Audrey Gow*

Assistant Guider: *Liz Mackie*

Assistant Guider: *N/A*

Charity Address *Craiglockhart Parish Church, 1 Craiglockhart Drive North, Edinburgh, EH14 1H*

The above charity (unit) is an unincorporated association. It has no written constitution, but operates in accordance with the policies and procedures, published by Girlguiding, the operating name of the Guide Association.

Its trustees are the volunteer adult leaders trained and appointed as per the Girlguiding policies and procedures. Update training is available throughout the year.

The charity's aim is to deliver a programme of informal education in accordance with the ethos and principles of Girlguiding UK. During the above period the charity provided this programme to 19 girls.

The charity's main income is subscription income. The charity aims to hold sufficient cash funds to meet all expenditure due and anticipated during a 2 month period.

During the year the trustees did not receive any remuneration.

Signed on behalf of the trustees by

Signature *L Calder*

Date: 3rd August 2026

Name: LAURA CALDER

**Independent examiners Report
For the year end 30 June 2026**

For *134th Craiglockhart Guides*

Charity Number: *SCO34458*

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of Independent Examiners Statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent Examiners Statement

In the course of my examination, no matter has come to my attention

which gives me reasonable cause to believe that in any material respect the

- 1 requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature A Dickson

Date 13th August 2026

Name: Alan Dickson

Address: 36 Craiglockhart Avenue, Edinburgh, EH14 1LX