

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	Dec	2024	To	30	Nov	2025

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Charleston Community Foundation
SC041850
28 Charleston View
Inverness
Postcode IV3 8SX

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Keiro-Kirk	Chairman		
2	Julie Cumming	Secretary		
3	Carol Scott	Treasurer		
4	Alex Graham			
5	Fiona Marshalsey			
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Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Charleston Community Foundation Constitution

Trustee recruitment and appointment

Members must attend and be nominated at the AGM then vetted and appointed

Objectives and activities

Charitable purposes

Charleston Community Foundation is a small locally based charity whose aim is to assist young people between the ages of 0-18 living in the Kinmylies, Muirtown and Scorguie areas of Inverness, when help is not readily available from the public purse and other sources, to enable them to take part in activities and or organisations that will impact positively on their quality of life and opportunity, thereby enhancing and enriching their lives and assisting with their independence and social inclusion.

Summary of the main activities in relation to these objects

Charleston Community Foundation will consider applications for funding where appropriate in the following categories:-

- For those who can prove financial need
- A contribution towards costs of membership fees
- A contribution towards costs of the provision of a uniform e.g. school, Brownies, Boys Brigade etc
- A contribution towards costs of an educational trip
- A contribution towards costs of taking part in activities
- A contribution towards costs if educational or other equipment is required under "special circumstances"
- In "exceptional circumstances" the Foundation may award monies towards domestic arrangements
- A contribution towards costs of travel to a training event or national activity in the "pursuit of excellence"
- A contribution towards the costs of an instructors training fees to create new and dynamic activities (Tutors must contract to providing the activity within the Foundations area over a period of a year-minimum 12 sessions)

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Achievements and performance

Summary of the main achievements of the charity during the financial period	Main achievements during the financial period from 1 December 2024-30 November 2025 was helping young people take part in school trips. Sporting activities and summer camps.
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Financial review

Brief statement of the charity’s policy on reserves	The Charity’s policy is to invest funds which are not immediately required or the Foundation’s activities in such investments as may be considered appropriate (and to dispose of, and vary, such investments)
Details of any deficit	
Donated facilities and services (if any)	Free room lets in Charleston Community Complex for meetings and fundraisers

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Other optional information

Charleston Community Foundation Funding Criteria

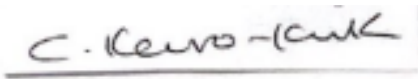
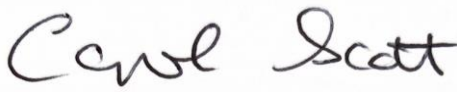
- Maximum grant is normally £100 or purchase of equipment and or materials
- Special circumstances grant = up to £500 maximum
- Exceptional circumstances = the Foundation Committees discretionary award
- Frequency of applications = 1 per family per annum,
- For those who can prove financial need
- A Contribution towards costs of membership fees
- A Contribution towards costs of the provision of a uniform e.g. school, Brownies, Boys Brigade etc
- A Contribution towards costs of an educational trip
- A Contribution towards costs of taking part in activities

- If Educational or other equipment is required under “special circumstances” = up to £500
- In “exceptional circumstances” the Foundation may award monies towards domestic arrangements
- Contribution towards costs of travel to a training event or national activity in the “pursuit of excellence”
- Contribution towards the costs of an instructors training fees to create new and dynamic activities. Tutors must contract to providing the activity within the Foundations area over a period of a year (minimum 12 sessions)

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Caroline Keiro-Kirk	Carol Scott
Position (e.g. Chair)	Chair	Treasurer
Date	10/07/2026	10/07/2026