

APPENDIX 1

OSCR

Scottish Charity Regulator

Office of the Scottish Charity Regulator

| Trustees' Annual Report for the period |     |       |      |                 |     |       |      |
|--|-----|-------|------|-----------------|-----|-------|------|
| Period start date                      |     |       |      | Period end date |     |       |      |
|  | Day | Month | Year |                 | Day | Month | Year |
| From                                   | 06  | 11    | 2023 | To              | 30  | 11    | 2024 |

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

|  |
|--|
| Voe Community Development Association (SCIO) |
|  |
| SC052931                                     |
|  |
|  |
|  |
|  |
|  |

Names of the charity trustees on date of approval of Trustees' Annual Report

|    | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------|-----------------|-----------------------------------|---|
| 1  |              |                 |                                   |   |
| 2  |              |                 |                                   |   |
| 3  |              |                 |                                   |   |
| 4  |              |                 |                                   |   |
| 5  |              |                 |                                   |   |
| 6  |              |                 |                                   |   |
| 7  |              |                 |                                   |   |
| 8  |              |                 |                                   |   |
| 9  |              |                 |                                   |   |
| 10 |              |                 |                                   |   |
| 11 |              |                 |                                   |   |
| 12 |              |                 |                                   |   |
| 13 |              |                 |                                   |   |
| 14 |              |                 |                                   |   |
| 15 |              |                 |                                   |   |
| 16 |              |                 |                                   |   |
| 17 |              |                 |                                   |   |
| 18 |              |                 |                                   |   |
| 19 |              |                 |                                   |   |
| 20 |              |                 |                                   |   |

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

## Structure, governance and management

Type of governing document

SCVO Model SCIO Constitution (two tier)

Trustee recruitment and appointment

The initial trustees who signed the charity trustee declaration forms which accompanied the application for incorporation of the organisation were deemed to be appointed by the members as trustees with effect from the date of incorporation of the organisation, which was 06.11.23. Thereafter trustees are elected/ appointed at each AGM.

## Objectives and activities

Charitable purposes

To advance community development in the Voe post code area and to deliver specific projects forming part of an agreed community plan.

Summary of the main activities in relation to these objects

Consultation with Shetland Islands Council regarding road safety, speed limits, footpaths, etc.  
Taking responsibility for a defibrillator located outside the local shop.  
Organising various fundraising events within the community.  
Preliminary discussions with Shetland Amenity Trust regarding the future of the Sail Loft (listed building now vacant).

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Ongoing consultation with Shetland Islands Council (SIC) regarding road safety, speed limits and footpaths obtained commitment in principle towards consideration of reducing speed limits through Voe, together with other road safety measures.

There is also a need for a new footpath from Lower Voe to the rest of Voe to improve pedestrian access between the historic nucleus of the community and newer developments. The existing footpath is too steep to meet current standards, and is now in very poor condition. We obtained agreement from local landowners to route a new footpath at a more acceptable gradient, and SIC through a government-funded Active Travel programme agreed to carry out the site survey and design.

We organised various fundraising events in our community hall including a Christmas shopping night, Sunday teas and children's dance classes. Some of the income from these events was used to cover the cost of maintaining the defibrillator in satisfactory working condition.

Following preliminary discussions with the owners of the Sail Loft, it was decided at our AGM on 13.11.24 to seek financial assistance towards a feasibility study and business plan to explore the potential redevelopment of the building for some type of community use.

### Financial review

#### Brief statement of the charity's policy on reserves

Our policy is to always have some financial reserves to cover the cost of any unforeseen expenditure which may become necessary.

#### Details of any deficit

#### Donated facilities and services (if any)

APPENDIX 1

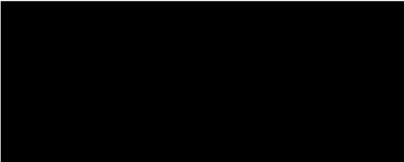

Other optional information

Please see attached independent examiner’s statement and annual accounts.

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

|   |   |  |
|---|---|--|
| Signature(s)<br><i>OSCR will accept<br/>digital or typed<br/>signatures</i> |  |  |
| Full name(s)  |  |  |
| Position (e.g. Chair)   | Co-Secretary  |  |
| Date  | 16 August 2025  |  |

## **Voe Community and Development Association (SCIO)**

### ***Registered Charity Number SC052931***

I report on the accounts of the charity for the year ended 30<sup>th</sup> November 2024 which are set out overleaf.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

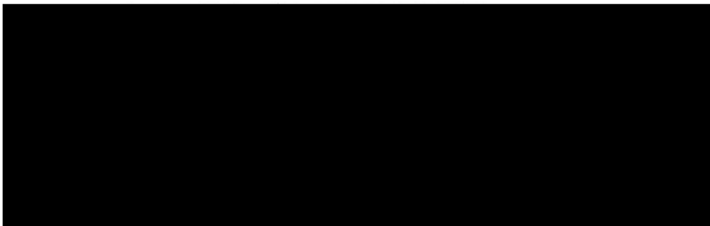
#### **Independent examiner's qualified statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
- have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



15<sup>th</sup> June 2025

|                               |  |          |            |  |
|-------------------------------|--|----------|------------|--|
| Group name:                   | Voe Community and Development Association (SCIO) |          |            |  |
| Charity No:                   | SC052931   |          |            |  |
| Financial Year:               | 1st December 2023 - 30th November 2024           |          |            |  |
|                               |  |          |            |  |
|                               |  |          |            |  |
|                               |  |          | 2024       |  |
|                               |  |          |            |  |
| BALANCE B/F                   |  | £        | -          |  |
|                               |  |          |            |  |
| RECEIPTS                      |  |          |            |  |
|                               |  |          |            |  |
| Fundraising Events            | £  | 2,700.29 |            |  |
| Restricted Donations          | £  | 1,500.00 |            |  |
| TOTAL                         |  |          | £ 4,200.29 |  |
|                               |  |          |            |  |
| PAYMENTS                      |  |          |            |  |
|                               |  |          |            |  |
| Fundraising Event Costs       | £  | 155.35   |            |  |
| Advertising                   | £  | 44.43    |            |  |
| TOTAL                         |  |          | £ 199.78   |  |
|                               |  |          |            |  |
|                               |  |          |            |  |
| INCOME LESS EXPENDITURE       |  |          | £ 4,000.51 |  |
|                               |  |          |            |  |
| <b><u>Represented By:</u></b> |  |          |            |  |
| Bank Account                  |  |          | £ 4,000.51 |  |
| Cash                          |  |          | £ -        |  |
|                               |  |          | £ 4,000.51 |  |
|                               |  |          |            |  |
| <b><u>Funds</u></b>           |  |          |            |  |
| Defibrillator Fund            |  |          | £ 1,974.16 |  |
| Unrestricted Funds            |  |          | £ 2,026.35 |  |
|                               |  |          | £ 4,000.51 |  |
|                               |  |          |            |  |
|                               |  |          |            |  |