

## APPENDIX 1

**Trustees' Annual Report for the period**

Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01 <sup>st</sup>	Januar y	2023	To	31 <sup>st</sup>	Decem ber	2023

Office of the Scottish Charity Regulator

### Reference and administration details

Charity name	Templar Arts & Leisure Centre Trust
Other names charity is known by	TALC
Registered charity number	SC 029453
Charity's principal address	

**Names of the charity trustees on date of approval of Trustees' Annual Report**

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
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## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name

Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Constitution with the Registers of Scotland.

Trustee recruitment and appointment

New trustee appointments are voted in at the AGM.

## Objectives and activities

## Charitable purposes

The aim of the Trust is to facilitate members of the community to form interest groups which will add value to their lives; to provide a building which is available at low cost to these groups and flexible for many uses; to promote and enable access to creative arts & technologies, music & dance, fitness & wellbeing, social connection & community building, to the community – for growth and development.

## Summary of the main activities in relation to these objects

Youth Arts Argyll – Art/Dance/Music Education  
Art classes – adult groups and under 18 groups  
Craft meetings  
Older generation and community support groups  
Music groups  
Feis (Gaelic music & culture)  
Health/Fitness/Wellness groups  
Community meetings  
Book festival  
Coffee mornings

## APPENDIX 1

2

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

We have actively engaged more community members who are supporting TALC, and bringing new and varied activities to the spaces we provide. To make our space more user friendly, and to ensure that TALC continues to be seen as an accessible space at the heart of the community, we have trialled and instituted an online booking system. This has been well received, and has provided much needed transparency for the committee to see when the building is in use, and for members of the community to see when a room is available to hire.

We have started to improve the fabric of the building, to create more beautiful and useful spaces for our building users, and to improve energy efficiency. Community consultation has been an important part of the planned improvements. Ground floor improvements have seen new hirers offering fitness classes, and we have also been able to offer new weekly Mindfulness and Tai Chi sessions with volunteer facilitators, with funding from the Argyll & Bute Council Supporting Communities fund.

The creative arts programme - Youth Arts Argyll - has continued with its excellent work, offering:

Experimentation Days throughout the year for young people who wish to prepare their portfolio to apply for art school; a series of ceramics workshops at TALC for children aged 10+, providing a valuable opportunity for local children to work creatively in 3D - the only creative arts class available to children locally; dance & wellbeing classes for young people aged 11-18, combining intense physical exercise with creativity, expression, timing and musicality - again, this is the only dance or fitness class available locally specifically for young people; Art Days for home educated children; and collaborating with schools, organisations and arts centres, both locally and further afield, to provide arts opportunities for members of our community, and young people across Argyll.

### Financial review

**Brief statement of the charity's policy  
on reserves**

Please see below the reserve's breakdown at 31 December 2023:

Projected overspend 2023	3,000
Projected overspend 2024	6,000
Contingency Fund	10,000
Match funding	5,000
Undesignated funds	<u>2,184</u>
	£26,184

**Details of any deficit**

None.

**Donated facilities and services (if any)**

None.

**APPENDIX 1**

**3**

**Other optional information**

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g. Chair)

Treasurer

Chair

Date

3 June 2024

3rd June 2024.

Receipts and payments accounts						
For the period from				to		
	01st	January	2023		31st	December
						2023

## Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations	1,721				1,721	620
Legacies					-	
Grants		70,776			70,776	55,221
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings	198				198	1
Rents from land & buildings	11,323				11,323	7,441
Gross receipts from other charitable activities	358				358	
					-	
<b>A1 Sub total</b>	<b>13,600</b>	<b>70,776</b>	<b>-</b>	<b>-</b>	<b>84,376</b>	<b>63,283</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>13,600</b>	<b>70,776</b>	<b>-</b>	<b>-</b>	<b>84,376</b>	<b>63,283</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	10,150	32,583			42,733	59,038
Grants and donations					-	
Governance costs:					-	
Audit / independent examination	300				300	250
Preparation of annual accounts	312				312	712
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>10,762</b>	<b>32,583</b>	<b>-</b>	<b>-</b>	<b>43,345</b>	<b>60,000</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>10,762</b>	<b>32,583</b>	<b>-</b>	<b>-</b>	<b>43,345</b>	<b>60,000</b>
<b>Net receipts / (payments)</b>	<b>2,838</b>	<b>38,193</b>	<b>-</b>	<b>-</b>	<b>41,031</b>	<b>3,283</b>
<b>A5 Transfers to / (from) funds</b>	<b>(3,000)</b>	<b>3,000</b>			<b>-</b>	
<b>Surplus / (deficit) for year</b>	<b>(162)</b>	<b>41,193</b>	<b>-</b>	<b>-</b>	<b>41,031</b>	<b>3,283</b>

## Section B Statement of balances

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
<b>B1 Cash funds</b>						
Cash and bank balances at start of year	27,840	5,795			33,635	30,352
Surplus / (deficit) shown on receipts and payments account	(162)	41,193			41,031	3,283
					-	
					-	
Cash and bank balances at end of year	27,678	46,988	-	-	74,666	33,635
(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	

Details		Fund to which liability relates	Amount due to nearest £	Last year to nearest £
<b>B4 Liabilities</b>				
		<b>Total</b>		

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
<b>B5 Contingent liabilities</b>				
		<b>Total</b>	<b>-</b>	

**Signed by one or two trustees  
on behalf of all the trustees**

**Signature**

Print Name

Date of approval

4/6/24
4/6/24

## Section C Notes to the Accounts

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)


### C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

### C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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### C3b Trustee remuneration - details

Authority under which paid	£

### C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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### C4b Trustee expenses - details

	Number of trustees	£

### C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

### C6 Other information

There was one transfer between Restricted and Unrestricted funds in the year. The £3,000 from Unrestricted to Restricted funds for the purpose of improvements to the storage space.



## Templar Arts &amp; Leisure Centre Trust

SC 029453

## Additional analysis (1)

## Analysis of receipts and payments

## 1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Lodge Tarbert	1,000				1,000	
Pearson	110				110	
Miscellaneous	611				611	620
					-	
<b>Total</b>	<b>1,721</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,721</b>	<b>620</b>

## 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Creative Scotland - Sustaining Creative Development		13,628	13,628	40,883
Youth Link Scotland		12,990	12,990	
National Lottery - Interspace & machair		41,658	41,658	
Argyll & Bute Council - Wellbeing Project		2,500	2,500	
British Science Week		-	-	500
Inspiring Scotland - Creative Communities		-	-	13,838
<b>Total</b>	<b>-</b>	<b>70,776</b>	<b>70,776</b>	<b>55,221</b>

## 3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Coffee morning income	358				358	
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	<b>358</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>358</b>	<b>-</b>

## 4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Restricted expenditure (Project costs)		32,583			32,583	50,281
Heat and Light	3,226				3,226	2,985
Rates	430				430	386
Maintenance	1,484				1,484	2,101
Cleaning	1,136				1,136	411
Insurance	2,594				2,594	1,534
Telephone	606				606	614
Postage, stationary and advertising	163				163	126
Kone PLC	511				511	-
Workshop costs (artists fee's)					-	600
					-	
					-	
<b>Total</b>	<b>10,150</b>	<b>32,583</b>	<b>-</b>	<b>-</b>	<b>42,733</b>	<b>59,038</b>

## 5 Breakdown of unrestricted funds

Nature and purpose of funds		

## Templar Arts &amp; Leisure Centre Trust

SC 029453

## Additional analysis (3)

## 6 Breakdown of restricted funds

	Creative Scotland	Youth Link Scotland	National Lottery - Interspace & machair	Argyll & Bute Council	British Science Week	Inspiring Scotland	Total restricted funds	Total restricted funds last period
<b>Receipts</b>								
Donations							-	570
Legacies							-	
Grants	13,628	12,990	41,658	2,500			70,776	55,221
Receipts from fundraising activities							-	
Gross trading receipts							-	
Income from investments other than land and buildings							-	
Rents from land & buildings							-	
Gross receipts from other charitable activities							-	
<b>Sub total</b>	<b>13,628</b>	<b>12,990</b>	<b>41,658</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>70,776</b>	<b>55,791</b>
<b>Receipts from asset &amp; investment sales</b>								
Proceeds from sale of fixed assets							-	
Proceeds from sale of investments							-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>13,628</b>	<b>12,990</b>	<b>41,658</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>70,776</b>	<b>55,791</b>
<b>Payments</b>								
Expenses for fundraising activities							-	
Gross trading payments							-	
Investment management costs							-	
Payments relating directly to charitable activities	13,628	12,990		1,025	500	4,440	32,583	50,281
Grants and donations							-	
Governance costs							-	
Audit / independent examination							-	
Preparation of annual accounts							-	
Legal costs							-	
<b>Sub total</b>	<b>13,628</b>	<b>12,990</b>	<b>-</b>	<b>1,025</b>	<b>500</b>	<b>4,440</b>	<b>32,583</b>	<b>50,281</b>
<b>Payments relating to asset and investment movements</b>								
Purchases of fixed assets							-	
Purchase of investments							-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>13,628</b>	<b>12,990</b>	<b>-</b>	<b>1,025</b>	<b>500</b>	<b>4,440</b>	<b>32,583</b>	<b>50,281</b>
<b>Net receipts / (payments)</b>	<b>-</b>	<b>-</b>	<b>41,658</b>	<b>1,475</b>	<b>(500)</b>	<b>(4,440)</b>	<b>38,193</b>	<b>5,510</b>
<b>Transfers to / (from) funds</b>							<b>3,000</b>	<b>(2,524)</b>
<b>Surplus / (deficit) for year</b>	<b>-</b>	<b>-</b>	<b>41,658</b>	<b>1,475</b>	<b>(500)</b>	<b>(4,440)</b>	<b>41,193</b>	<b>2,986</b>

## Nature and purpose of funds

Grant funding received from the National Lottery is going to be used to support research, development and delivery of creative activity for up to 18 months. The Argyll and Bute Council grant of £2 500 is to be used for a Wellbeing Project in which the trust are offering classes for a multitude of things including Tai Chi, dance and crafts where anyone in the local area can participate free of charge.

# APPENDIX 3



## Independent examiner's report on the accounts

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**Report to the trustees/members of** Charity name  
Templar Arts and Leisure Centre Trust

**Registered charity number** SC 029453

**On the accounts of the charity for the period**

Period start date				Period end date		
Day	Month	Year	to	Day	Month	Year
01 <sup>st</sup>	January	2023		31 <sup>st</sup>	December	2023

**Set out on pages** 1-12

(remember to include the page numbers of additional sheets)

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper reached.

**Signed:**  
**Name:**

**Date:** 4 June 2024

**Relevant professional qualification(s) or body (if any):**

Institute of Chartered Accountants of Scotland

**Address:**

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

## Annual Report for 2023

The last 12 months have been very positive for TALC. Our committee have worked well together to create change with both immediate impact and forward looking plans, volunteering their time and energy to make lasting improvements to the fabric and management of the TALC building, and to develop TALC as a vital community resource.

Following a deficit of £2,227 in the 2022 financial year, the Trustees decided in January 2023 to raise the room rental for businesses to from £10 to £15 per hour commencing 1<sup>st</sup> February. Room fees for community groups were raised to £8.00 per hour across the board as of 1<sup>st</sup> August 2023. The Community Council, Community Trust and Lodge Tarbert fees were retained at £10 per hour. Due to changes in the booking secretaries' circumstances, the treasurer took over the task of issuing invoices and successfully managed to chase all outstanding monies owed during the year.

A Coffee Morning held in June raised £357.82, as well as a further £50 donation each from the Friendship Group and Tarbert Harbour Authority.

We received a grant of £2,500 from Argyll and Bute Council in June 2023. As of 31 December, £1,025 of this was spent to pay for dance class tuition, and room rental for both the dance class and a new beginner's Tai Chi class, as well as an admin fee to Stefan Baumberger from Youth Arts Argyll for administering the project. The Tai Chi class ran between Sept and Dec. All those attending the Tai Chi class insisted on paying a contribution, and as a result, the Trust received £127.00 in donations. All the Tai Chi participants decided they wished to continue the class, and so that group has become another regular hall user.

The Trustees set up a reserves policy in September, designating money for a projected overspend of £3,000 for 2023 and £6,000 for 2024, a contingency fund of £10,000 and £5,000 for match funding, as well as all the money from general donations for improvements of the ground floor. The overspends were projected due to a new electricity contract which started in October 2023 at double the cost of the previous one which had been signed in 2019.

A donation of £1,000 was given to the Trust in November 2023 towards the maintenance and running costs of the hall by Lodge Tarbert, who was celebrating its 100<sup>th</sup> anniversary.

We ended 2023 with a small deficit of minus £162. However, we had an overcharge of £1,500 from our electricity company which we were unable to get refunded before



the end of the financial year; if it had not been for that, we would not have been in the red.

We did not need to use the £3,000 we put aside for an overspend in 2023. The number of bookings has increased as people seemed to have gained their confidence about going out to activities post pandemic. We continue to need to be careful of our money, and to reduce our electricity costs in particular, but things are looking much more positive than they were a year ago.

To make our space more user friendly, and to ensure that TALC continues to be seen as an accessible space at the heart of the community, we have investigated and intend to start to trial an online booking system. Discussions with the manager of another hall using the system indicated advantages to members of the community being able to see when a room is available to hire.

We have started to improve the fabric of the building, to create more beautiful and useful spaces for our building users, and to improve energy efficiency. Community consultation has been an important part of the planned improvements. The challenges of finding builders to do the required work continues, but we have made a start by booking floor refurbishment for the ground floor room and sourcing privacy blinds which will make the space more welcoming for a range of activities. We also plan a project to replace all the lighting in the building with LEDs, cutting our energy use and costs.

With a view to further improving energy efficiency in the building, and to reduce our considerable running costs, we worked with Business Energy Scotland (BES) to conduct a review of the building, and a report was produced to give guidance on the changes that we will need to make. We weren't entirely happy with the BES report which was produced without a site visit due to our location, and which didn't give enough thought to the intermittent usage pattern of the building. Improving the heating, lighting and hot water provision in the building is a priority for the next 12 months, to both save energy usage and costs, and to provide warm and comfortable spaces for building users.

The creative arts programme led by [REDACTED] who are responsible for Youth Arts Argyll has continued with its excellent work, despite sector wide funding challenges. Fortunately, [REDACTED] are skilled at identifying and applying for funding to ensure that their important work can continue. Over the past 12 months, the programme has provided a range of opportunities for young people across Argyll to explore and engage with the arts:

- Experimentation Days are held throughout the year at TALC and at the Rockfield Centre in Oban for those who wish to prepare their portfolio to apply for art school, with opportunities to discuss course choices, sketchbook development, planning for portfolio sheets, exploration of sources of

inspiration (artists and their artworks, books, natural, built and social environment), an introduction to Adobe Illustrator, paper cuts/laser cut, experimenting with printing techniques, ceramics, metal work and jewellery making.

- Working with ceramicist [REDACTED] YAA ran a series of ceramics workshops at TALC for children aged 10+. This provided a valuable opportunity for local children to work creatively in 3D and is the only creative arts class available to children locally.
- This year YAA @ TALC have continued to deliver dance & wellbeing workshops for young people aged 11-18. Classes led by [REDACTED] combine intense physical exercise with creativity, expression, timing and musicality. Again, this is the only dance or fitness class available locally for young people.
- This year YAA @ TALC offered Art Days for home educated children and young people for the first time. During these full day workshops, home educated children explored creative expression, several arts & crafts techniques and environmental awareness.
- In collaboration with Tarbert Academy Art teacher [REDACTED] local historian [REDACTED] and Tarbert and Skipness Community Trust, YAA @ TALC worked with S1 -S3 art students who created embroidered historical photographs of Tarbert, which were displayed in the display case at TALC, and received a great deal of local interest and appreciation.
- YAA supported TALC to deliver a series of wellbeing workshops, funded by Argyll & Bute Council's Supporting Communities fund. This project has made it possible for local people to try wellness activities such as Tai Chi and Mindfulness for the first time.


It's clear to see how important the collaboration between the Templar Arts & Leisure Centre Trust and Youth Arts Argyll is to our role in the community.

Looking forward to the year ahead, our goal is clear – to move forward with the positive momentum built over the last 12 months, to ensure that the crucial building developments continue, and to ensure that TALC provides affordable, welcoming spaces in which every member of our community can meet, learn, and grow.

We are developing a successful strategy based on prioritising community focused arts and wellbeing, supported by revenue driven room hire. Grant funding will continue to be key to our viability, and we will need to carefully evaluate and plan building developments to steadily reduce energy costs and increase our sustainability.

We are gradually extending our network and building a community of people who want to help maintain and support this important community space, and creating a wider and deeper network should be a priority for the next 12 months.

Finally, it is really important to once again acknowledge the time, energy and commitment of our Trustees and Lead Artists. We are a small committee, with limited time and resources, and it would be all too easy for the trustees to walk away from TALC and focus on their own lives. The fact that we come together to manage, maintain and improve this building, volunteering our spare time and energy to keep alive a community space at the heart of our village, is really amazing. Community spaces play a crucial role in providing residents with a sense of belonging and identity. They offer a place for people to connect, socialise and engage in creative and wellness activities, fostering a sense of community spirit and shared purpose – this is the gift that the trustees give to their community along with their time.



Templar Arts & Leisure Centre Trust