

SCOTTISH ASSOCIATION FOR THE TEACHING OF ENGLISH AS A FOREIGN LANGUAGE

SCOTTISH CHARITY NUMBER SC034268

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2025

Name and Address of Charity Trustee

Victoria Ihnatova
2B Adamson Place
Stirling
FK9 5BS

Current Charity Trustees at the date of approval of this report

Role	Name of Charity Trustee
Executive Committee Member	Victoria Ihnatova
Membership Secretary	Dandan Zhang

Other Charity Trustees who served during the financial year

Role during the financial year	Name of Charity Trustee
Chair (until 7 December 2024)	Sin-Wang Chong
Vice-Chair (until 7 December 2024)	Viola Wiegand
Treasurer (until 7 December 2024)	Ilona Hunter
Membership Secretary (until 7 December 2024)	Paula Villegas Verdu
Ordinary Member (until 7 December 2024)	Gemma Archer
Interim Chair and Treasurer (from 7 December 2024)	Dawn Cremonese
Vice Chair (from 7 December 2024 until 17 March 2025)	Maksud Ali

Recruitment and Appointment of Committee Members

From Constitution: "All candidates for election to the Executive Committee must be proposed and seconded in writing so that the nomination is in the hands of the Honorary Secretary before the start of the Annual General Meeting. Elections shall be by secret ballot.

Any member of the Association may stand for election to the Executive Committee.

To ensure as wide a spread of interest as possible on the Executive Committee, normally no more than two persons from any one institution can be nominated for election to the Executive Committee. "Institution" shall be taken to mean School, College or University.

Executive Committee members demitting office may be re-elected to membership of the succeeding Executive Committee provided the period of service does not exceed six consecutive years."

Governing Document

The Association is a charitable unincorporated association, and the purposes and administration arrangements are set out in our constitution.

Charitable Purposes

Our purposes, as recorded in our constitution, are: “..to encourage the teaching of English to speakers of other languages. To do so, the association may arrange such activities and may cooperate with such other associations as the Executive Committee, or the Association in General Meeting, determines.”

Activities and Achievements

During the year, SATEFL continued to support the professional development of EFL and ESOL educators through a programme of workshops, webinars and partnership activities. These activities helped the Association further its charitable purpose by providing educators with opportunities to develop their teaching practice, engage with specialist speakers and share knowledge within the ELT community.

Date	Event	Speaker/Partner
7 Dec 2024	International Webinar: Supporting Refugees - A Primer for Language Teachers	Dr Hayo Reinders
11 Apr 2025	Institutional Educational Grant & Partner Activity	Edinburgh College

Reserves Policy

The trustees aim to maintain sufficient unrestricted reserves to meet foreseeable operating costs and enable the Association to continue its activities in the event of fluctuations in membership income or unexpected expenditure. The level of reserves is reviewed periodically by the Executive Committee. On 30 September 2025, unrestricted monetary reserves were £2,390.64 (2024: £2,345.64). The trustees consider this level appropriate for the current scale of the Association's activities.

Approved and signed on behalf of the charity trustees:

Signature: _____

Name: Victoria Innatova

Date: 5 / 10 / 2026

Role: Executive Committee Member

Annual Accounts

Receipts and Payments Account for the year ended 30 September 2025		
	2025	2024
	£	£
	Unrestricted Funds	Unrestricted Funds
RECEIPTS		
Membership Subscriptions (Individual Members)	180.00	760.00
Institutional Payments & College Grants (Edinburgh College)	150.00	0.00
Other / Event Receipts	0.00	93.00
Repayment of Non-Operational Transactions	191.00	0.00
TOTAL RECEIPTS	521.00	853.00
PAYMENTS		
Charitable Activities (Speakers & Event Fees)	215.00	348.00
Governance & Independent Examination Fees	70.00	0.00
Website & PayPal Costs	0.00	380.29
Non-Operational Transactions	191.00	0.00
TOTAL PAYMENTS	476.00	728.29
NET SURPLUS FOR THE YEAR	45.00	124.71

Statement of Balances as at 30 September 2025		
	2025	2024
	£	£
	Unrestricted Funds	Unrestricted Funds
Opening Balances		
Bank of Scotland Charity Account	2,003.84	1,748.63
PayPal Account	341.80	472.30
Total Opening Balances	2,345.64	2,220.93
Surplus for the Year	45.00	124.71
Closing Balances		
Bank of Scotland Charity Account (00418085)	2,123.84	2,003.84
PayPal Account (satefltreasurer@gmail.com)	266.80	341.80
TOTAL CLOSING BALANCES (RESERVES)	2,390.64	2,345.64

Approved and signed on behalf of the charity trustees:

Signature: _____

Name: Victoria Ihnatova

Date: 5 / 10 / 2026

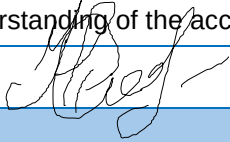
Role: Executive Committee Member

Notes to the Accounts

Notes to the Accounts for the year ended 30 September 2025	
Note 1	Nature and Purpose of Funds
	The charity maintains a single unrestricted fund. All funds held during the year were unrestricted and may be used at the discretion of the charity trustees in furtherance of the charity's purposes. The charity held no restricted or endowment funds during the year.
Note 2	Grants Paid
	No grants were paid by the charity during the year.
Note 3	Trustee Remuneration
	No remuneration was paid to any charity trustee or connected person during the year.
Note 4	Trustee Expenses
	No expenses were paid to charity trustees during the year
Note 5	Transaction with trustees/connected persons
	During the year, several non-operational transactions totalling £191 were made from the charity's account involving Dawn Cremonese, who served as Treasurer during the financial year. The payment references described these transactions as "test". All amounts were subsequently repaid to the charity in full. These transactions did not constitute remuneration or reimbursement of expenses, and no balance was outstanding as at 30 September 2025.
Note 6	Assets and liabilities
	The charity held no investments or other material assets and had no liabilities or contingent liabilities as of 30 September 2025.

Independent Examiner's Report

Independent examiner's report on the accounts as at 30 September 2025							
Report to the trustees/members of	Scottish Association for the Teaching of English as a Foreign Language						
Registered charity number	SC034268						
On the accounts of the charity for the period	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	10	2024		30	09	2025

Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.	
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.	
Independent examiner's statement	In the course of my examination, no matter has come to my attention - which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or - to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.	
Signed		Date: 06.10.2026
Independent Examiner's Details		
Name	Nataliia Parkhomenko	
Relevant professional qualification	HNC in Accounting	
Address	3 ST JOHN STREET, STIRLING, FK8 1EB	