

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	April	2023	To	31	March	2024

Reference and administration details

Charity name	Lynton Day Centre
Other names charity is known by	
Registered charity number	SC034034
Charity's principal address	

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chairman/ Trustee		
2	Treasurer / Trustee		
3	Secretary / Trustee		
4	Trustee		
5	Trustee	Resigned 31 Mar 24	
6	Trustee	Resigned 31 Mar 24	
7	Trustee		
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Lynton Day Centre constitution through a SCIO
Trustee recruitment and appointment	We recruit Trustees as appropriate from our team of Volunteers. They are invited to join the Board of Trustees on the basis of the expertise and support that they can bring to the successful running of Lynton Day Centre

Objectives and activities

Charitable purposes	The organisation's purposes are to promote the welfare and relieve the isolation of older people by: 4.1 promoting and running services for older people 4.2 making representations on behalf of those attending LDC 4.3 providing information to, for and on behalf of older people 4.4 encouraging and providing training for those associated with LDC 4.5 bringing together representatives of statutory bodies, voluntary organisations and individuals with an interest in the welfare of older people 4.6 to do all other such things as are charitable in law for the attainment of these objects, as the Management Committee
Summary of the main activities in relation to these objects	Operation of a Day Centre to provide companionship for the elderly and provide company and stimulation physically and mentally in a friendly environment. To provide outreach services into the Community by providing company and delivery of meals to Clients homes

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Achievements and performance

Summary of the main achievements of the charity during the financial period

We have continued with our outreach service to provide support to people in their own homes.

We have also started a Dementia Friendship group which meets each Wednesday morning

We have continued to deliver a service of support to our Clients from Monday to Friday both for those coming to visit the Day Centre by providing a hot 3 course home cooked lunch in a welcoming and friendly environment.

We are also providing for those who need carer respite and meal provision at their own homes.

We prepare our food from fresh ingredients serving a three course hot lunch from Monday to Friday cooked in our own kitchen.

Our support throughout the year has enabled our Clients to remain independent for longer than would otherwise be the case.

We now operate a 9 seater mini bus with a wheelchair tail lift to assist in pick up and delivery of our clients. This gives us greater flexibility and we can also take Client on local trips.

Financial review

Brief statement of the charity's policy on reserves

The Trustees have chosen to retain a fund of £100K to enable the Charity to operate for a period should the main fund provider which is East Lothian Council be unable to continue to offer support.

We shall retain reserves as are thought fit to allow for financial stress to Lynton Day Centre.

Details of any deficit

Donated facilities and services (if any)

Lynton Day Centre is able to operate in the caring and professional manner in which it does due to excellent staff but also due to a large group of around 30 volunteers. It is thanks to them that we have been able to provide the excellent care that we have maintained throughout this last year.
They provide support serving lunches, general duties and interaction with the clients. They also provide support to staff for external activities and trips throughout the year.

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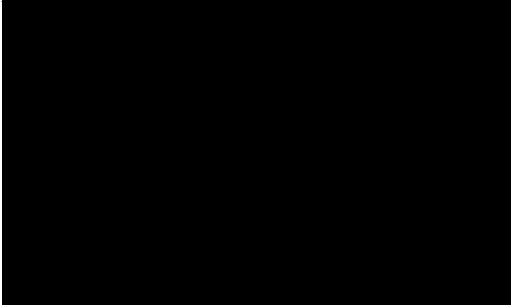
Other optional information

The Management Committee made up of 7 volunteers meet every 6 weeks with each of them doing their best to ensure that the Centre is well managed, meeting our aims as set out in the Constitution. It also allows us to maintain good financial control and communications.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Chairman	
Date	12 June 2024	

34034



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
		01	04		2023		31

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations					12,631	4,618
Legacies					-	
Grants					139,171	135,351
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					3,993	1,064
Rents from land & buildings					-	
Gross receipts from other charitable activities					24,893	17,591
					-	
A1 Sub total	-	-	-	-	180,688	158,624
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	-	-	-	-	180,688	158,624
A3 Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					144,583	178,846
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
A3 Sub total	-	-	-	-	144,583	178,846
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	-	-	-	-	144,583	178,846
Net receipts / (payments)	-	-	-	-		(20,222)
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	-	-	-	-	36,105	(20,222)

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	163,368	3,245			166,613	186,835
	Surplus / (deficit) shown on receipts and payments account	36,105				36,105	(20,222)
						-	
						-	
	Cash and bank balances at end of year	199,473	3,245	-	-	202,718	166,613
	(Agree balances with receipts and payments account(s))						

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

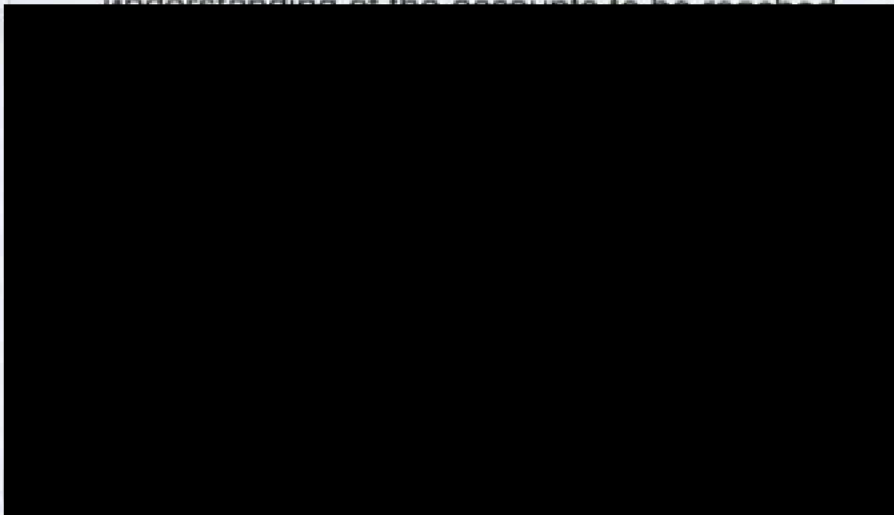
Date of approval

12/6/24

12/6/24

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		Independent examiner's report on the accounts v2							
Report to the trustees/members of	Charity name	LYNTON DAY CENTRE							
Registered charity number		SC034034							
On the accounts of the charity for the period	Period start date					Period end date			
	Day	Month	Year		Day	Month	Year		
	01	04	2023	to	31	03	2024		
Set out on pages	1-3							(remember to include the page numbers of additional sheets)	
Respective responsibilities of trustees and examiner	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.								
Basis of independent examiner's statement	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.								
Independent examiner's statement	In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]								
	1. which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or								
	2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached								
Signed:									12 6 24
Name:									
Relevant professional qualification(s) or body (if any):									
Address:									

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 3

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of
any items that the
examiner wishes to
disclose