



FRIENDS OF HILLSIDE

CHARITY No: SC039923

CONSTITUTION

26TH SEPTEMBER 2006

- i. Operate bank accounts in the name of the Friends of Hillside and or furtherance of the objects.
- j. Do all such other lawful things as are incidental or conducive to the attainment of the object.

4. Membership:

a. Membership Organisations:

- i. The Friends of Hillside shall consist of individuals whose purposes are compatible with the objects of the Friends of Hillside and have paid the annual subscription as determined by the Friends of Hillside at its Annual General Meeting.
- ii. Member organisations shall be non-party political and be constituted in a manner compatible with the objects of the Friends of Hillside.
- iii. Each member organisation shall the right to appoint one voting delegate at General Meetings of the Friends of Hillside

b. Associate Members:

Individuals and professional workers having an interest in any or all of the objects of the Friends of Hillside and being concerned with the well-being of the Friends of Hillside may become Associate Members of the Friends of Hillside.

c. Co-Opted Members:

The Friends of Hillside may invite local authorities, central government and other statutory bodies or agencies to nominate one or more representatives to serve as co-opted members of the Friends of Hillside, but such co-opted members shall have no voting rights.

d. The Management Committee shall be entitled, at its discretion, to refuse to admit any individual or organisation to membership, where it can be demonstrated that the individual or organisation, by their activities, are not in sympathy with the objects of the Friends of Hillside. The Management Committee shall have the right for good and sufficient reason to terminate the membership of any individual or organisation provided that the member concerned shall be right to be heard by the Management Committee before a final decision is made.

5. Office Bearers:

a. At the Annual general Meeting of the Friends of Hillside there shall be elected a Chairperson, Vice-Chairperson, Secretary, Treasurer and such other honorary officers as the Friends of Hillside shall from time to time decide.

b. All office-bearers shall hold office until the conclusion of the next Annual general Meeting after their appointment and shall be eligible for re-appointment, except that the Chairperson may not serve for more than three consecutive years in that office, but will re-eligible for appointment after one year.

- c. The business of the Annual General Meeting shall include: -
- i. Consideration of the report of the Chairperson of the general business of the organisation over the preceding year.
 - ii. Consideration of the report of the treasurer and the independently examined accounts.
 - iii. Consideration of motions of policy (which must be submitted in writing to the Secretary at least fourteen days prior to the Annual General Meeting).
 - iv. The election of Office Bearers and the Management Committee of the Friends of Hillside.
 - v. The appointment of Co-Opted Members of the Friends of Hillside.
 - vi. The appointment of one or more suitably qualified and competent persons to act as independent examiners.
- d. A Special General Meeting of the Friends of Hillside shall be called at 14 Days' Notice upon the written request supported by two thirds of the membership.
- e. No General meeting shall take place if less than eight voting members are present.

8. Finance:

- a. All funds raised on behalf of the Friends of Hillside shall be applied to further projects of the Friends of Hillside and for no other purpose.
- b. The Treasurer shall keep proper accounting records and shall prepare a statement of accounts annually and at such other times as the Management Committee may direct.
- c. The accounts shall be independently examined prior to being submitted for consideration at the Annual General Meeting.
- d. Bank Account(s) shall be opened in the name of Friends of Hillside with such banks and/or building societies as the Management Committee shall from time to time decide.

The Management Committee shall authorise in writing 3 members of the Management Committee to sign cheques on behalf of Friends of Hillside. All cheques must be signed by not less than two authorised signatories.

9. Alterations to the Constitution:

- a. A resolution for the alteration of the Constitution must be received by the Secretary at least twenty-eight days before the General /Special Meeting at which the resolution is to be considered.