

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	01	2023		31	12	2023

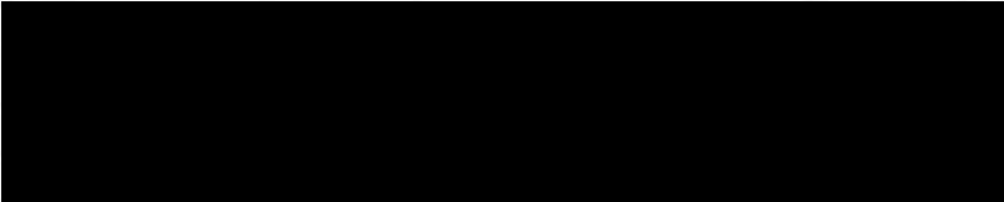
Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

Bayside FC

N/A

SC041746



Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chairman		
2	Vice-Chair		
3	Secretary	June 2023 onwards	
4	Treasurer		
5	Facilities Co-ordinator	March 2023 onwards	
6	Finance Co-ordinator		
7	Head of Males 11's		
8	Head of Males youth	August 2023 onwards	
9	Head of Females		
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			

**Reference and administration details**

**Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)**

Name	Dates acted if not for whole year
	January-June 2023
	January-March 2023
	January-August 2023

**Structure, governance and management**

**Type of governing document** Club Constitution

**Trustee recruitment and appointment** Trustees are appointed through a vote from Club Members (as set out in the constitution) at the annual AGM, or by EGM. They are generally existing members of the club from the local community however where required, the club uses local volunteering groups to recruit trustees to ensure all positions are filled with suitable individuals.

**Objectives and activities**

**Charitable purposes**

- a) To promote community participation in healthy recreation by providing facilities for playing football at all ages within the community ("facilities meaning land, buildings, equipment and organising football activities); and
- b) To support, develop, improve and promote football for members of the club;
- c) To promote the advancement of public participation in football as a sport;
- d) To ensure all income is applied solely to these objectives

**Summary of the main activities in relation to these objects**

The main purpose of the organisation since its outset in 2003 has been the provision of Football activities for the local community. This started with the establishment of one team at one age group but quickly expanded to include multiple teams and age groups from Minikickers (aged 4yrs) through to an over 35's adult team in Boys Football and teams through to an adult Women's team in Girls Football. The activities include delivery of fun fitness and development training aligned to the Scottish Football Association for the development of individuals in sport.

**APPENDIX 1****Achievements and performance**

## **Summary of the main achievements of the charity during the financial period**

The club celebrated it's 20-year anniversary in 2023 and this saw another successful year, with achievements both on and off the pitch. Below is a summary of some of the highlights:

- The club was proud to be awarded SFA Quality Mark Platinum Status, the highest level of accreditation. This is something that it has been working towards for several years and acknowledges the high standards across the club, testament to its volunteers and members. Some of the criteria include coach qualifications, club planning and community support.
- Hosted a special evening for club members and the wider community to celebrate the clubs 20-year anniversary. A fantastic night was had by those who attended, and money also raised for local charities.
- Hosted free of charge 'turn up and play' sessions across various age groups to encourage participation in the sport.
- Over 35's team entered a newly formed 'East Region Over 35s League' providing regular games for the team.
- The Autism team continued throughout the year and provided regular training and games for members.
- Continued partnerships with local business who provided sponsorship supporting the club members with high quality kit.
- Bayside Girls team established new home park at Hawkcraig Park.
- Established a partnership with a local under 20's team extending the player pathway.
- Continued long-term partnership with Dalgety Bay gala hosting a stand at the event.
- Partnered with local organisations to provide additional strength and conditioning sessions to players.
- The 2015's took part in the local 'MacTuff' event – a great day for team building and achieving some fund raising for the club.
- The 2008's team enjoyed a trip to compete in the Blackpool cup and were runners-up in the tournament.
- Several teams attended and hosted football festivals throughout the year.

## **Financial review**

**Brief statement of the charity's policy on reserves**

The charity is vigilant to ensure that sufficient unrestricted funds are held to support the day to day running costs. There are no staff employed nor land/buildings owned therefore there are no long term financial obligations for which significant reserves need to be held. Player subscriptions are reviewed with the committee regularly to ensure that the club has sufficient income to cover outgoings and a sufficient buffer level of funds is held in case of any unexpected expenditure. There are also some additional general funds in reserves to fund future projects.

**Details of any deficit**

N/A

**Donated facilities and services (if any)**

There were no donations of any tangible facilities to the club in the year. All club coaches, secretaries and other officials are volunteers and donate their time to assist with running the charities activities.

## **APPENDIX 1**

### **Other optional information**

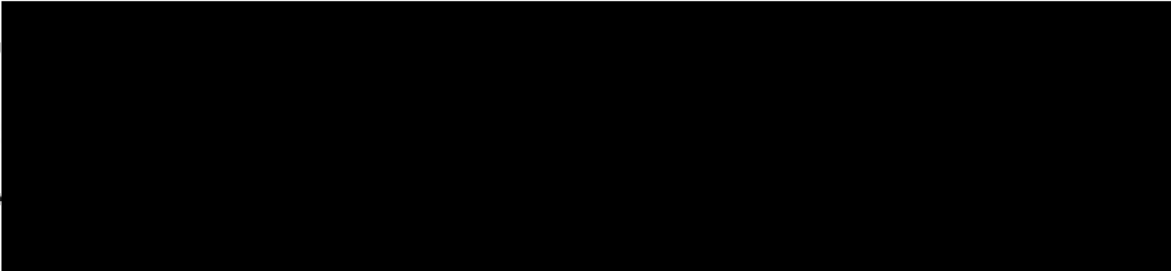
**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)



Position (e.g. Chair)	Chairman	Finance Coordinator
Date	29/08/2024	29/08/2024

## Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2023		31	12	2023

### Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	34,531	11,034			45,565	34,142
Legacies					-	-
Grants	9,515				9,515	10,199
Receipts from fundraising activities	20,489	4,790			25,279	22,533
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	99,796				99,796	101,955
					-	-
<b>A1 Sub total</b>	<b>164,331</b>	<b>15,824</b>	<b>-</b>	<b>-</b>	<b>180,155</b>	<b>168,829</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>164,331</b>	<b>15,824</b>	<b>-</b>	<b>-</b>	<b>180,155</b>	<b>168,829</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	168,962	17,886			186,848	142,791
Grants and donations	1,100				1,100	3,000
Governance costs:					-	-
Audit / independent examination					-	150
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
<b>A3 Sub total</b>	<b>170,062</b>	<b>17,886</b>	<b>-</b>	<b>-</b>	<b>187,948</b>	<b>145,941</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>170,062</b>	<b>17,886</b>	<b>-</b>	<b>-</b>	<b>187,948</b>	<b>145,941</b>
<b>Net receipts / (payments)</b>	<b>(5,731)</b>	<b>(2,062)</b>	<b>-</b>	<b>-</b>	<b>(7,793)</b>	<b>22,888</b>
<b>A5 Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>(5,731)</b>	<b>(2,062)</b>	<b>-</b>	<b>-</b>	<b>(7,793)</b>	<b>22,888</b>

Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	85,828	3,412			89,240	66,352
	Surplus / (deficit) shown on receipts and payments account	(5,731)	(2,062)			(7,793)	22,888
						-	
						-	
	Cash and bank balances at end of year	80,097	1,350	-	-	81,447	89,240
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments				
		Total	-	-

	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets					
		Total	-	-	-

	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities				
		Total	-	-

	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities				
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

			29 August 2024



Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

Funds recognised as unrestricted are for use as the Club see appropriate

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Aberlour	Institution	1	1,000
- Bayside	Individual	1	100
		Total	1,100

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

Additional analysis (1)

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
State Street	27,681				27,681	20,989
BOS Foundation	2,000				2,000	2,500
Ebay	2,093				2,093	-
ARCHITBAYSIDE 2009		3,000			3,000	-
2015s Fundraising	1,407				1,407	-
MMN Mostly Media North		1,111			1,111	-
Innovate Hair Salon		1,000			1,000	-
Peoples Limited		1,000			1,000	-
Myles auto repairs		923			923	-
PROJECT MANAGEMENTCOLTS 2010		750			750	-
JDB Decorating		700			700	-
SHOWCASE RETAIL		600			600	-
	500				500	-
CA XBURO SPONSORSHIP		500			500	-
YOUNG JOINERY LTD		500			500	-
BEAR SCOT LTD		400			400	-
STAFFSCANNER LTD		350			350	-
MORRIS A&L Bayside 2012	350				350	-
M Quance Kit Sponsorship'17	300				300	-
Scotts Access Solutions		200			200	-
08S SPONSORSHIP	200				200	-
Robertson					-	2,058
NCD Group					-	1,000
					-	1,000
Hunter Roy Premier					-	723
AM Reid Plumbing					-	600
S Bradley Solutions					-	600
Regents Estates					-	500
Taylor Wimpey					-	500
Bella & Duke Ltd					-	477
Dalgety CN					-	400
Winton C Reflect Car Wash					-	400
e					-	400
R'n'B Hair & Beauty					-	350
					-	300
RA Auto Services					-	300
Charities Trust					-	250
					-	200
					-	200
Scotia Bearings					-	175
Sapsed					-	140
Go Escape Ltd					-	30
					-	50
Total	34,531	11,034	-	-	45,565	34,142

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
HMRC Gift Aid	9,515		9,515	10,199
			-	-
			-	-
			-	-
			-	-
Total	9,515	-	9,515	10,199

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Player Subscription Fees	99,095				99,095	76,912
Player Joining Fees	701				701	1,759
					-	-
					-	-
					-	-
					-	-
					-	-
					-	-
Total	99,796	-	-	-	99,796	78,671

reference error

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Training Facilities and Pitch Fees	72,383				72,383	57,408
Coach Training Courses	1,725				1,725	1,475
Training Services	1,595				1,595	1,470
Team League & Registration Costs	6,294				6,294	6,700
Referee Fees	9,432				9,432	9,868
Team Kit & Equipment	53,879	13,096			66,975	44,533
Social Event Costs	12,115	4,790			16,905	5,509
Admin Costs & Priting Costs	-				-	33
Insurances	1,751				1,751	1,047
Festival Entry & Costs	5,737				5,737	8,079
Team Activities & Expenses	3,975				3,975	5,152
Refurbishment	-				-	1,517
Bank Charges	76				76	-
Total	168,962	17,886	-	-	186,848	142,791

## **Independent Examiner's Report to the Trustees of Bayside Football Club (SC041746)**

I report on the accounts of the charity for the year ended 31 12 2023.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities

Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

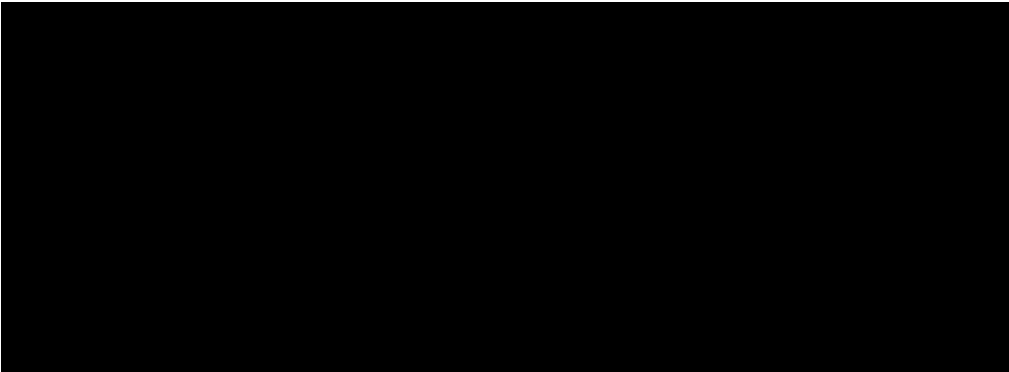
### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 11/9/24