



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	Sep	2024	To	31	Aug	2025

Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

COLLIESTON HARBOUR HERITAGE GROUP
N/A
SC044974
The Haven
26 Low Town
Collieston
Ellon
Postcode AB41 8RQ

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
2	Trustee		
3	Secretary		
4	Trustee		
6	Treasurer		
7	Trustee		

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
	Resigned July 2025
	Resigned April 2025

## Structure, governance and management

Type of governing document	The Charity is a Scottish Charitable Incorporated Organisation (a SCIO). The Collieston Harbour Heritage Group was founded as a charitable organisation in July 2014, having previously operated as the "Collieston Pier Group". All the funds of this Group were transferred to the SCIO and the bank account name was changed to reflect the establishment of the SCIO at the same time. The CHHG's Financial Year is from 1 <sup>st</sup> September to 31 <sup>st</sup> August.
Trustee recruitment and appointment	The original Trustees were appointed on the date of incorporation. All Trustees had previously been members of the Collieston Pier Group. The appointment of any new Trustees and the re-election of existing Trustees is in accordance with the Constitution of The Collieston Harbour Heritage Group. In the current year [REDACTED] resigned as a Trustee while [REDACTED] and [REDACTED] were appointed as Trustees,

## Objectives and activities

Charitable purposes	<p>The organisation's purposes are:</p> <ul style="list-style-type: none"><li>• To advance environmental protection and improvement in the harbour area of Collieston</li><li>• To improve facilities and opportunities for the promotion, development and enjoyment of the natural coastal environment</li><li>• To maintain and improve Collieston harbour area to enable the local and wider community to participate in a variety of leisure and recreational activities</li><li>• To work towards an improved tourist experience, better shorefront access and facilities and to support local enterprise</li></ul>
Summary of the main activities in relation to these objects	<p>As in previous years, CHHG meets once every month to discuss on-going business. As well as the Trustees, other members of the group attend these meetings and make a significant contribution to furthering our affairs and activities. The main activities undertaken in relation to these purposes are:</p> <ul style="list-style-type: none"><li>• Engaging with user groups to agree priorities for improving harbour access, facilities, infrastructure, etc.</li><li>• Organising volunteer work parties to maintain and improve facilities in the harbour areas</li><li>• Organising fundraising events and activities</li><li>• Identifying potential funding organisations, attending funding launches/presentations, etc.</li></ul>

## Achievements and performance

### Summary of the main achievements of the charity during the financial period

Work to improve the slipway had been completed. Heavy duty galvanised bollards and a chain handrail had also been added. Collieston Offshore Rowing Club had been given permission to leave their second boat on the Pier.

To prevent unauthorised access to the Pier, a padlock had been installed, with keys given to berth holders.

The Cruden Bay harbourmaster had borrowed the community's resilience radios for the Port Errol Harbour Day, which they had found very helpful.

The Beach Shelter shop had re-opened. The new owners were keen to support the Pier and had offered to display a poster with a QR code showing CHHG's account details.

Donations from people parking their cars on the Pier continued to make a successful contribution to fundraising.

## Financial review

### Brief statement of the charity's policy on reserves

The Charity aims to maintain sufficient funds in our bank account to meet both planned and unplanned expenditures but also to demonstrate to potential funders that we also have the ability to raise funds through our on-going fundraising activities and by developing positive and long-term relationships with individuals, user groups and other interested parties.

### Details of any deficit

N/A

### Donated facilities and services (if any)

All work parties and fundraising activities are made up of members of the community, CHHG Trustees and members, harbour users, etc. who give their time voluntarily.

Private donations came from the local sea kayaking club and from berth holders.

A donation box on the Pier for people parking their cars also contributed to funds.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<div></div>	
Full name(s)		
Position (e.g. Chair)	Secretary	Treasurer
Date	10 <sup>th</sup> September 2025	10 <sup>th</sup> September 2025

## COLLIESTON HARBOUR HERITAGE GROUP

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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	September	2024		31	August	2025

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	3,348				3,348	
Legacies					-	
Grants	10,000				10,000	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
					-	
<b>A1 Sub total</b>	<b>13,348</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,348</b>	<b>-</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>13,348</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,348</b>	<b>-</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	14,055				14,055	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
					-	
<b>A3 Sub total</b>	<b>14,055</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,055</b>	<b>-</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>14,055</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,055</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>(707)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(707)</b>	<b>-</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>(707)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(707)</b>	<b>-</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	20,613				20,613	
	Surplus / (deficit) shown on receipts and payments account	(707)				(707)	
						-	
						-	
	Cash and bank balances at end of year	19,906	-	-	-	19,906	-
	(Agree balances with receipts and payments account(s))	-	-	-	-	-	-

Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments			
	Total	-	-

Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets				
	Total	-	-	-

Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities			
	Total	-	-

Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities			
	Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature\*

Print Name

Date of  
approval

		#####
		#####

Section C Notes to the Accounts

C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information



## COLLIESTON HARBOUR HERITAGE GROUP

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**Additional analysis (1)**

## Analysis of receipts and payments

## 1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
<b>Total</b>	-	-	-	-	-	-
	reference	-	-	-	reference	-

## 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £			Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
<b>Total</b>	-	-			-	-
	reference	-			reference	-

## 3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	-	-	-	-	-	-
	-	-	-	-	-	-

## 4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	-	-	-	-	-	-
	reference error	-	-	-	reference error	-



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**Additional analysis (2)****5 Breakdown of unrestricted funds**

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	-
					cross ref error	
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	-
					cross ref error	
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
					-	
<b>Sub total</b>	-	-	-	-	-	-
					cross ref error	
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
					-	
<b>Total payments</b>	-	-	-	-	-	-
					cross ref error	
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	-	-	-	-	-	-
					cross ref error	
<b>Nature and purpose of funds</b>						

## COLLIESTON HARBOUR HERITAGE GROUP

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**Additional analysis (3)****6 Breakdown of restricted funds**

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-	-
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities					-	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	-	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-	-
<b>Net receipts / (payments)</b>	-	-	-	-	-	-
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	-	-	-	-	-	-
<b>Nature and purpose of funds</b>						

## APPENDIX 3



### Independent examiner's report on the accounts

v2

Report to the  
trustees/members of

Charity name

**COLLIESTON HARBOUR HERITAGE GROUP**

Registered charity  
number

**SC044974**

On the accounts of the  
charity for the period

Period start date

Day  
1

Month  
September

Year  
2024

to

Period end date

Day  
31

Month  
August

Year  
2025

Set out on pages

(remember to include the page  
numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's  
statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met

Signed\*\*

Name

Relevant professional  
qualification(s) or body  
(if any)

Address

Date: 3/9/2025