

Trustees Annual Report
for
Lothian Hall
for the period to 31st March 2025



Scottish Charity No: SC046472



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Reference & Administrative Information

Charity Name: Lothian Hall

Scottish Charity No: SC046472

The Charites Principal Address: 6 Nisbetmill Farm Cottages
Jedburgh
Scottish Borders
TD8 6TT

Hall Address: Crailing
Jedburgh
TD8 6TW

E Mail: info@lothianhall.co.uk

Website: www.lothianhall.co.uk

Charities Trustees on date off approval including office held:

Chairperson	Chris Howden
Secretary	David Hutchinson
Treasurer	Penny Wright
Trustee	Myra Hope
Trustee	Nicola Cowe
Trustee	Lydsey Howden
Trustee	Rachel Kerr

Names of other trustees during the period:

Sarah McLaren – Feb 24

Independent Examiner: Sue Bennett ACIE
21 Dounehill
JEDBURGH
TD8 6LJ

Bankers: TSB
PO Box 373
LEEDS
LS14 9GQ

Structure, Governance & Management

Governing Document:

The Charity is an unincorporated association and is governed by a constitution dated 13th April 2016.

Trustee Recruitment & Appointment:

At each Annual General Meeting the members may elect any Member to be a member of the Management Committee, all members of this committee are the designate Trustees of the Charity.

Objectives & Activities

The Charities Charitable Purpose:

As set out in the 'Constitution' and 'The Charities and Trustee Investments (Scotland) Act 2005' the purpose(s) of Lothian Hall are the following: -

- the advancement of education
- the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended

Any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.

Summary of the main activities in relation to these objectives:

The association is a non-profit-distributing voluntary association, which aims to provide and maintain a Village Hall for the use of the inhabitants of the hamlets of Crailing and Nisbet and environs without distinction of political, religious or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Achievement & Performance for 2024-25

Lothian Hall endeavours to engage with the local community by holding events that appeal to all. Since the changeover in committee in January 2023, a positive and pro-active approach has been adopted. The hall has been rented for several events, from community council meetings to weddings, birthday parties and funeral teas.

Events Programme 2024 -2025

Events June - Bingo Night the Bingo Night was held in June. We did not have as many attendees as anticipated, and this will be reviewed for the 2025-26 programme.



Cooking demonstration and Cheese Day A huge success was the Charity Cheese Day with cooking demonstrations and sales, which made a profit of over £400.

Afternoon Cream Tea the Afternoon Cream Tea was again a popular event with the community and was well attended.

December - Christmas Bazaar and Tree Light Up in December we held a Christmas Bazaar and Tree Light Up. The tree was donated by Lothian Estates, and Father Christmas paid us a visit for this event.

Wreath Making Workshop The wreath making workshop had 20 attendees with a waiting list. It is planned to have two workshops in the 2025-26 year.

Burns Night a Successful Burns Night was held that had great appeal for the community. It was well attended even after a week's postponement due to the weather warning for that night.

Special Events Macmillan coffee morning. A fund raiser for cancer support Callant Community Riding Gathering the Callant community riding gathering for the common riding in June was held as part of the Jedburgh Rideout.



Regular Activities

Coffee Mornings Coffee mornings continue to be held on the 1st and 3rd Thursdays of the month. These are well attended, with the local cycling group making it a refreshment stop on their rides. Donations are generous and there are regular attendees from the community.

Every Tuesday night the hall held Burlesque fitness classes with a special show in August.

Facilities and Maintenance

Most of the refurbishments are now completed, with just the double glazing to address. This is a significant cost to the hall, and a planned approach to fundraising for this is under discussion.

Achievement & Performance cont'd



Financial Review

Statement of Reserves Policy:

The Trustees aim to hold a minimum of £14,000 in reserve for building maintenance and £1,000 as operational cash flow. Sums have been increased to a realistic level with regard to general cost increases for buildings maintenance.

Details of any deficit:

There is a small financial deficit this year, the trustees will continue to monitor the financial position through out the forthcoming year.

Details of Donated Facilities & Services:

The Charity benefits from the time given by all the Trustees to the running of the Charity, including monitoring, supervision and meeting times.

Statement of Trustees Responsibilities

The members of the Charity must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Charity during the financial year. The members of the Charity are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Charity at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006.

They are also responsible for safeguarding the assets of the Charity and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf by:

Chris Howden
Chairperson

Dated:

Receipts & Payments Account Year Ended 31st March 2025

	Notes	Un Restricted	Restricted Funds	Total 2025	Total 2024
Receipts					
Donations		323.96	0.00	323.96	490.00
Receipts from Fund Raising Activities	1	4,565.28	0.00	4,565.28	4,099.22
Other Charitable Activities	2	950.00	0.00	950.00	1,348.14
Grants	3	0.00	4,465.00	4,465.00	1,295.00
Total Receipts		5,839.24	4,465.00	10,304.24	7,232.36
Payments					
Expenses from Fund Raising Activities	4	2,947.62	830.29	3,777.91	3,750.88
Expenses from Charitable Activities	5	3,390.95	1,465.00	4,855.95	15,567.21
Independent Examination		250.00	0.00	250.00	250.00
Total Payments		6,585.57	2,295.29	8,883.86	19,568.09
Net Receipts/(Payments)		(749.33)	2169.71	1,420.38	(12,335.73)
Transfer between Funds		0.00	0.00		
Surplus/(Deficit) for Year		(749.33)	2,169.71	1,420.38	(12,335.73)
Statement of Balances As at 31st March 2025					
		Un Restricted	Restricted Funds	Total 2025	Total 2024
Balances at Start of Year		6,690.98	830.29	7,521.21	19,857.00
Surplus/(Deficit) for Year		(749.33)	2,169.71	1,420.38	(12,335.73)
Balances at End of Year		5,941.59	3,000.00	8,941.59	7,521.27
Other Assets					
See note 6				315,000	315,000
Liabilities					
No Outstanding Liabilities					

Financial Statements approved by the Charity and signed on its behalf by:

Signed:
Penny Wright - Treasurer

Dated:

Notes to the Accounts

	2025	2024
1. Receipts from Fund Raising Activities		
Last Years Fundraising	0.00	1,881.82
Coffee Mornings	595.04	270.40
Burn Night	2,150.46	1,819.00
Wreath Making	510.00	128.00
Cream Tea	264.00	0.00
Charity Cheese	415.00	0.00
Xmas Bazaar	317.92	0.00
Table Top	104.86	0.00
Bingo	208.00	0.00
	£4,565.28	£4,099.22
2. Other Charitable Activities		
Hall Hire	950.00	650.00
Wood Turners	0.00	698.14
	£950.00	£1,348.14
3. Grants		
SBC – Kings Coronation	0.00	250.00
SBC – Warm Spaces	0.00	1,045.00
Scottish Borders Council	1,465.00	0.00
Federation of Community & Village Halls	3,000.00	0.0
	£4,465.00	£1,295.00
4. Expenses from Fund Raising Activities		
Last Years Fundraising		1,737.67
Coffee Mornings	0.00	214.71
Wreath Workshop	1,080.10	136.68
Burns Night	986.50	1,482.82
Cream Tea	207.31	0.00
Charity Cheese	107.04	0.00
Xmas Bazaar	407.73	0.00
Table Top	371.13	0.00
Bingo	371.10	
Licences	247.00	179.00
	£3,777.91	£3,750.88
5. Expenses from Charitable Activity		
Electricity	1,054.70	878.70
Heating Oil	1,039.60	1,072.58
Repairs & Maintenance	1,024.78	11,310.08
Insurance	767.66	746.00
Equipment	197.46	1,279.37
IT Costs & Programmes	133.80	239.38
STRIPE Charges	0.00	9.20
Office Costs (Printing)	637.95	31.90
	£4,855.95	£15,567.21

Notes to the Accounts cont'd

6. Assets as at 31st March 2025

Lothian Hall	300,000.00
Equipment, Tables Chairs etc	15,000.00
	£315,000.00

7. Trustee Remuneration and Related Party Transactions

The Trustees did not receive any remuneration or expenses during the year.

8. Nature & Purpose of Funds

The statements of account for the year show the financial figures for the Charity.

The money held at this time is for the sole use of the Charity and its running costs. One grant is carried forward Roxburgh Federation of Community & Village Halls £3,000.

Bank Accounts	8,889.59	
Cash Account (Float)	<u>52.00</u>	
Total Funds		£8,941.59
Restrict Funds	3,000.00	
Unrestricted Funds	<u>5,941.59</u>	
Total Funds		£8,941.59

Independent Examiner's Report on the Accounts

Report to the trustees of Lothian Hall
Registered charity number SC046472
On the accounts of the charity for the period to 31st March 2025
Set out on Pages 8 to 10

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:
Sue Bennett 21 Dounehill Jedburgh TD 8 6LJ

Date:

Relevant professional qualification(s) or body:
ACIE & Dip Business & Finance