

Company Registration Number: SC368059

WHITBURN AND DISTRICT COMMUNITY DEVELOPMENT TRUST

(A Company Limited by Guarantee and Not Having a Share Capital)

DIRECTORS' REPORT/TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 October 2025

Charity number: SC041122

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31 OCTOBER 2025

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REFERENCE AND ADMINISTRATIVE INFORMATION

Registered Charity Name

Whitburn and District Community Development Trust

Charity Number

SC041122

Company Registration Number

SC368059

Registered Office

61 West Main Street
Whitburn
Bathgate
West Lothian
EH47 0QD

Directors/Trustees

John Devlin (Resigned October 2025)
Graham Baxter
Charlotte McCamley Renwick
Alistair Peter Fenton (Appointed Chairperson November 2025).
Alison Saunders
Margaret April McQueen (Appointed 20 May 2025)

Secretary

Independent Examiner

Brian Maloney, FCCA
15A West End
West Calder
EH55 8EH

Bankers

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

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CHAIRPERSON'S REPORT

I am pleased to present Whitburn and District Community Development Trust's seventeenth year of operation.

During the reporting period, the Trust continued to strengthen its role as the community anchor organisation for Whitburn, delivering a wide range of services and activities that respond directly to the needs of our community. The organisation has continued to develop from its earlier foundations into a well-established and trusted presence within the town, supporting a broad and increasing number of local residents.

Throughout the year, services were delivered across key project areas including the Community Support Hub, Community Fridge, Community Garden and wider community initiatives such as Walking Football, environmental volunteering through Friends of Polkemmet, and partnership working. These activities complemented one another, enabling individuals to access support, improve wellbeing, reduce isolation and become more actively involved in community life.

Demand across all areas of the Trust's work remained high during the reporting period. The continued impact of the cost-of-living crisis placed increasing pressure on individuals and families, and services adapted to respond to this growing need. The Community Fridge remained a vital source of support, while the Community Support Hub continued to provide access to advice, support and signposting in a trusted local setting. The Community Garden also continued to develop as a valuable community space, supporting volunteering, learning and wellbeing.

The year also saw continued organisational development. The Trust strengthened its staffing structure, including the introduction of a Trust Manager role, and improved its monitoring and reporting systems. This has enhanced the organisation's ability to evidence impact, better understand local need, and plan effectively for future delivery.

The Trust also secured funding through the Scottish Government's Strengthening Communities Programme, supporting the continuation and development of Community Development Worker capacity. This has strengthened the organisation's ability to deliver services, support community activity, and build long-term sustainability.

Since the end of the reporting period, the Trust has taken on the management of Whitburn Community Centre from 1 April. This represents a significant development for the organisation, providing an opportunity to expand service delivery, improve access to facilities, and bring activities together within a single, accessible community space. The current period will allow the Trust to assess the long-term viability and sustainability of operating the facility, ensuring that any future development is both responsible and in the best interests of the community.

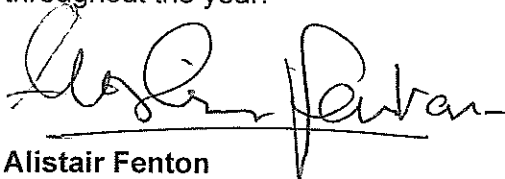
Alongside this, the Trust has developed and adopted a new 5-year strategy, setting out a clear vision to support the community's aspirations, improve wellbeing, strengthen sustainability, and increase community engagement.

Whilst the Trust is proud of the progress made, it recognises the challenges facing both the organisation and the wider third sector. Demand for services continues to increase, while funding remains highly competitive and operating costs continue to rise. In response, the Trust will continue to focus on strengthening its financial resilience, diversifying income streams, and ensuring it is well positioned to meet future challenges.

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Looking ahead, the Trust will continue to build on its existing strengths, expand community-led opportunities, and further develop its services in line with community need.

On behalf of the Board, I would like to extend our sincere thanks to our staff, volunteers, partners, funders and the wider community for their continued support and commitment throughout the year.

A handwritten signature in black ink, appearing to read 'Alistair Fenton', written over a horizontal line.

Alistair Fenton
Chairperson

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DIRECTORS'/TRUSTEES REPORT

The Directors have pleasure in presenting the Annual Report and Financial Statements of Whitburn and District Community Development Trust (WCDT) for the year ended 31 October 2025.

For the purposes of charity law, the Directors are Trustees of the charity.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Directors/Trustees

The following Directors/Trustees have held office during the period:

John Devlin (resigned October 2025)
Alison Saunders
Graham Baxter
Charlotte McCamley Renwick
Margaret April McQueen (appointed 20 May 2025)
Alistair Peter Fenton (appointed 30 October 2024)

Directors Interests

The Directors hold no share capital as the company is limited by guarantee.

Governing Document

The organisation is a charitable company limited by guarantee which was incorporated on 5 November 2009 and became a registered charity on 15 December 2009. The company was established under a Memorandum and Articles of Association which determined the objects, structures and powers of the organisation and is governed under its Articles of Association.

Principal Objectives

The principal objectives of the organisation is the promotion for the public benefit or regeneration in areas of social and economic deprivation within Whitburn and District, by which means are further detailed at Article 3 of the Articles of Association.

Background

The organisation was established following a community consultation in late 2008 with local residents and organisations to determine whether there was sufficient interest to form a Community Development Trust within Whitburn and District. Following two well-attended public meetings, a steering group was formed to develop a memorandum and articles of association and to progress the establishment of the organisation as both a company limited by guarantee and a registered charity.

An inaugural meeting was held in April 2010, at which membership was opened to individuals aged 16 and over who live, work or study within the Whitburn and District area.

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In its early years, the organisation focused on supporting local groups and facilitating access to funding, before gradually developing its own services in response to identified community need. A key milestone in this development was the establishment of a volunteer-led hub in 2013, which evolved into a wider Community Information and Support Service and subsequently into what is now known as the Community Support Hub.

The recruitment of a Community Development Worker in 2018 significantly increased the capacity of the organisation, enabling a more structured approach to identifying gaps in provision and developing services to meet local need. This led to the development of a number of key projects which remain central to the organisation's work.

In February 2020, the Trust established its Community Fridge/Larder, initially on a small scale, with the aim of addressing food insecurity while reducing food waste through redistribution of surplus food. Demand for this service increased rapidly, particularly during the COVID-19 pandemic and subsequent cost of living crisis, leading to significant expansion of the project. The Community Fridge/Larder is now a core service, supporting a large number of households within the community.

In 2021, the organisation established its Community Garden, creating a dedicated space for volunteering, food growing, learning and wellbeing. Since then, the garden has continued to develop and expand, supporting a wide range of community engagement opportunities and contributing to the organisation's wider environmental and wellbeing objectives.

Over time, the organisation has evolved into a multi-project community anchor organisation, delivering a range of services and activities designed to reduce inequality, improve wellbeing, and strengthen community capacity.

More recently, the organisation has entered a new phase of development, including the transition of services into Whitburn Community Centre. This reflects an ongoing commitment to adapt and grow in response to community need, while exploring opportunities to develop sustainable, community-led assets for the future.

Organisational Structures and Decision Making

Article 53 states that the maximum number of Directors shall be 10 (ten), of whom no more than 8 (eight) shall be Member Directors and no more than 2 (two) shall be Co-opted Directors. The Board of Directors is the governing body and is responsible for the overall governance of the organisation. The Board of Directors is solely responsible for all decisions regarding strategy and direction.

Induction and Training of Directors

The Board of Directors have attended training events on the responsibilities of Directors of limited companies and charity Trustees and also on policies and procedures, employers responsibilities and HR, and grant funding. The organisation also benefits from the Directors' own life and professional experiences.

Risk Management

In acknowledging its responsibilities on the matter of risk management, the Board of Directors carry out a continuous evaluation in relation to the organisation's activities and requirements and ensure that necessary actions are carried out to minimise any risk.

Operational Facilities

During the reporting period, the Trust's services were delivered across a number of locations within Whitburn.

The Community Support Hub operated from 61 West Main Street, Whitburn, EH47 0QD, providing a base for the delivery of support services and partner-led activity.

The Community Fridge operated from 57 West Main Street, Whitburn, EH47 0QD.

The Community Garden was located on land adjacent to Whitburn Community Centre, Manse Road, Whitburn, EH47 8EZ.

Since the end of the reporting period, the Trust has taken on the management of Whitburn Community Centre from 1 April, with the facility now being used as a primary location for the delivery of services and activities.

Staff

The Trust's staff team comprises a combination of full-time and part-time roles supporting the delivery of its core services and activities.

During the reporting period, the staffing structure was reviewed and adapted to better reflect the operational needs and priorities of the organisation. This included changes to roles and responsibilities, alongside the introduction of a Trust Manager role to strengthen leadership, oversight and the strategic development of the organisation.

The organisation employs a Trust Manager, Community Development Worker, a Community Fridge Coordinator, a Community Garden Coordinator, and cleaning staff.

As the organisation continues to develop and respond to increasing demand, staffing structures are regularly reviewed to ensure that capacity is aligned with service delivery requirements and future priorities.

No employees are paid less than the real Living Wage.

All other participants within the organisation are unpaid volunteers.

In line with the organisation's Articles of Association, no Director may serve as an employee (full-time or part-time) of the company, and no Director may receive remuneration for carrying out their duties as a Director.

Activities

The Trust's activities continue to focus on delivering its core objectives and responding to the needs of the local community.

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During the reporting period, the organisation delivered a range of services and initiatives across its key project areas, including community support, food provision, environmental activity and wellbeing programmes. These activities are designed to complement one another, enabling individuals to access support, build connections and improve their overall wellbeing.

In line with the organisation's newly adopted strategy, there has been a continued focus on strengthening organisational sustainability, protecting the environment, improving lives, and increasing community engagement.

The Board of Directors recognises that these objectives require to be addressed on an ongoing basis, with services continuing to evolve in response to changing community need and wider external pressures.

Whitburn Armistice Parade Group

The Whitburn Armistice Parade Group (WAPG) continues to organise the annual Armistice Day Parade and Remembrance Ceremony within the town, ensuring that this important community event is maintained each year.

Originally established in 2011 following the closure of Whitburn British Legion Club, the group brings together local organisations, uniformed groups and members of the community to honour the memory of those who have lost their lives in the line of duty.

As a sub-group of the Trust, Whitburn and District Community Development Trust provides financial governance and administrative support to the Parade Group, helping to ensure the continued delivery and sustainability of the event.

The Trust would like to acknowledge the continued support of Lodge Polkemmet No. 927 for their in-kind contribution in providing facilities and refreshments following the event.

The event is supported by donations from local organisations and individuals, reflecting the strong community commitment to maintaining this important annual occasion.

Community Support Hub

During the reporting period, the Community Support Hub continued to play an important role in providing access to information, advice and support within a trusted, local community setting.

The service was designed to reduce barriers to accessing support by providing a welcoming, non-clinical environment where individuals could seek advice, access digital support, and be signposted to appropriate services. Through both direct support and partnership working, the Hub supported individuals facing a range of challenges including financial hardship, digital exclusion and social isolation.

Working in partnership with organisations such as Citizens Advice Bureau West Lothian, the Hub enabled local residents to access specialist welfare and benefits advice within the community.

Demand for support remained high throughout the reporting period, reflecting the continued impact of the cost-of-living crisis.

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During the year, the organisation reviewed how services were delivered to ensure they remained sustainable and aligned with evolving community needs. As part of this, the Community Support Hub provision transitioned away from its previous premises.

Since the end of the reporting period, this transition has been supported through the Trust taking on the management of Whitburn Community Centre, which is now being used as a key location for service delivery. This includes the continued provision of partner-led services such as Citizens Advice Bureau West Lothian, ensuring that local residents can still access specialist advice within the community.

Developing Community Capacity

During the reporting period, developing community capacity continued to be a core focus of the Trust's work, supporting the growth and sustainability of both the organisation and the wider community.

Through the role of the Community Development Worker, the Trust continued to identify gaps in provision, engage with local residents and groups, and support the development of new and existing initiatives. This included collaborative work with local organisations and partners to deliver activities that responded to identified need and contributed to improved outcomes for the community.

During the year, the Trust secured funding through the Scottish Government's Strengthening Communities Programme, supporting the continuation and development of Community Development Worker capacity over a three-year period. This supported a revised staffing structure, including the introduction of a Trust Manager role, strengthening both operational delivery and strategic oversight within the organisation.

During the reporting period, this capacity supported local community groups in partnership with Cyrenians OPAL, including work to strengthen two existing groups and establish a new Sporting Memories group. It also contributed to the ongoing development and strengthening of the Trust's internal projects and activities.

Since the end of the reporting period, this strengthened capacity has also supported the organisation's transition into Whitburn Community Centre, helping to strengthen the overall capacity of the organisation and support the continued development of services.

As the organisation continues to develop, strengthening community capacity remains a key priority, ensuring that local people and groups are supported to contribute to and benefit from community-led activity.

Walking Football Group

During the reporting period, the Walking Football Group continued to provide a valuable opportunity for older members of the community, primarily those aged 50 and over, to participate in regular physical activity while also addressing social isolation.

Delivered on a weekly basis, the sessions were designed to be inclusive and accessible, encouraging individuals to take part in a supportive and informal environment. The sessions were delivered in partnership with West Lothian Youth Foundation, who provided a qualified coach.

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In addition to the physical health benefits, the group provided an important social function, enabling participants to build relationships, maintain regular social contact, and improve overall wellbeing.

Since the end of the reporting period, and following the transition into Whitburn Community Centre, a small charge has been introduced to support the ongoing running costs of the facility and ensure the continued sustainability of the sessions.

Polkemmet Country Park parkrun

Polkemmet Country Park parkrun continues to provide an opportunity for people of all ages and abilities to take part in a regular healthy activity within a welcoming and supportive environment.

Held every Saturday morning, the event encourages participation, volunteering and community connection, while promoting physical activity and wellbeing. Its inclusive format enables residents to take part at their own pace, whether as runners, walkers or volunteers.

The Trust has continued to support the event as part of its wider commitment to improving health and wellbeing, encouraging community participation, and making positive use of local outdoor spaces.

This activity also contributes to wider community capacity by bringing people together, encouraging volunteering, and helping local residents feel more connected to both one another and the local environment.

Friends of Polkemmet Environmental Volunteering Project

The Trust continues to support the Friends of Polkemmet (FOP) Environmental Volunteering Project, encouraging local residents to become involved in the upkeep, enjoyment and protection of Polkemmet Country Park.

Through a programme of practical volunteering activities, participants contribute to the maintenance and improvement of the park environment, while also benefiting from increased physical activity, improved wellbeing and opportunities to develop new skills.

The project provides an accessible entry point into volunteering, helping to build confidence and encourage ongoing community involvement, while also promoting a sense of ownership and pride in the local environment.

The Trust provides ongoing support to the group, including governance and coordination, helping to ensure the continued development and sustainability of the project.

Community Garden Initiative

During the reporting period, the Community Garden continued to develop as a key community asset, providing opportunities for volunteering, food growing, learning and wellbeing.

Located adjacent to Whitburn Community Centre, the garden provided an accessible outdoor space where individuals, schools and community groups could come together to take part in practical activities that promote both physical and mental wellbeing.

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Throughout the year, the garden supported regular volunteering sessions, enabling local residents to become actively involved in maintaining and developing the space. This provided opportunities for individuals to build confidence, develop new skills and engage more fully in community life.

The Trust also worked with local schools, providing opportunities for young people to take part in outdoor learning, gain hands-on experience of food growing, and develop a greater understanding of the environment and sustainability.

The Trust also engaged with corporate volunteer groups during the reporting period, supporting the development and maintenance of the garden while providing opportunities for businesses to contribute to local community initiatives.

The garden contributes to the Trust's wider environmental objectives through promoting local food growing, increasing awareness of sustainability, and supporting biodiversity within the area. Produce grown within the garden also contributes, where possible, to the wider work of the organisation.

Since the end of the reporting period, the garden has continued to support community engagement through seasonal activities, including the Trust's first Christmas event, helping to encourage wider participation and strengthen community connections.

The Trust continues to support the development of the garden through dedicated staff and volunteers, ensuring that it remains an inclusive and welcoming space while continuing to evolve in response to community need.

Community Fridge

The Community Fridge continues to be a core service delivered by the Trust, providing essential support to individuals and families within the community while also contributing to the reduction of food waste.

Since its establishment in 2020, the project has grown significantly and now supports a large number of households across Whitburn and the surrounding area. The service operates on a membership basis, providing access to surplus food in a way that promotes dignity, choice and inclusion.

During the reporting period, the Community Fridge has continued to experience high levels of demand, reflecting the ongoing impact of the cost-of-living crisis. The service currently has over 1,070 registered members, supporting an estimated 2,542 individuals, and regularly sees between 150 and 200 visits per week.

Through partnerships with local retailers, organisations and food redistribution networks, the project has been able to divert a significant volume of food from landfill, redistributing approximately 30 tonnes of food annually back into the community.

The service also provides a key point of engagement for individuals accessing wider support. Through day-to-day contact, staff and volunteers are able to identify additional needs and support individuals through signposting and referral into other Trust services, including the Community Support Hub and partner organisations.

The Community Fridge is supported by a dedicated team of approximately 30 volunteers, who play a vital role in the day-to-day running of the service. This provides opportunities for

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individuals to build skills, confidence and experience, while contributing positively to their local community.

Alongside food provision, the Trust has continued to explore additional ways to support members, including the introduction of cook-along at home sessions to promote practical cooking skills and encourage the use of available ingredients.

The Trust is also exploring opportunities to introduce a small range of higher-quality items for purchase, supporting local businesses while generating income to contribute towards the sustainability of the service.

In addition to supporting individuals, the service contributes to wider environmental objectives by reducing food waste and promoting more sustainable use of resources.

The Trust continues to develop the project to ensure it remains sustainable, accessible and responsive to community need, while also supporting wider organisational objectives around reducing inequality, improving wellbeing and strengthening community resilience.

Brunch Club

During the reporting period, the Brunch Club continued to provide support to individuals experiencing social isolation and vulnerability within the community.

The service provides regular meals to individuals within their own homes, helping to ensure access to food while also providing an important point of social contact. This approach enables individuals who may be unable to attend community-based activities to remain connected and supported.

Meals are prepared in partnership with West Calder and Harburn Community Development Trust, using their community centre facilities, with volunteers supporting the delivery of meals to participants. This collaborative approach enables the service to operate effectively while strengthening partnership working across the local area.

In addition to providing practical support, the service plays an important role in improving wellbeing, reducing isolation and offering reassurance to those who may otherwise have limited social interaction.

Feedback gathered during the reporting period from participants highlighted the impact of the service, with the majority of respondents reporting they were very satisfied. Participants indicated that the service helps them to eat better, while many also reported improvements in wellbeing, reduced isolation and increased connection to the community.

Participants also highlighted the importance of the social aspect of the service, with comments including "otherwise I wouldn't eat" and "good company at the door", demonstrating the wider value of the service beyond food provision.

Since the end of the reporting period, the Trust has also supported additional seasonal initiatives, including the provision of Christmas hampers and the delivery of winter warmer packs in partnership with Home Instead, further supporting individuals during the winter period.

The Trust continues to support the development of the service to ensure it remains responsive to the needs of participants and aligned with wider organisational objectives around wellbeing and community support.

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The Board of Directors wish to formally record our appreciation to all our wonderful staff and to all our volunteers who have contributed so much to ensure the delivery of our range of services, particularly those services delivered from our Community Support Hub, our Community Fridge/Larder (including our Brunch Club) and our Community Garden. Their commitment and dedication, working tirelessly, is both commendable and praiseworthy.

Financial Review

Overview

Total funds carried forward at the end of the reporting period is £157,759 (2024; £119,263) as shown on the Statement of Financial Activities (incorporating an income and expenditure account).

Financial Management

The Treasurer is responsible for the maintenance of all financial records and to report to the Board on a regular basis. The Board of Directors are responsible for all key financial decisions of the organisation.

The Board of Directors have adopted the policy that only Directors of the organisation will be eligible to become signatories to any bank and building society account of the organisation. Furthermore, where Directors of the organisation are related, only one Director will be eligible to become a said signatory.

Financial Reserves Policy

It is the policy of the Board of Directors to ensure that adequate funding is in place prior to approving any financial commitment with regards to the activity of the organisation. As the organisation continues to build on its achievements to date, the Board acknowledges that it requires to continually develop the financial foundation of the organisation.

The Directors consider the financial position of the organisation to be satisfactory.

Objectives for 2026

Our primary objective remains the successful delivery of the principal objectives of the organisation.

The key planned objectives of the organisation for 2026 are to:

The Trust's primary objective remains the successful delivery of its core aims in advancing community development within Whitburn and the surrounding area.

In the year ahead, the organisation will focus on the following key objectives:

- to continue strengthening the organisational capacity of the Trust, including ongoing Board development, governance and skills development,
- to further develop the financial sustainability of the organisation through the diversification of income streams and effective financial management,

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- to continue delivering and developing key services, including the Community Fridge, Community Garden and wider community activities, ensuring they remain responsive to local need,
- to support the continued delivery of community-based support services through partnership working, improving access to advice, support and wellbeing services,
- to successfully embed and develop Whitburn Community Centre as a sustainable, accessible and well-used hub for community activity and service delivery,
- to assess and develop a sustainable operating model for Whitburn Community Centre over the coming year,
- to continue to build and support volunteering opportunities across all areas of the organisation,
- to strengthen partnership working with local organisations and stakeholders to enhance outcomes for the community,
- and to continue implementing the Trust's 5-year strategy, ensuring activities align with its key priorities of improving lives, strengthening sustainability, protecting the environment and increasing community engagement.

Trustees' Responsibilities in relation to the financial statements

The charity trustees (who are also directors of the company for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the financial year. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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Members of the board of trustees, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page one.

Approved by the Board of Directors/Trustees on 19th May 2026.



Graham Baxter
Director

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND MEMBERS OF
WHITBURN AND DISTRICT COMMUNITY DEVELOPMENT TRUST**

I report on the accounts of the charity for the year ended 31 October 2025 which are set out on pages 16 to 26.

Respective responsibilities of Trustees and Examiner

The charity's trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity Trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

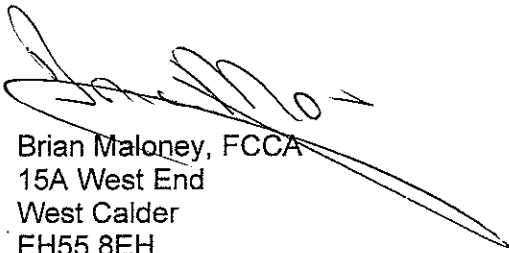
Basis of Independent Examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - a. to keep accounting records in accordance with section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - b. to prepare accounts which accord with the accounting records and comply with regulation 8 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brian Maloney, FCCA
15A West End
West Calder
EH55 8EH

8 June 2026

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STATEMENT OF FINANCIAL ACTIVITIES
(incorporating an income and expenditure account)
for the year ended 31 October 2025

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total for year ended 31 October 2024 £
INCOME					
Grants and Donations	3	11,023	180,376	191,399	142,641
TOTAL INCOME		11,023	180,376	191,399	142,641
EXPENDITURE					
Charitable activities :	7	3,809	149,094	152,903	147,185
TOTAL EXPENDITURE	6	3,809	149,094	152,903	147,185
NET INCOME/(EXPENDITURE) AND NET MOVEMENT IN FUNDS FOR THE YEAR	11	7,214	31,282	38,496	(4,544)
RECONCILIATION OF FUNDS					
TOTAL FUNDS BROUGHT FORWARD		10,377	108,886	119,263	123,807
TOTAL FUNDS CARRIED FORWARD	11	17,591	140,168	157,759	119,263

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

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BALANCE SHEET

(Registered Number: SC368059)

As at 31 October 2025

	Notes	2025 £	2024 £
FIXED ASSETS			
Tangible assets	2	3,929	-
CURRENT ASSETS			
Debtors	8	7,048	12,721
Cash at bank and in hand		153,548	113,958
Total Current Assets		<u>160,596</u>	<u>126,679</u>
LIABILITIES : Creditors amounts falling due within one year	9	<u>(6,766)</u>	<u>(7,416)</u>
NET CURRENT ASSETS		<u>153,830</u>	<u>119,263</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>157,759</u>	<u>119,263</u>
NET ASSETS	10	<u>157,759</u>	<u>119,263</u>
THE FUNDS OF THE CHARITY:			
Restricted funds	11	140,168	108,886
Unrestricted funds	11	<u>17,591</u>	<u>10,377</u>
TOTAL FUNDS		<u>157,759</u>	<u>119,263</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the financial year ended 31 October 2025. The members have not required the company to obtain an audit of its financial statements for the year ended 31 October 2025 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

- a. ensuring that the charitable company keeps accounting records which comply with Section 386 and 387 of the Companies Act 2006, and
- b. preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its surplus or deficit for the financial period in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Signed on behalf of the Board of Directors:



Alison Saunders

Director

Approved by the Board of Directors/Trustees on 19th May 2026

The accompanying notes are an integral part of this balance sheet.

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31 October 2025

1. ACCOUNTING POLICIES

Basis of preparation of financial statements

The financial statements are prepared in accordance with applicable accounting standards, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS 102)), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006.

Whitburn and District Community Development Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements have been prepared on a going concern basis.

Going Concern

At the time of approving the financial statements the Directors (also known as Trustees for the purposes of charity law) have a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future.

Thus the Directors continue to adopt the going concern basis of accounting in preparing the financial statements. The Directors consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

Fund Accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations/grants that the donor/grant provider has specified are to be solely used for particular areas of the charity's work or for specific projects undertaken by the charity.

Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure has been classified as charitable activities. These costs are detailed in notes 6 and 7 of the financial statements.

The charity is not VAT registered. All irrecoverable VAT is included within the relevant expenditure category.

Income

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

WHITBURN AND DISTRICT COMMUNITY DEVELOPMENT TRUST
ANNUAL REPORT AND FINANCIAL STATEMENTS
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NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 October 2025

1. ACCOUNTING POLICIES (continued)

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discount due.

2. FIXED ASSETS

Tangible fixed assets held for the organisation's own use are stated at cost less accumulated depreciation.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on a straight-line basis, as follows:

Fixtures & Fittings 20% (5 years)
 Fridge Equipment 33.33% (3 years).

	Fixtures & Fittings £	Fridge Equipment £	Total £
Cost			
As at 1 November 2024	-	-	-
Additions	4,000	1,081	5,081
Disposals	-	-	-
As at 31 October 2025	4,000	1,081	5,081
Depreciation			
As at 1 November 2024	-	-	-
Charge for the year	(792)	(360)	(1,152)
As at 31 October 2025	(792)	(360)	(1,152)
Net Book Value			
At 31 October 2025	3,208	721	3,929
At 31 October 2024	-	-	-

WHITBURN AND DISTRICT COMMUNITY DEVELOPMENT TRUST
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NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 October 2025

3. GRANTS AND DONATIONS

For the period ended 31 October 2025, grants and donations received were as follows,

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
West Lothian Council 3rd Sector Community Support Fund	-	30,950	30,950	25,000
West Lothian Council Rural Community Led Local Dev.	-	-	-	12,342
West Lothian Council Whole Systems Approach	-	6,200	6,200	10,000
West Lothian Council Placed Based Investment Prog.	-	-	-	5,093
West Lothian Council Heartlands Developer Contribution	-	-	-	4,004
West Lothian Development Trust	-	25,000	25,000	24,210
The Robertson Trust	-	12,000	12,000	12,000
Estatelogik Limited	-	10,000	10,000	10,000
Voluntary Sector Gateway West Lothian (WL Food Fund)	-	2,600	2,600	8,200
Scottish Government Mental health and Wellbeing Fund	-	9,000	9,000	-
Scotland / Scottish Community Alliance	-	-	-	8,160
Co-op Local Community Fund	-	972	972	1,573
Citizens Advice Bureau West Lothian	-	1,000	1,000	1,000
West Lothian Climate Action Network Hub	-	1,255	1,255	840
Scotmid Co-op	-	500	500	750
Link Group Limited (Plumbase)	-	-	-	500
Neighbourly	-	230	230	500
University of Edinburgh	-	-	-	400
Scottish Community Alliance	-	-	-	357
Community Fridge/Larder Misc. Donations	-	6,279	6,279	12,083
Fundraising (Charity Ball and Other Events)	11,023	-	11,023	2,812
Brunch Club Misc. Donations	-	1,026	1,026	2,164
Other Donations	-	6,412	6,412	653
DTAS	-	9,375	9,375	-
The National Lottery Community Fund	-	39,157	39,157	-
Garfield	-	15,000	15,000	-
Window Supply	-	2,200	2,200	-
EWOS	-	1,020	1,020	-
Society of St. Vincent de Paul (Whitburn & Armadale)	-	200	200	-
	11,023	180,376	191,399	142,641

4. TAXATION

No tax charge arises as the company has no taxable profits for the period.

WHITBURN AND DISTRICT COMMUNITY DEVELOPMENT TRUST
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NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 October 2025

5. STAFF COSTS AND NUMBERS

During the reporting period we employed 6 members of staff (2024: 6): a part time Administrative Assistant (25.2 hours per week); a full time Community Trust Manager; a part time Community Fridge Coordinator (20 hours per week); 1 part time Cleaner (6 hours per week); and, a part time Community Garden Coordinator (20 hours per week) who commenced employment in April 2024 and a full time Community Development Worker

No employees are paid less than the real Living Wage.

All staff positions were in place at 31 October 2025.

The average number of employees for the year was 5.8 (2024: 5.5) (Fte - 2025: 2.5, 2024: 2.6).

We have claimed the NIC Employment Allowance from 6 April 2014.

Our Workplace Pension staging date was 1 May 2017.

	2025 £	2024 £
Salaries and Wages	87,321	76,482
National Insurance	1,209	-
Pension costs	2,502	2,186
	<u>91,032</u>	<u>78,668</u>

No Trustees received any remuneration during the reporting period (2025: £nil).

No employee received more than £60,000 (2025: nil).

6. COSTS OF CHARITABLE ACTIVITIES BY FUND

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
General fund	-	-	-	13
Whitburn Armistice Parade Group	-	201	201	326
Community Support Hub	-	34,732	34,732	32,686
Developing Community Capacity	3,213	46,387	49,600	40,695
Walking Football Group	-	166	166	235
Polkemmet Country Park parkrun	-	-	-	-
FOP Environmental Volunteering Project	-	-	-	30
Community Garden Initiative	596	19,145	19,741	28,234
Community Fridge/Larder	-	24,932	24,932	32,531
Brunch Club	-	18,452	18,452	12,435
Strengthening Communities	-	5,079	5,079	-
	<u>3,809</u>	<u>149,094</u>	<u>152,903</u>	<u>147,185</u>

WHITBURN AND DISTRICT COMMUNITY DEVELOPMENT TRUST
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NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 October 2025

7. ANALYSIS OF COST OF CHARITABLE ACTIVITIES

		2025 £	2024 £
Administration costs	General fund	-	13
Direct support to beneficiaries	Whitburn Armistice Parade Group	201	326
Staff costs	Community Support Hub	17,534	17,372
Running costs	Community Support Hub	12,438	12,249
Insurance	Community Support Hub	625	817
Administration costs	Community Support Hub	1,356	996
Independent Examiner Fees	Community Support Hub	2,500	1,200
Volunteer expenses	Community Support Hub	279	52
Staff costs	Developing Community Capacity	41,881	39,154
HR Retained Services	Developing Community Capacity	2,836	914
Administration Costs	Developing Community Capacity	4,692	627
Direct support to beneficiaries	Walking Football Group	166	235
Volunteer Expenses	Developing Community Capacity	191	-
Direct support to beneficiaries	Polkemmet Country Park parkrun	-	30
Staff Costs	Community Garden Initiative	16,303	9,373
Running Costs	Community Garden Initiative	2,065	1,105
Insurance	Community Garden Initiative	328	319
Administration costs	Community Garden Initiative	253	290
Recruitment costs	Community Garden Initiative	-	230
Depreciation	Community Garden Initiative	792	-
Direct support to beneficiaries	Community Garden Initiative	-	16,917
Staff Costs	Community Fridge/Larder	10,695	12,769
Depreciation	Community Fridge/Larder	360	-
-Running costs	Community Fridge/Larder	6,108	3,988
Insurance	Community Fridge/Larder	577	545
Administration costs	Community Fridge/Larder	5,246	943
Volunteer expenses	Community Fridge/Larder	1,706	2,056
Recruitment costs	Community Fridge/Larder	240	495
Direct support to beneficiaries	Community Fridge/Larder	-	11,735
Direct support to beneficiaries	Brunch Club	18,452	12,435
Staff Costs	Strengthening Communities	4,619	-
Administration Costs	Strengthening Communities	220	-
Recruitment Costs	Strengthening Communities	240	-
		152,903	147,185

The costs analysed above have been directly attributed to their respective funds.

8. DEBTORS

	2025 £	2024 £
Debtors	200	6,404
Prepayments	6,847	6,317
	7,047	12,721

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade Creditors	575	1,146
Other Creditors	1,653	2,301
Taxation and social security	1,317	1,039
Accruals and deferred income	3,221	2,930
	6,766	7,416

WHITBURN AND DISTRICT COMMUNITY DEVELOPMENT TRUST
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NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 October 2025

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Reporting Year

	Fixed Assets £	Current Assets £	Current Liabilities £	Total Funds £
Unrestricted Funds				
General fund	-	17,591	-	17,591
Restricted Funds				
Whitburn Armistice Parade Group	-	2,145	(640)	1,505
Community Support Hub	-	31,591	(4,008)	27,583
Developing Community Capacity	-	33,370	(997)	32,373
Walking Football Group	-	111	-	111
Polkemmet Country Park parkrun	-	3	-	3
FOP Environmental Volunteering Project	-	384	-	384
Community Garden Initiative	3,208	25,960	(205)	28,963
Community Fridge/Larder	721	45,605	(506)	45,820
Brunch Club	-	(988)	-	(988)
Strengthening Communities	-	4,824	(410)	4,414
Total Restricted Funds	3,929	143,005	(6,766)	140,168
Net Assets at 31 October 2025	3,929	160,596	(6,766)	157,759

Prior Year

	Fixed Assets £	Current Assets £	Current Liabilities £	Total Funds £
Unrestricted Funds				
General fund	-	10,377	-	10,377
Restricted Funds				
Whitburn Armistice Parade Group	-	1,633	(752)	881
Community Support Hub	-	18,585	(2,536)	16,049
Developing Community Capacity	-	16,840	(675)	16,165
Walking Football Group	-	277	-	277
Polkemmet Country Park parkrun	-	3	-	3
FOP Environmental Volunteering Project	-	384	-	384
Community Garden Initiative	-	25,585	(1,417)	24,168
Community Fridge/Larder	-	45,304	(782)	44,522
Brunch Club	-	7,691	(1,254)	6,437
Total Restricted Funds	-	116,302	(7,416)	108,886
Net Assets at 31 October 2024	-	126,679	(7,416)	119,263

WHITBURN AND DISTRICT COMMUNITY DEVELOPMENT TRUST
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NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 October 2025

11. ANALYSIS OF MOVEMENTS IN FUNDS

Reporting Year

	Fund Balances B/Fwd £	Transfers £	Income £	Expenditure £	Fund Balances C/Fwd £
Unrestricted funds					
General Fund	10,377	-	11,023	(3,809)	17,591
Total Unrestricted Funds	10,377	-	11,023	(3,809)	17,591
Restricted funds:					
Whitburn Armistice Parade Group	881	-	825	(201)	1,505
Community Support Hub	16,049	-	46,267	(34,733)	27,583
Developing Community Capacity	16,165	-	62,594	(46,386)	32,373
Walking Football Group	277	-	-	(166)	111
Polkemmet Country Park parkrun	3	-	-	-	3
FOP Environmental Volunteering Project	384	-	-	-	384
Community Garden Initiative	24,168	-	23,940	(19,145)	28,963
Community Fridge/Larder	44,522	-	26,230	(24,932)	45,820
Brunch Club	6,437	-	11,027	(18,452)	(988)
Strengthening Communities	-	-	9,493	(5,079)	4,414
Total Restricted Funds	108,889	-	180,376	(149,094)	140,168
Total Funds	119,263	-	191,399	(152,903)	157,759

Prior Year

	Fund Balances B/Fwd £	Transfers £	Income £	Expenditure £	Fund Balances C/Fwd £
Unrestricted funds					
General Fund	10,390	-	-	(13)	10,377
Total Unrestricted Funds	10,390	-	-	(13)	10,377
Restricted funds:					
Whitburn Armistice Parade Group	1,147	-	60	(326)	881
Community Support Hub	21,377	-	27,358	(32,686)	16,049
Developing Community Capacity	22,103	-	34,757	(40,695)	16,165
Walking Football Group	512	-	-	(235)	277
Polkemmet Country Park parkrun	3	-	-	-	3
FOP Environmental Volunteering Project	414	-	-	(30)	384
Community Garden Initiative	12,358	-	40,044	(28,234)	24,168
Community Fridge/Larder	49,095	-	27,958	(32,531)	44,522
Brunch Club	6,408	-	12,464	(12,435)	6,437
Total Restricted Funds	113,417	-	142,641	(147,172)	108,886
Total Funds	123,807	-	142,641	(147,185)	119,263

**WHITBURN AND DISTRICT COMMUNITY DEVELOPMENT TRUST
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**NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31 October 2025**

Description of Funds:

Unrestricted : general fund

These are the 'free reserves' of the charity that are available to spend on any of the activities of the charity.

Restricted Funds

Whitburn Armistice Parade Group

This fund relates to the organisation of the Armistice Day Parade and Ceremony.

Community Support Hub

This fund enables the provision of a hub allowing the delivery of services such as: Digital Inclusion support, from both an independent and mentoring perspective; an information and support service where information is provided and clients are signposted to a range of professional services through both formal and informal referral pathways; direct provision of welfare and benefit advice.

Developing Community Capacity

This fund allows for the continuing provision of support to local organisations and groups and to continue to develop both organisational capacity and community capacity in the town.

Walking Football Group

This fund provides free of charge weekly walking football and social sessions allowing those who are inactive to become active and those who may find themselves socially isolated an opportunity to participate in a fun and informal environment, thus increasing participants' physical and mental well-being.

Polkemmet Country Park parkrun

This fund provides an opportunity for people of all ages and abilities to participate in a healthy activity.

Friends of Polkemmet (FOP) Environmental Volunteering Project

This fund provides the local community with a volunteering opportunity to support a local facility environment, whilst sharing in the associated positive health and well-being aspects.

Community Garden Initiative

This fund provides a volunteering opportunity to create and maintain a community garden, a long standing aspiration of the local community.

Community Fridge/Larder

This fund enables the provision of a facility to assist towards tackling food insecurity and food poverty whilst reducing food waste going directly to landfill, with the resultant environmental benefit, and ensuring that everyone in our community has access to food with dignity.

Brunch Club

This fund supports residents who have limited capability to cook healthy nutritious meals.

WHITBURN AND DISTRICT COMMUNITY DEVELOPMENT TRUST
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NOTES TO THE FINANCIAL STATEMENTS (continued)
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Strengthening Communities

This position was set up during the last quarter of 2025 and the funding will be used to deliver the project as described below:

Agreed outcomes to be achieved 2025-2028

Develop and commence implementation of a 5-year business strategy by 31 March 2026 that will provide clear aims and objectives to ensure the sustainability of the Trust.

Undertake a needs analysis of the Trust's projects to ensure the needs and demands of the local community are being met in a cost effective and efficient manner by 31 March 2026.

Implement recommendations from a needs analysis to improve and increase activities that supports positive mental health and wellbeing of the people of Whitburn and surrounding area by 31 March 2027.

Review the Trust's business model to increase organisational capacity, revenue and self-resilience by 31 March 2028.

Increase community awareness and capacity of the Trust's environmental and economic activities and promote positive community living by 31 March 2028.

12. COMPANY LIMITED BY GUARANTEE

The charity is a company limited by guarantee. Members' liability on a winding up of the charity is limited to £1.

13. NET INCOME/(EXPENDITURE) FOR THE YEAR

This is stated after charging:

	2025	2024
	£	£
Independent Examiner's Fee	<u>2,500</u>	<u>1,200</u>

14. CASH FLOW STATEMENT

The charity has taken advantage of the exemption provided by SORP (FRS 102) not to prepare a cash flow statement for the year as the charitable company meets the definition of a small charity.