



**The Hellenic Community of Edinburgh  
Trustees' Annual Report**

5<sup>th</sup> February 2018 to 28<sup>th</sup> February 2019

## Charity contact information



The Hellenic Community of Edinburgh

Scottish Charity Number: SC048115

Address: 26 Greenend Gardens, Edinburgh

Postcode: EH17 7QF

Telephone number: [REDACTED]

Email address: [REDACTED]

Website: <https://edinburgh-hellenic.org.uk/>

Facebook: <https://www.facebook.com/groups/399946286841198/>

## Charity Trustees

- [REDACTED]
- [REDACTED]
- [REDACTED]

## Past Charity Trustees

- [REDACTED]

## Objectives and Activities

The Hellenic Community of Edinburgh (HCE) aims:

1. To promote fellowship and strengthen the links among members of the Hellenic community residing in Edinburgh and surrounding area;
2. To foster and promote a better understanding and appreciation of the Hellenic culture by the local community;
3. To represent the Hellenic community of Edinburgh in any matter that the membership feels that is of common interest, also in cases where there is a collective view, which is deemed important to be stated. That includes communicating with the British local and national Authorities, institutions and other organisations worldwide; and
4. To not be involved in party politics i.e. the Community shall not actively participate in a campaign on behalf of, or in opposition to, any candidate for public office in any country.

In essence, HCE aspires to foster and support a reference point for Greeks, and friends of the Greek culture, within Edinburgh and the surrounding areas.

To that end, HCE plans to carry out as many of, and not exclusively, the activities shown in the table shown overleaf.

<b>Activity Type</b>	<b>Activity</b>	<b>Summary</b>	<b>Frequency</b>	<b>Location</b>
Hellenic Tradition Event	Vasilopita	A customary event that involves the cutting of the Vasilopita Cake (an equivalent to the western 'King Cake') to bring good luck for the new year. It's a gathering of HCE's members, their families and friends.	At the beginning of each calendar year (Jan-Feb)	In a community centre type of venue
Hellenic Tradition Event	Easter BBQ	A customary event that celebrates the resurrection of Christ at the end of Lent, following the Greek Orthodox Christian tradition. It involves a communal dinner with grilled meats, mainly lamb together with the consumption of traditional Greek accompaniments and all the trimmings. It is an open event for HCE members, their families and friends.	Once every year on Easter Sunday.	In a park or an outdoor, yet sheltered, space depending on the weather forecast
Fundraising & Sponsorship for Cultural and/or Educational Events	Variety of activities	Support of worthy causes relating to Hellenic cultural events in Edinburgh. Typical examples could be the sponsorship of the SYN festival which includes performances of Greek artists' in Edinburgh ( <a href="http://www.synfestivaledinburgh.co.uk/">http://www.synfestivaledinburgh.co.uk/</a> ), or the sponsorship of Edinburgh Hellenic School of St. Andrew, which promotes the Greek language and culture.	Ad hoc, depending on the frequency of such events.	Dependent on the involved event. Community members will be approached electronically.
Community Recreational Events	Variety of leisure activities	Gathering of HCE's members, their families and friends to catch up, make new friendships and generally spend quality leisure time together.	2-3 times per year.	Outdoor public places, such as parks, community centres or other suitable indoor venues.
Non-partisan Pressure Group Activities	Variety of activities	Ad hoc activities that help promote the Hellenic community's interests to the Local Authority and other Government agencies.	Ad hoc, depending on needs.	Via post/email or in person via HCE's representatives and any advocates.
Community Support	One-to-one discussion via phone/email	Responding to enquiries on regular basis either from newcomers or from people interested in immigrating in the UK, asking for information and assistance on number of issues, ranging from immigration rules, finding work, finding accommodation, access to banking system, culture and lifestyle, education, access to health care and more.	Ad hoc depending on needs.	Administered mainly by the Secretary and President of the Community.

The activities shown in the previous table satisfy the four aforementioned aims of HCE. More in particular:

Aim 1 can be fulfilled by the following afore-mentioned activity types:

- Hellenic tradition events
- Community recreational events
- Community support

Aim 2 will be fulfilled by the following afore-mentioned activity types:

- Hellenic tradition events
- Fundraising and sponsorship for cultural events and/or the Hellenic School of Edinburgh
- Cultural events

Aim 3 will be tackled by the following afore-mentioned activity types:

- Non-partisan pressure group activities

Aim 4 is tackled by explicitly avoiding carrying out activities that fall within the area of party politics.

## **Structure, Governance and Management**

### Type of governing document

HCE's governing document is its constitution. The constitution is public available at:

[https://edinburgh-hellenic.org.uk/files/HCE\\_CONSTITUTION\\_201807c.pdf](https://edinburgh-hellenic.org.uk/files/HCE_CONSTITUTION_201807c.pdf)

### Trustee recruitment and appointment

There has been no recruitment of new trustees since HCE's conception. HCE fully embraces diversity and constantly aims to recruit new trustees of diverse background and gender. Attempts have been made within the Greek community in Edinburgh, but so far no serious interest has been expressed.

## Achievements and Performance

The following list presents HCE's key achievements during the reported financial period.

- Development of HCE's basic web presence;
- Kickstarted development of a fully featured contemporary website to be delivered in the new financial year;
- Preparation and publication of a policy for appropriate user conduct within HCE's Facebook group;
- Production of a survey within the Greek community in Edinburgh in order to understand better how HCE can add value and improve;
- Development of a clear set of activities to be carried out in the immediate future;
- Initial steps towards setting up the first public lending library of Greek books within Edinburgh;
- Provision of advice and support to Greeks wishing to move to emigrate to Edinburgh. This happened, via phone and emails, ad hoc throughout the year and it was in the order of around 5 individual enquiries per month;
- Propagation of information material (mainly around taxation and Brexit issues) from the Greek authorities, via HCE, to the local community in Edinburgh; and
- Organisation and promotion of social activities, such as a monthly community "drink and chat" in a pub, as well as the "Vasilopita" event.

This being the very first year for HCE, it has also been a challenging one. The main challenges were lack of financial and human resources. It was, therefore, very difficult to get traction and deliver at pace. HCE's Council is however hopeful and is taking measures to alleviate such matters in the next financial period.

## **Financial Review**

### Statement of the charity's policy on reserves

HCE's Council has not yet made any decision regarding a policy on holding reserves. This may be reviewed in the next accounting year.

### Details of surplus funds during this period

The available funds (cash, Paypal and bank balances) by the end (28/02/2019) of this financial period is £516.

### Details of any deficit

There is no deficit for the accounting period presented in this report.

### Donated facilities and services

HCE does not have any donated facilities and services. The Council is keen to explore opportunities to that end.

## **Future plans**

HCE's plans for the next year revolve around the activities shown within Table 1, as previously presented. Aside from that and more in particular, effort towards the following activities will be particularly amplified.

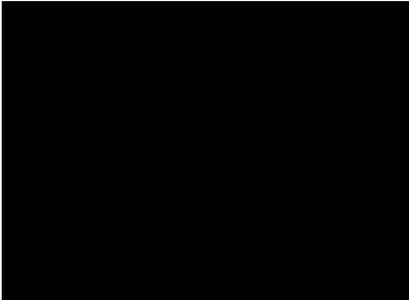
- Setting up and promoting the first public lending library of Greek books in Edinburgh;
- Full transformation of HCE's website, including the following new functionality:
  - Directory of Greek businesses and services in Edinburgh
  - Classified adverts
- Fundraising strategy; and
- Formation and promotion of HCE's music band, which will support raise funds through Greek music events.

## **Additional information**

HCE is keen to hear from organisations or persons interested to support, in kind or through financial support.

## Declaration

Signed on behalf of the charity trustees:



Print name

Designation

Date

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	05	02	2018		28	02	2019

### Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations	55				55	
Legacies					-	
Grants					-	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	390				390	
Membership Fees	308				308	
<b>A1 Sub total</b>	<b>753</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>753</b>	<b>-</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>753</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>753</b>	<b>-</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	108				108	
Grants and donations	129				129	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
<b>A3 Sub total</b>	<b>237</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>237</b>	<b>-</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>237</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>237</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>516</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>516</b>	<b>-</b>
<b>A5 Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	<b>516</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>516</b>	<b>-</b>

**Section B Statement of balances**

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash and bank balances at start of year	-				-	
	Surplus / (deficit) shown on receipts and payments account	516				516	
						-	
						-	
	<b>Cash and bank balances at end of year</b>	<b>516</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>516</b>	<b>-</b>
	(Agree balances with receipts and payments account(s))						

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
<b>B2 Investments</b>				
	<b>Total</b>		-	-

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
<b>B3 Other assets</b>					
		<b>Total</b>		-	-

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
<b>B4 Liabilities</b>				
	<b>Total</b>		-	-

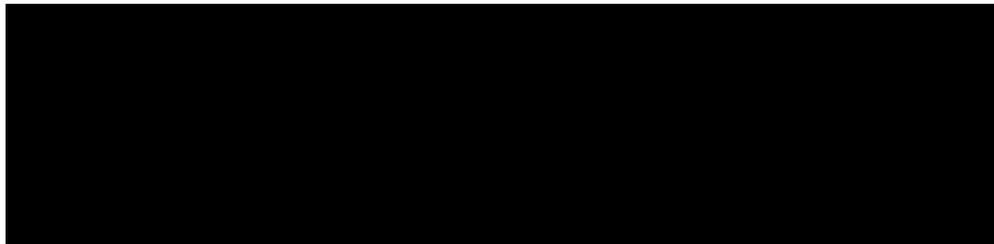
Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
<b>B5 Contingent liabilities</b>				
	<b>Total</b>		-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



23 September 2019
23 September 2019

**Section C Notes to the Accounts**

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

The funds of the Hellenic Community of Edinburgh are all unrestricted, to be used in furtherance of its charitable purposes.

**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
<b>Total</b>			-

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) **X**

**C3b Trustee remuneration - details**

Authority under which paid	£

**C4a Trustee expenses**

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b) **X**

**C4b Trustee expenses - details**

	Number of trustees	£

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**

**Additional analysis (1)**

Analysis of receipts and payments

1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Misceallaneous small donations	55				55	
					-	
					-	
					-	
<b>Total</b>	<b>55</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>55</b>	<b>-</b>

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2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
			-	
			-	
			-	
			-	
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

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3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Opening balance transferred to charity	390				390	
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	<b>390</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>390</b>	<b>-</b>

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4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Miscellaneous expenses	108				108	
					-	
					-	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	<b>108</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>108</b>	<b>-</b>

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APPENDIX 3



<b>Independent examiner's report on the accounts</b>							
<b>The Hellenic Community of Edinburgh</b>							
Report to the trustees/members of							
Registered charity number <b>SC048115</b>							
On the accounts of the charity for the period							
Period start date				Period end date			
Day	Month	Year		Day	Month	Year	
05	February	2018	to	28	February	2019	

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's statement**

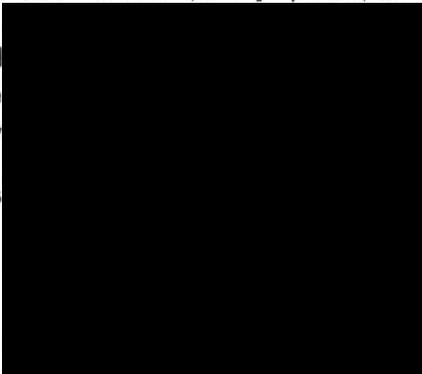
In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper judgement to be reached.

**Signed Name**  
**Professional body**  
**Address**



**Date:** 7 October 2019