

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	01	01	23	To	31	12	23

Reference and administration details

Charity name	Springer Rescue for Scotland
Other names charity is known by	
Registered charity number	SC040565
Charity's principal address	4 Scotia Gardens
	Hamilton
	Postcode ML3 8XA

Names of the charity trustees on date of approval of Trustees' Annual Report

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chairs, SRS	N/A	
2		N/A	
3		N/A	
4	Hon Sec, SRS	N/A	
5		N/A	
6			
7			
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14			
15			
16			
17			
18			

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

### Type of governing document

Springer Rescue for Scotland is a Trust, governed by Deed of Trust dated the Sixth, Seventh, Twelfth and Twenty-second days of June and registered in the Books of Council and Session on the Ninth day of July both months in the year Two Thousand and Nine.

### Trustee recruitment and appointment

The appointment of any Trustee is by the special decision of not less than three-quarters of all the Trustees.

## Objectives and activities

### Charitable purposes

The purpose for which the Trust is formed ("the Trust Purpose") is to advance the welfare of Springer Spaniels in Scotland, and without prejudice to the foregoing generality, specifically through:

- (i) the rescuing and re-homing of Springer Spaniels to include assessment, veterinary support, transport, foster care for dogs and, after re-housing, monitoring, welfare and progress of each dog;
- (ii) encouraging responsible dog ownership, by providing information and education; and
- (iii) discouraging irresponsible breeding by providing information and education.

### Summary of the main activities in relation to these objects

#### Organisation and Personnel

Springer Rescue for Scotland has a structure of a Board of Trustees, and volunteers at local level throughout Scotland. Trustees are responsible for the overall strategy and policy of SRS, and ensuring that both the strategy and the day to day running are carried out in a manner in keeping with the Deed of Trust. While previously SRS had a committee responsible for day to day running of activities, this model has developed, and we now have day to day rehoming and volunteer support activities organised and co-ordinated by a well functioning and experienced rehoming team, with support in other areas such as fundraising, admin, etc provided by other volunteers, often getting together to work collaboratively.

Area Co-ordinators continue to be responsible for the organisation and administration of the work of SRS 'on the ground' in various areas of Scotland. Those areas where there is not an Area Co-ordinator are covered by the National Co-ordinators.

**Summary of the main activities  
in relation to these objects**

All the work of SRS is undertaken on a voluntary basis.

**Internal Communications**

Springer Rescue for Scotland Trustees meet a minimum of twice a year, with electronic and telephone communication as necessary in the interim. There are further joint Trustee/Committee meetings scheduled, with excellent electronic communication between the two groups, and it is intended to continue with this model.

Although social media continues to be a major resource for communication between volunteers in all roles, SRS are aware that not all volunteers are users of social media, and our volunteer co-ordinator works to keep all volunteers included, in whichever way is most appropriate.

**External Communications, Education and Raising Awareness,  
Fundraising**

The work of Springer Rescue for Scotland is communicated via a website ([www.springerrescuescotland.org](http://www.springerrescuescotland.org)) This also facilitates access to the services of SRS, publicises dogs in the care of SRS seeking homes, and includes a range of information about the activities of the charity.

Fundraising activities have ranged from individual activities by volunteers, to attendance at craft fairs, companion animal/dog themed events, etc. An important and valuable source of funding is the donations made by those surrendering and adopting dogs.

**Volunteer Development and Education**

SRS currently has approximately 260 registered volunteers. As SRS becomes a larger organisation, with more widespread volunteers, organising 'physical' volunteer meetings that are accessible and relevant becomes more challenging. The volunteers co-ordinator, with other members of the rehoming team, make it part of their roles to get out and about throughout Scotland meeting up with local volunteers. As this is done as part of their volunteering activities, it is of necessity a rolling programme as time allows.

Experienced volunteers remain very pro-active in engaging with a 'buddy system' to support those less experienced in activities such as homechecking and dog assessments.

**Policies and procedures.**

SRS continue to use the modified rehoming processes implemented in 2020, the improved application form continues to work well, and adoption paperwork will remain online going forward, this allows us to continue to manage volunteer workload, and volunteers are more likely to see a positive outcome from the work they put in.

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### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

Re-homing Springer Spaniels.

During 2023 Springer Rescue for Scotland assessed, fostered, and placed in assessed homes 41 dogs. We continue with our policy of neutering all dogs who come through SRS care, and continue to receive excellent support from a number of vet practices who provide neutering services at a price that the charity can afford.

We continue to work with 'Think Pawsitive', to provide fully qualified training and behavioural support when required. This can be provided to help families avoid surrendering dogs, to assist volunteers with initial assessment of dogs, to provide training advice while in foster care, and to support families who have adopted an SRS dog.

### Financial review

#### Brief statement of the charity's policy on reserves

The Trustee's continue to build the Charity's reserves to allow continued support for:

- (i) the rescuing and re-homing of Springer Spaniels to include assessment, veterinary support, transport, foster care for dogs and, after re-housing, monitoring, welfare and progress of each dog;
- (ii) encouraging responsible dog ownership, by providing information and education; and
- (iii) discouraging irresponsible breeding by providing information and education.

#### Banking

In 2017 SRS moved to fully electronic banking, with governance structures agreed by trustees and put in place. This has allowed more efficient work by the treasurer, speedier payment of bills and expenses, and facilitates ongoing scrutiny of accounts by the treasurer plus two other trustees, for governance purposes. This continues to work well for us.

#### Details of any deficit

None

#### Donated facilities and services (if any)

None

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Other optional information

Aspirations for Springer Rescue for Scotland for the year 2024


All aspirations are aimed towards further achieving the purposes of the charity as set out in the Deed of Trust.

- ☐ SRS will continue to seek to recruit one or more new Trustees. As we move from being a small charity that works with personal communication, and corporate memory, to a larger organisation requiring clear and easily accessible policies, procedures, and lines of communication, we will seek Trustees with skills to support this change.
- ☐ We will continue to explore alternative means of providing volunteer education, and support area co-ordinators and the rehoming team in their ongoing programme of volunteer engagement. We will also consider how we might increase the diversity of our volunteers, and take any initial steps to start to achieve this.
- ☐ We will seek during 2024 to review our approach to identifying at an early stage dogs that will be difficult to rehome and ensuring that any such dog has a specific plan in place.

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Trustee	
Date	27 September 2024	

## Receipts and payments accounts

For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	1	January	2023		31	December	2023

## Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	27,708				27,708	20,165
Legacies					-	
Receipts from fundraising activities	32,392				32,392	12,826
Other	1,299				1,299	1,634
Income from investments other than land and buildings					-	
					-	
					-	
<b>A1 Sub total</b>	<b>61,399</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>61,399</b>	<b>34,625</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>61,399</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>61,399</b>	<b>34,625</b>
<b>A3 Payments</b>						
Vet	30,017				30,017	20,945
Neutering	1,664				1,664	1,767
Travel	545				545	812
Purchases	3,454				3,454	3,801
Events	20				20	60
Other	6,574				6,574	4,218
Governance costs:	-				-	-
Audit / independent examination	1,410				1,410	900
Preparation of annual accounts					-	-
Legal costs					-	
Other					-	
<b>A3 Sub total</b>	<b>43,684</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>43,684</b>	<b>32,503</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>43,684</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>43,684</b>	<b>32,503</b>
<b>Net receipts / (payments)</b>	<b>17,715</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,715</b>	<b>2,122</b>
<b>A5 Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	<b>17,715</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,715</b>	<b>2,122</b>

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	100,047				100,047	97,926
	Surplus / (deficit) shown on receipts and payments account	17,712				17,712	2,121
						-	
						-	
	Cash and bank balances at end of year	117,759	-	-	-	117,759	100,047

Categories	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
B2 Investments				
		Total		

Categories	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
B3 Other assets	Gift aid debtor			1,750	1,256
		Total		1,750	1,256

Categories	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
B4 Liabilities	Creditors		1,600	900
		Total	1,600	900

Categories	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
B5 Contingent liabilities				
		Total		

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
			December 2024

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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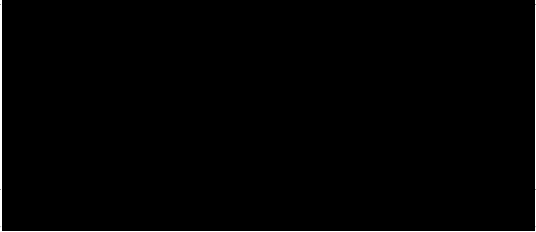
C4b Trustee expenses - details

	Number of trustees	£
Mileage	1	
Purchases	2	

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

	<b>Independent examiner's report on the accounts</b>						
<b>Report to the trustees/members of</b>	Charity name Springer Rescue for Scotland						
<b>Registered charity number</b>	SC040565						
<b>On the accounts of the charity for the period</b>	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	23	to	31	12	23
<b>Set out on pages</b>							(remember to include the page numbers of additional sheets)
<b>Respective responsibilities of trustees and examiner</b>	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.						
<b>Basis of independent examiner's statement</b>	My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.						
<b>Independent examiner's statement</b>	In connection with my examination, no matter has come to my attention:						
	<div><div>1. which gives me reasonable cause to believe that, in any material respect, the requirements:</div><div><div>• to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations</div><div>• to prepare accounts which accord with the accounting records and to comply with Regulation 9 of the 2006 Accounts Regulations</div></div>have not been met, or</div> <div><div>2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</div></div>						
<b>Signed:</b>					<b>Date:</b>	27 September 2024	
<b>Name:</b>							
<b>Relevant professional qualification(s) or body (if any):</b>	Chartered Accountant						
<b>Address:</b>	Robb Ferguson Chartered Accountants,						
	Regent Court,						
	70 West Regent Street,						
	Glasgow, G2 2QZ						

\*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.