

KIRKCALDY PARKS RUNNING FESTIVAL

SC051403



| Receipts and payments accounts | | | | | | | |
|--------------------------------|-------------------|-------|------|----|-----------------|-------|------|
| For the period from | Period start date | | | to | Period end date | | |
| | Day | Month | Year | | Da | Month | Year |
| | 01 | 04 | 2023 | | 31 | 12 | 2023 |

Section A Statement of receipts and payments

| | Unrestricted funds | Restricted funds | Expendable endowment funds | Permanent endowment funds | Total funds current period | Total funds last period |
|---|--------------------|------------------|----------------------------|---------------------------|----------------------------|-------------------------|
| | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ | to nearest £ |
| A1 Receipts | | | | | | |
| Donations | 580 | | | | | 11,367 |
| Legacies | | | | | | |
| Grants | 8,772 | | | | | 5,500 |
| Receipts from fundraising activities | | | | | | |
| Gross trading receipts | | | | | | |
| Income from investments other than land and buildings | 0 | | | | | 1 |
| Rents from land & buildings | | | | | | |
| Gross receipts from other charitable activities | 24,823 | | | | | 31,424 |
| A1 Sub total | 34,175 | - | - | - | 34,175 | 48,291 |
| A2 Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| A2 Sub total | - | - | - | - | - | - |
| Total receipts | 34,175 | - | - | - | 34,175 | 48,291 |
| A3 Payments | | | | | | |
| Expenses for fundraising activities | | | | | - | |
| Gross trading payments | | | | | - | |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | 40,420 | | | | 40,420 | 47,726 |
| Grants and donations | | | | | - | |
| Governance costs: | | | | | - | |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| Other | | | | | - | |
| A3 Sub total | 40,420 | - | - | - | 40,420 | 47,726 |
| A4 Payments relating to asset and investment movements | | | | | | |
| Purchases of fixed assets | | | | | - | - |
| Purchase of investments | | | | | - | |
| A4 Sub total | - | - | - | - | - | - |
| Total payments | 40,420 | - | - | - | 40,420 | 47,726 |
| Net receipts / (payments) | (6,245) | - | - | - | (6,245) | 565 |
| A5 Transfers to / (from) funds | | | | | | |
| | | | | | - | |
| Surplus / (deficit) for year | (6,245) | - | - | - | (6,245) | 565 |

Section B Statement of balances

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---------------|--|------------------------------------|----------------------------------|--|---|--------------------------------------|-----------------------------------|
| B1 Cash funds | Cash and bank balances at start of year | 12,788 | | | | 12,788 | 12,223 |
| | Surplus / (deficit) shown on receipts and payments account | (6,245) | | | | (6,245) | 565 |
| | | | | | | - | |
| | | | | | | - | |
| | Cash and bank balances at end of year | 6,543 | - | - | - | 6,543 | 12,788 |
| | (Agree balances with receipts and payments account(s)) | - 0 | - | - | - | - 0 | - 0 |

| | Details | Fund to which asset belongs | Market valuation to nearest £ | Last year to nearest £ |
|----------------|---------|-----------------------------|----------------------------------|---------------------------|
| B2 Investments | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| | Details | Fund to which asset belongs | Cost (if available) to nearest £ | Current value (if available) to nearest £ | Last year to nearest £ |
|-----------------|---------|-----------------------------|-------------------------------------|--|---------------------------|
| B3 Other assets | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Total | - | - | - |

| | Details | Fund to which liability relates | Amount due to nearest £ | Last year to nearest £ |
|----------------|---------|---------------------------------|----------------------------|---------------------------|
| B4 Liabilities | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| | Details | Fund to which liability relates | Amount due (estimate) to nearest £ | Last year to nearest £ |
|---------------------------|---------|---------------------------------|---------------------------------------|---------------------------|
| B5 Contingent liabilities | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

Signed by one or two trustees
on behalf of all the trustees

Signature

Print Name

Date of
approval

| | | |
|--|--|--|
| | | |
| | | |

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

| |
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| |
|--|

C2 Grants

| Type of activity or project supported | Individual / institution | Number of grants made | £ |
|---------------------------------------|--------------------------|-----------------------|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total | | | - |

C3a Trustee remuneration

| | |
|--|---|
| If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) | X |
|--|---|

C3b Trustee remuneration - details

| Authority under which paid | £ |
|----------------------------|---|
| | |
| | |
| | |
| | |
| | |

C4a Trustee expenses

| | |
|---|---|
| If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b) | X |
|---|---|

C4b Trustee expenses - details

| | Number of trustees | £ |
|--|--------------------|---|
| | | |
| | | |
| | | |
| | | |
| | | |

C5 Transactions with trustees and connected persons

| Nature of relationship | Nature of transaction | Transaction amount (£) | Balance outstanding at period end (£) |
|------------------------|-----------------------|------------------------|---------------------------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

C6 Other information

| |
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| |
|--|

KIRKCALDY PARKS RUNNING FESTIVAL

SC051403

Additional analysis (1)**Analysis of receipts and payments****1 Donations**

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|-------------------|------------------------------------|----------------------------------|--|---|--------------------------------------|-----------------------------------|
| General Donations | 580 | | | | 580 | 11,367 |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Total | 580 | - | - | - | 580 | 11,367 |
| | - | - | - | - | reference | - |

2 Grants

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | | | Total current period to nearest £ | Total last period to nearest £ |
|--------------|------------------------------------|----------------------------------|--|--|--------------------------------------|-----------------------------------|
| Grants | 8,772 | | | | 8,772 | 5,500 |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Total | 8,772 | - | | | 8,772 | 5,500 |
| | - | - | | | reference | - |

3 Gross receipts from other charitable activities

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|-------------------|------------------------------------|----------------------------------|--|---|--------------------------------------|-----------------------------------|
| Merchandise Sales | | | | | - | 502 |
| Race Fees | 15,723 | | | | 15,723 | 26,672 |
| Sponsorship | 9,100 | | | | 9,100 | 4,250 |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Total | 24,823 | - | - | - | 24,823 | 31,424 |
| | reference error | - | - | - | reference error | - |

4 Payments relating directly to charitable activities

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---------------------------|------------------------------------|----------------------------------|--|---|--------------------------------------|-----------------------------------|
| Event Village Expenses | 600 | | | | 600 | 669 |
| Merchandise Costs | | | | | - | 490 |
| Race Operating Expenses | 33,413 | | | | 33,413 | 32,847 |
| Race Participant Expenses | 5,535 | | | | 5,535 | 7,207 |
| Administrative costs | 873 | | | | 873 | 6,513 |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Total | 40,420 | - | - | - | 40,420 | 47,726 |
| | reference error | - | - | - | reference error | reference error |

SC051403

Additional analysis (2)**5 Breakdown of unrestricted funds**

| | Unrestricted fund 1 - enter name of fund below | Unrestricted fund 2 - enter name of fund below | Unrestricted fund 3 - enter name of fund below | Unrestricted fund 4 - enter name of fund below | Total unrestricted funds | Total unrestricted funds last period |
|--|---|---|---|---|--------------------------------|--|
| Receipts | | | | | | |
| Donations | | | | | - | |
| Legacies | | | | | - | |
| Grants | | | | | - | |
| Receipts from fundraising activities | | | | | - | |
| Gross trading receipts | | | | | - | |
| buildings | | | | | - | |
| Rents from land & buildings | | | | | - | |
| Gross receipts from other charitable activities | | | | | - | |
| Sub total | - | - | - | - | - | - |
| | | | | | cross ref error | |
| Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total receipts | - | - | - | - | - | - |
| | | | | | cross ref error | |
| Payments | | | | | | |
| Expenses for fundraising activities | | | | | - | |
| Gross trading payments | | | | | - | |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | | | | | - | |
| Grants and donations | | | | | - | |
| Governance costs: | | | | | - | |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| | | | | | - | |
| Sub total | - | - | - | - | - | - |
| | | | | | cross ref error | |
| Payments relating to asset and investment movements | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total payments | - | - | - | - | - | - |
| | | | | | cross ref error | |
| Net receipts / (payments) | - | - | - | - | - | - |
| Transfers to / (from) funds | | | | | - | |
| Surplus / (deficit) for year | - | - | - | - | - | - |
| | | | | | cross ref error | |
| Nature and purpose of funds | | | | | | |

KIRKCALDY PARKS RUNNING FESTIVAL

SC051403

Additional analysis (3)**6 Breakdown of restricted funds**

| | Restricted fund 1 - enter name of fund below | Restricted fund 2 - enter name of fund below | Restricted fund 3 - enter name of fund below | Restricted fund 4 - enter name of fund below | Total restricted funds | Total restricted funds last period |
|--|--|--|--|--|---------------------------|--|
| Receipts | | | | | | |
| Donations | | | | | - | |
| Legacies | | | | | - | |
| Grants | | | | | - | |
| Receipts from fundraising activities | | | | | - | |
| Gross trading receipts | | | | | - | |
| Income from investments other than land and buildings | | | | | - | |
| Rents from land & buildings | | | | | - | |
| Gross receipts from other charitable activities | | | | | - | |
| Sub total | - | - | - | - | - | - |
| | | | | | | |
| Receipts from asset & investment sales | | | | | | |
| Proceeds from sale of fixed assets | | | | | - | |
| Proceeds from sale of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total receipts | - | - | - | - | - | - |
| | | | | | | |
| Payments | | | | | | |
| Expenses for fundraising activities | | | | | - | |
| Gross trading payments | | | | | - | |
| Investment management costs | | | | | - | |
| Payments relating directly to charitable activities | | | | | - | |
| Grants and donations | | | | | - | |
| Governance costs: | | | | | - | |
| Audit / independent examination | | | | | - | |
| Preparation of annual accounts | | | | | - | |
| Legal costs | | | | | - | |
| | | | | | - | |
| | | | | | - | |
| Sub total | - | - | - | - | - | - |
| | | | | | | |
| Payments relating to asset and investment movements | | | | | | |
| Purchases of fixed assets | | | | | - | |
| Purchase of investments | | | | | - | |
| Sub total | - | - | - | - | - | - |
| Total payments | - | - | - | - | - | - |
| Net receipts / (payments) | - | - | - | - | - | - |
| Transfers to / (from) funds | | | | | - | |
| Surplus / (deficit) for year | - | - | - | - | - | - |


Nature and purpose of funds

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| |
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APPENDIX 3

OSCR

Scottish Charity Regulator

| | | Independent examiner's report on the accounts v2 | | | | | |
|--|--|--|------------|-------|-----------------|-------------|---|
| Report to the trustees/members of | Charity name | Kirkcaldy Parks Running Festival | | | | | |
| Registered charity number | | SC051403 | | | | | |
| On the accounts of the charity for the period | Period start date | | | | Period end date | | |
| | Day 01 | Month 04 | Year 23 | to | Day 31 | Month 12 | Year 23 |
| Set out on pages | | | | | | | (remember to include the page numbers of additional sheets) |
| Respective responsibilities of trustees and examiner | <p>The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.</p> | | | | | | |
| Basis of independent examiner's statement | <p>My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.</p> | | | | | | |
| Independent examiner's statement | <p>In the course of my examination, no matter has come to my attention [other than that disclosed on the attached page*]</p> | | | | | | |
| | <ol style="list-style-type: none"> which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations <p>have not been met, or</p> <ol style="list-style-type: none"> to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. | | | | | | |
| Signed: |  | | | Date: | 06.06.25 | | |
| Name: | | | | | | | |
| Relevant professional qualification(s) or body (if any): | | | | | | | |
| Address: | <p>Fife Voluntary Action Caledonia House, Pentland Park, Saltire Centre Glenrothes, Fife, KY6 2AL</p> | | | | | | |

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

Section B Statement of balances

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Expendable endowment funds to nearest £ | Permanent endowment funds to nearest £ | Total current period to nearest £ | Total last period to nearest £ |
|---------------|--|------------------------------------|----------------------------------|--|---|--------------------------------------|-----------------------------------|
| B1 Cash funds | Cash and bank balances at start of year | 12,788 | | | | 12,788 | 12,223 |
| | Surplus / (deficit) shown on receipts and payments account | (6,245) | | | | (6,245) | 565 |
| | | | | | | - | |
| | | | | | | - | |
| | Cash and bank balances at end of year | 6,543 | - | - | - | 6,543 | 12,788 |
| | (Agree balances with receipts and payments account(s)) | | | | | | |

| | Details | Fund to which asset belongs | Market valuation to nearest £ | Last year to nearest £ |
|----------------|---------|-----------------------------|----------------------------------|---------------------------|
| B2 Investments | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| | Details | Fund to which asset belongs | Cost (if available) to nearest £ | Current value (if available) to nearest £ | Last year to nearest £ |
|-----------------|---------|-----------------------------|-------------------------------------|--|---------------------------|
| B3 Other assets | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | Total | - | - | - |

| | Details | Fund to which liability relates | Amount due to nearest £ | Last year to nearest £ |
|----------------|---------|---------------------------------|----------------------------|---------------------------|
| B4 Liabilities | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

| | Details | Fund to which liability relates | Amount due (estimate) to nearest £ | Last year to nearest £ |
|---------------------------|---------|---------------------------------|---------------------------------------|---------------------------|
| B5 Contingent liabilities | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | Total | - | - |

Signed by one or two trustees
on behalf of all the trustees

Date of
approval

5/6/2025

APPENDIX 1

OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period

| Period start date | | | | Period end date | | | |
|-------------------|-----|-------|------|-----------------|-----|-------|------|
| From | Day | Month | Year | To | Day | Month | Year |
| | 01 | April | 2023 | | 31 | Dec | 2023 |

Reference and administration details

Charity name
Other names charity is known by

Kirkcaldy Parks Running Festival

Registered charity number

SC051403

Charity's principal address



Postcode KY1 4BL

Names of the charity trustees on date of approval of Trustees' Annual Report

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------|------------------|-----------------------------------|---|
| 1 | | Chairperson | | |
| 2 | | Committee Member | | |
| 3 | | Committee Member | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Trustees recruited from previously existing committee (prior to becoming a SCIO) and appointed upon completion of relevant forms and declarations.

Trustees to make written application and conduct themselves within the terms laid out in the constitution

Objectives and activities

Charitable purposes

Our charitable purposes are:

- the advancement of public participation in sport;
- the organisation of recreational activities;
- the advancement of health; and
- the advancement of citizenship and community development, in Kirkcaldy and the surrounding areas ("the Charitable Purposes").

Summary of the main activities in relation to these objects

Arranging an annual running festival with a range of sporting events offering opportunities for participation by a range of participants with different abilities with the aim of encouraging broad public participation in sport;
 Arranging other sporting events with the aim of encouraging public participation in sport;
 Inviting local community organisations and local individuals to take part in and contribute to the festivals and events;
 Working with individual and community organisations in furtherance of the Charitable Purposes.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

Organised a running festival incorporating a Half Marathon road race, a trail race (approx. 8k) and a fun run for children.

The Half Marathon route was adapted and re-measured to meet the requirements for hosting the East District Half Marathon Championships within the event.

The trail race was adapted with a new, slightly shorter and more achievable route.

Engaged and liaised with local organisations including sports clubs, schools, scouts, guides to recruit and coordinate volunteers to help run the event.

Engaged with local schools and dance studios to coordinate entertainment and support along the routes.

Invited local businesses and organisations such as Greener Kirkcaldy, Andy's Man's Club etc. to participate in the event village.

Engaged with recreation businesses within the park to provide facilities to encourage more families into the event village.

Financial review

Brief statement of the charity's policy on reserves

We do not generate significant reserves and, any small amount carried would be used to run the following year's events to keep costs down for those taking part.

Details of any deficit

None on this occasion

Donated facilities and services (if any)

Water and some foodstuffs for runners and volunteers

APPENDIX 1

Other optional information

Our signature half-marathon incorporating the East District Championships drew an impressive field of participants, ranging from seasoned club athletes - representing numerous local running clubs - to many first-time entrants at that distance and ages ranging from 17 to over 70. Along the route, enthusiastic residents lined the streets, creating an uplifting atmosphere for all competitors.

Our revised trail event, routed through nearby woodland paths, similarly attracted runners of diverse abilities. Some stepped up from "couch to 5K" programs to tackle the off-road 8km challenge, while others experienced their first-ever trail run - and feedback was overwhelmingly positive.

The highlight for sheer enthusiasm was the children's fun run. Designed as a non-competitive event, it boasted a strong turnout of young runners and delighted families, with countless beaming smiles at the finish.

Crucial to the weekend's success was our team of volunteers, drawn from across the community. While some were runners themselves, many were local youth groups, adults with disabilities, and residents of all ages—united by a shared desire to support the event and its village of activities.

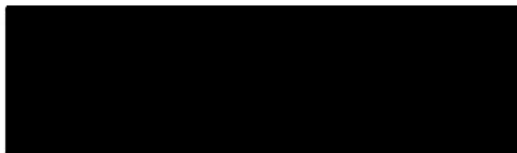
Finally, the event enjoyed broad exposure through social media channels and on our community radio station, further amplifying our reach and engaging the wider Kirkcaldy area.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)



Position (e.g. Chair) Committee Member (former treasurer)

Date 26/5/2025