

REPORT FROM THE CHAIR

1. Overview

This report covers the financial year from 1 April 2023 to 31 March 2024.

Peeblesshire Foodbank has continued to operate a full range of services during this year and has developed new services in line with its strategic planning and in response to identified need in the local community of Peeblesshire. In summary, these services are: (i) the provision of emergency food parcels for those in need; (ii) signposting clients to appropriate support with other agencies; and (iii) provision of emotional and spiritual support, where appropriate.

The charity is governed by the Board of Trustees and is managed by a small number of part-time, salaried staff members and a bank of 73 volunteers. Peeblesshire Foodbank continues to enjoy widespread support from the local community and it works in conjunction with other organisations, both locally and nationally.

Peeblesshire Foodbank is a franchisee of the Trussell Trust, the national charity which campaigns for an end to poverty and is the largest provider of foodbanks in the UK. Its focus is very strongly on promoting and enabling financial resilience among its clients; this has also become a major focus for Peeblesshire Foodbank in its work locally.

2. Our Board of Trustees

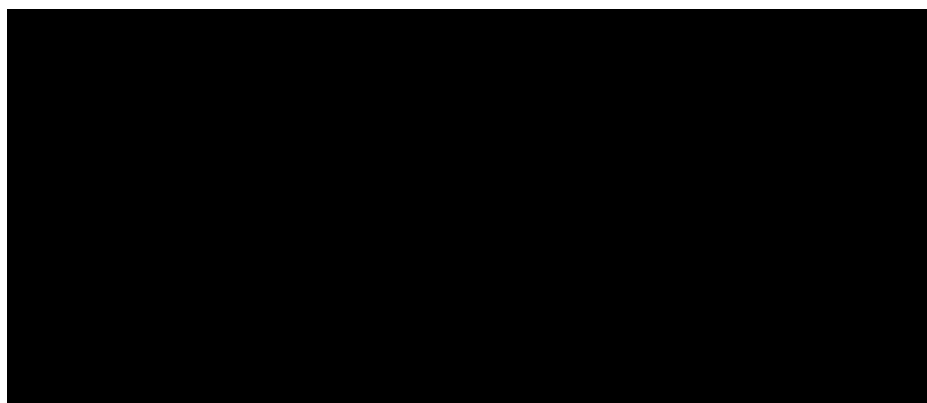
Chair:

Vice Chair:

Treasurer:

Minute Secretary:

Board Members:



3. Developing our Model

In 2020, a Development Sub-Group was established from the full Board of Trustees to focus on specific developments in the work of Peeblesshire Foodbank. This sub-group reports to the full Board on its work and supports the staff team and volunteers to implement new services in the charity.

Our staff team has been increased to facilitate the introduction of a number of new projects in relation to food provision, advice and support and increasing financial resilience. The Trussell Trust have awarded a number of grants to the charity to fund

staffing costs for a period of three years. Other grants have been secured from grant-awarding organisations and bodies to fund new services.

One of the main aims of the Trussell Trust in reducing poverty and increasing financial resilience in clients is for foodbanks to work in partnership with other relevant agencies in order to full maximise support that can be offered. Peeblesshire Foodbank has developed such partnerships with Citizens Advice Bureau, Food Punks, Peebles Youth Trust, Primary and Secondary Schools, Scottish Borders Council and other voluntary organisations in the local area.

4. Working with Others

4.1 Citizens Advice Bureau

Our key partnership is with Citizens Advice Bureau. We work together and cross refer clients to ensure they receive the best advice possible in terms of welfare benefits and money advice, in addition to many other issues. The Financial Inclusion Worker and Financial Outreach Worker for foodbank clients are employed by CAB but funded by Peeblesshire Foodbank via grant funding from Trussell.

4.2 Credit Union Provision in Scottish Borders

Along with Citizens Advice Bureau, Peeblesshire Foodbank has been a strong driver in securing a working relationship with a Scottish credit union to bring effective and responsive credit union facilities to the Scottish Borders area. A Working group was established to bring together key partners from a diverse range of organisations to support the initiative. A partnership has established with Caledonian Credit Union, based in West Lothian and holding a bond for many other parts of Scotland. Caledonian Credit Union will launch operations in the Scottish Borders towards the end of 2024.

5. Summary of Operations

Peeblesshire Foodbank has had its busiest year to date. Demand for food and support has risen significantly while donations of food has decreased. The forecast moving forward predicts more of the same, with demand likely to rise, not just for food but for support with energy and other costs.

Peeblesshire Foodbank has moved successfully to the County Buildings, Rosetta Road, Peebles, where it enjoys a large warehouse space and two offices.

6. Staff Team

Peeblesshire Foodbank is managed by the **General Manager**, who has been in post since December 2020.

The **Deputy Manager** post is funded by the Trussell Trust for a period of three years. This post has responsibility for the recruitment, training, support and management of our bank of volunteers, in addition to operations and project management.

The **Financial Inclusion Advisor** and **Financial Outreach Worker** are employed on behalf the Peeblesshire Foodbank by the Citizens Advice Bureau. Clients of the foodbank are given priority appointments to receive support on financial matters. These posts are also funded by the Trussell Trust.

The **Engagement Officer**, also funded by the Trussell Trust, is employed to liaise with other agencies within the Scottish Borders with the aim of increasing financial resilience and ultimately reducing the need for foodbanks.

An **Administrator/Book-keeper** supports the day-to-day work of the charity – this position is also funded by the Trussell Trust.

7. Volunteers

The charity has 73 active volunteers involved in its work. There are now five volunteer duty managers and warehouse teams, reflecting the increased demand on the service. A five-week rota gives teams a proper rest.

Our volunteer roles include: warehouse packing/picking, driving, data input, fundraising and special projects.

8. Trussell Trust

Trussell Trust is incredibly supportive of the work of Peeblesshire Foodbank, both through the consultation they provide on strategy and operations and in their funding of various initiatives and staff posts.

Peeblesshire Foodbank was invited to participate in the Trussell Trust Strategy Board for Scotland, which considers the strategic direction of the UK charity in its work in Scotland. The manager of the service has also been asked to represent Trussell Trust in the media and attend conferences and roadshows to share the experience of the charity and best practice.

9. Our Projects

In addition to the provision of emergency food parcels, offering advice and support and signposting clients to other organisations and providing emotional and spiritual support, Peeblesshire Foodbank has developed the following projects:

Summer Holiday Packed Lunches

– for children who would usually have a meal in school

Low and Slow

– purchase and distribution of slow cookers to all local primary supporting them in the use of the appliance with appropriate ingredients, recipe cards to show how to cook certain recipes . 400 P7 pupils took part.

Breakfast Clubs in primary and secondary schools

- provision of cereal, bread, fruit etc to seven schools in Peeblesshire.

Fuel Foundation and Help to Heat

- assisting with Fuel Costs through the Fuel Bank and individual cash grants

10. Gratitude and Thanks

Thanks are due to many people and organisations whose contribution to the work of Peeblesshire Foodbank is invaluable:

Our bank of volunteers

Our staff team

Our Board of Trustees

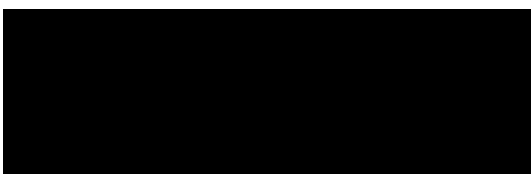
Organisations and individuals who have sponsored us, raised fund for our work and are working in partnership with us

Trussell Trust – for their grant funding and ongoing support

Other grant awarding bodies for the invaluable funding they have provided

Good people of Peeblesshire for their support – in food, in money and for their goodwill.

This report was approved by the Board of Trustees and presented at the Annual General Meeting on 5 September 2024. It should be read in conjunction with the financial accounts for the year and the Treasurer's report.



Peeblesshire Foodbank SCIO
Charity No. SC045330
Accounts for the Period to 31 Mar 2024

The accounts are prepared on an accruals basis, and are presented in this report as follows:

Statement of Financial Activities
Profit and Loss Account
Balance Sheet
Detail of Restricted Funds
Notes
Independent Examiner's Report



Peeblesshire Foodbank SCIO
Charity No. SC045330
Accounts for the Period to 31 Mar 2024

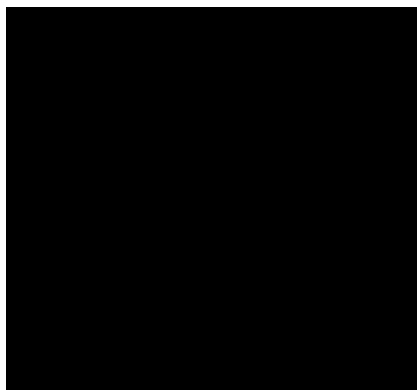
	Unrestricted	Restricted	Total 2024	To
	£	£	£	
Income				
Donations and Grants	77,608	116,821	194,429	163,7
Income from Charitable activities	42,949		42,949	153,0
Total Income	120,557	116,821	237,378	316,7
Expenditure				
Costs of raising funds	24,664	37,831	62,495	49,5
Fundraiser Salaries	19,852	37,831	57,683	48,0
Pension Contributions	4,670		4,670	1,3
Advertising and Promotion	122		122	
Postage	6		6	
Printing	14		14	
Expenditure on Charitable Activities	43,362	43,813	87,175	79,8
Value of food distributed	42,936		42,936	49,6
Vouchers Claimed	426		426	1,1
Heating Grants Disbursed		# 820	820	2,8
Clothing purchased		6,469	6,469	3
Materials purchased		1,524	1,524	1,2
Subcontractor (Financial Inclusion)		35,000	35,000	24,6
Other Expenditure	50,107	2,213	# 52,320	38,5
Rent	14,878		14,878	11,0
Office Costs	2,645		2,645	4,2
Bank/Finance Charges	226		226	1
Insurance	340		340	2
Office Equipment	1,553		1,553	3,8
Computer Software	80		80	
Internet and Telephone	654		654	5
Subscriptions	847		847	4
Mobile Phone	72		72	
Trussel Trust Fee			-	
Food etc Purchased	27,671		27,671	13,4
Motor Expenses		2,213	2,213	1,6
Accommodation and Meals	504		504	2,6
Staff Training	27		27	

Staff Entertaining	354			354	
Legal and Professional Fees	59			59	
Books and Journals	75			75	
Travel	87			87	
Sundries	35			35	
Total Expenditure	118,133	83,857	#	201,990	167,9
Other recognised gains and losses					
Revaluation of fixed assets	6,716			6,716	5,2
Net movement in funds	(4,292)	32,964		28,672	143,656
Reconciliation of funds					
Total funds brought forward	171,087	113,514		284,601	140,9
Total funds carried forward	166,795	146,478		313,273	284,6

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	Unrestricted	Restricted	Total 2024	Total 2023
	£	£	£	£
Income				
Donations and Grants	77608	116821	194429	163743
Income from Charitable activities	42949		42949	153035
Total Income	120557	116821	237378	316778
Expenditure				
Costs of raising funds	24664	37831	62495	49508
Fundraiser Salaries	19852	37831	57683	48033
Pension Contributions	4670		4670	1391
Advertising and Promotion	122		122	-
Postage	6		6	
Printing	14		14	84
Expenditure on Charitable Activities	43362	43813	87175	79891
Value of food distributed	42936		42936	49613
Vouchers Claimed	426		426	1170
Heating Grants Disbursed		820	820	2859
Clothing purchased		6469	6469	302
Materials purchased		1524	1524	1260
Subcontractor (Financial Inclusion)		35000	35000	24687
Other Expenditure	50107	2213	52320	38519
Rent	14878		14878	11050
Office Costs	2645		2645	4235
Bank/Finance Charges	226		226	105
Insurance	340		340	241
Office Equipment	1553		1553	3869
Computer Software	80		80	80
Internet and Telephone	654		654	577
Subscriptions	847		847	469
Mobile Phone	72		72	82
Trussel Trust Fee			-	-
Food etc Purchased	27671		27671	13422
Motor Expenses		2213	2213	1671
Accommodation and Meals	504		504	2683
Staff Training	27		27	
Staff Entertaining	354		354	
Legal and Professional Fees	59		59	
Books and Journals	75		75	
Travel	87		87	
Sundries	35		35	35
Total Expenditure	118133	83857	201990	167918
Other recognised gains and losses				
Revaluation of fixed assets	6716		6716	5204
Net movement in funds	(4292)	32964	28672	143656
Reconciliation of funds				
Total funds brought forward	171087	113514	284601	140945
Total funds carried forward	166795	146478	313273	284601

Peeblesshire Foodbank SCIO
Charity No. SC045330
Accounts for the Period to 31 Mar 2024

	Year to 31/3/24			Year to 31/3/23			
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	
Income	£		£	£		£	
Cash/cheque donations	61382			103075			
Tesco/Trussel Trust	15101			10055			
Interest received	13						
Grants	1125	116821		1000	153035		
Total donations and grants			194442			267165	
Value of Food Donated			42936			49613	Note 1
Total Income			237378			316778	
Expenditure							
Rent	14878			2350	8700		
Office Costs	2645			4235			
Bank/Finance Charges	226			105			
Insurance	340			241			
Office Equipment	1553			3869			
Computer Software	80			80			
Internet and Telephone	654			577			
Mobile Phone	72			82			
Food etc Purchased	27671			10222	3200		
Advertising and Promotion	122			-			
Printing	14			84			
Postage	6			3			
Subscriptions	847			469			
Motor Expenses		2213			1671		
Salaries	19852	37831		31250	16783		
Pension Contributions	3440			1391			
Staff Pensions	1230						
Subcontractor Costs		35000			24687		
Accommodation and Meals	504			2683			
Vouchers Claimed	426			1170			
Heating Grants Disbursed		820			2859		
Clothing purchased		6469			302		
Materials (warm boxes etc)		1524			1260		
Depreciation	6716			5204			
Staff Training	27						
Staff Entertaining	354						
Legal and Professional Fees	59						
Books and Journals	75						
Travel	87						
Sundries	35			35			
Total Expenditure			165770			123512	
Value of Food Distributed			42936			49613	Note 1
Total Expenditure			208706			173125	
Surplus for Period			28672			143653	

Peeblesshire Foodbank SCIO
Charity No. SC045330
Accounts for the Period to 31 Mar 2024

	At 31/3/24		At 31/3/23	
Assets	£	£	£	£
Capital Assets				
Computer Equipment b/f	4378		2434	
Computer Depreciation b/f	(1931)		(742)	
Computer Equipment purchase	3126		1944	
Computer Depreciation in year	(2231)		(1189)	
Fixtures and Fittings b/f				
Fixtures Depreciation b/f				
Fixtures Purchase	1411			
Fixtures Depreciation in year	(470)			
Motor vehicle b/f	20073		20073	
Motor vehicle depreciation b/f	(8029)		(4015)	
Motor vehicle purchase	-		-	
Motor vehicle Depreciation in year	(4015)		(4015)	
Net book Value		12312		14490
		-		-
Prepayments				
Voucher prepayments	19430		16680	
		19430		16680
Cash at Bank				
Current Account	281771		254457	
Soldo Payment Card	165		422	
Monzo Expenses Card	4450	286386	3067	257946
Total Assets		318128		289116
Liabilities				
PAYE/NI		1663		4517
Pension Creditor		3280		
Other Creditors		-		-
Total Liabilities		4943		4517
Net Worth		313183		284599
Opening Net Worth		284598		140945
Surplus (Shortfall) for the period		28672		143653
Closing Net Worth		313270		284598

Peeblesshire Foodbank SCIO

Charity No. SC045330

Restricted Funds

Accounts for the Period to 31 Mar 2024

	Trussel Trust Financial Inclusion	Corra Foundation Heating Grants	Trussel Trust Salary support	SBC Vehicle support	CLLD	Foundation Scotland Warm Boxes	SBC Slow cookers	Total
Opening balance	66441	2396	26445	5079	4715	4158	4280	113514
Income	£	£	£	£	£	£	£	£
Grants	89510		11386			10650	5275	116821
Total Income	89510	-	11386	-	-	10650	5275	116821
Expenditure								
Rent								-
Salaries & NI			37831					37831
Subcontractor Costs	35000							35000
Heating Grants Disbursed		820						820
Motor Expenses				2213				2213
Warm boxes etc						1524		1524
Food purchased								-
Clothing						6469		6469
Voucher Prepayments								-
Total Expenditure	35000	820	37831	2213	-	7993	-	83857
Closing balance	120951	1576	(0)	2866	4715	6815	9555	146478

Notes

Accounts for the Period to 31 Mar 2024

Value of food donated: it is a requirement of the Trussel Trust to impute a value on the donated food and to show this as both expense. The standard value of £1.75 per kg has been used in these accounts, and applied to the weight of food distributed as per the Trust website

1 Trussel Trust Stock Distributions 1 Apr 2023 - 31 Mar 2024

Total food distributed	245350
at £1.75/kg £	4293625

Grants

2	24-May-23 Scottish Borders Council Reference: 2202146 /651 Grants	33426	Slow cookers
	29-Aug-23 Foundation Scotland Foundation Scotland Grants	494061	Slow cookers
	02-Nov-23 GROUNDWORK UK - TE REFERENCE: GWUK Grants	112500	Unrestricted
	08-Nov-23 The Trussell Trust - Financial Inclusion 2022/23 Grants	3833040	Financial Inclusion
	10-Jan-24 Scottish Borders Council Reference: 2202146 /651 Grants	675000	Warm boxes
	12-Jan-24 Scottish Borders Council Reference: 2202146 /651 Grants	315000	Warm boxes
	12-Mar-24 The Trussell Trust Reference: D05011 The Trussell Grants	1138583	Volunteer Co-ord
	22-Mar-24 Scottish Borders Council Reference: 2202146 /651 Grants	75000	Warm boxes
	26-Mar-24 The Trussell Trust - Financial Inclusion 2022/23 Grants	5117960	Financial Inclusion
	Total	£ 11794570	

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entered on the Trussel

kg

Independent examiner's report on the accounts
For the year ended 31 March 2024

Respective responsibilities of trustees
and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's
statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name:

Date:

Relevant professional qualification(s)
or body (if any):

Address:

**Give here brief details of any items
that the examiner wishes to disclose:**

None