

BURGHEAD COMMUNITY HALL BALANCE SHEET YEAR ENDING 31 MAY 2025

	INCOME (£)		EXPENDITURE (£)		
OPENING BALANCE		£ 2,607.94	Professional Fees & Licences	£ 156.46	
Hirings of Hall	£ 4,702.00		Heating, Lighting & Cleaning	£ 3,950.83	
400 Club	£ 4,936.00		Insurance	£ 980.61	
Local Clubs	£ 6,553.00		Repairs & Maintenance	£ 805.99	
Donations	£ 6,910.50		Wages	£ 2,019.00	
Fundraising	£ 9,636.70				
Misc	£ 205.00	£ 32,943.20	Fundraising	£ 2,396.47	£ 10,309.36

NEW ITEMS

Jugs	£ 155.94	
A Board	£ 66.85	
Mugs & Cutlery	£ 270.40	
Aprons	£ 64.50	
Soup Kettle	£ 47.98	
Tea Towels	£ 29.98	
Trivets	£ 21.76	
Chair Dolly	£ 117.18	
		£ 774.59

MISCELLANEOUS EXPENDITURE

New Mobile Phone for Hall	£ 87.00	
Leaving Voucher (Hilary/Nan)	£ 150.00	
Planning Permission	£ 150.00	
Website Maintenance	£ 39.60	
Hall Mobile Phone Top Up	£ 40.00	
Deposit Refunds	£ 100.00	
		£ 566.60

TRANSFERS

Transfer to Building Acct	£ 20,005.00	
300/400 Club Money	£ 2,640.00	£ 22,645.00

£ 35,551.14 **CLOSING BALANCE** £ 1,255.59 £ 35,551.14

Balanced at 31 May 2025

I hereby certify that the foregoing accounts have been correctly prepared and verified through the production of materials, receipts, evidence and statements provided to me.

Laura Maclure: *Laura Maclure* Independent Examiner

Sharon Davidson: *Sharon Davidson* Treasurer

Charity No: SC029503

APPENDIX 3



Independent examiner's report on the accounts v2						
Report to the trustees/members of		Charity name Burghead Community Hall				
Registered charity number		SC029503				
On the accounts of the charity for the period						
Period start date				Period end date		
Day	Month	Year	To	Day	Month	Year
01	06	2024		31	05	2025
Set out on pages					(remember to include the page numbers of additional sheets)	

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations

~~have not been met, or~~

2. ~~to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.~~

Signed:

[Redacted Signature]

Date:

24/06/2025

Name:

Relevant professional qualification(s) or body (if any):

Address:

[Redacted Address]

*Please delete the words in the brackets if they do not apply. If the words do apply, set out those matters which have come to your attention on the following page.

APPENDIX 1



Trustees' Annual Report for the period							
	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	06	2024	To	31	05	2025

Office of the Scottish Charity Regulator

Reference and administration details

Charity name
 Other names charity is known by
 Registered charity number
 Charity's principal address

Burghead Community Hall
SC029503
22 Forteath Street
Burghead
Moray
Postcode IV30 5XF

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1		Chairperson		
2		Vice Chairperson		
3		Secretary		
4		Treasurer		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document

Constitution.

Trustee recruitment and appointment

Trustees are voted in by the Community at the AGM

Objectives and activities

Charitable purposes

To maintain and progress our village hall as a safe, secure space for the use of everyone within our community.

Summary of the main activities in relation to these objects

The hall is leased weekly to Ladies and Gents village bowls, Brownie and Rainbow groups, Yoga, Community HUB, toddler group and the local Ball Group. The hall is also regularly booked for coffee mornings and fundraising events by us and other local groups. Private functions are also being booked such as weddings and funeral teas.

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

To maintain the hall and continue with repairs and renovations.

Our new Kitchen was completed during the Easter Holidays (April 2025) and this has only been achievable due to fundraising and support from our local community including a very generous discount from our chosen local Kitchen Supplier and local tradesmen.

During this renovation we decided upgrade out hot water tank and change the location of it therefore this incurred additional fund, however the committee agreed that this would be the correct time to have this replaced and it is now more accessible should repairs be required at a future date.

As always, before we plan any project in, because of the type of building our hall is, we will ensure we have reserve funds before committing to this.

Financial review

Brief statement of the charity's policy on reserves

The reserves are held in a separate account for ongoing planned refurbishments.

Details of any deficit

Donated facilities and services (if any)

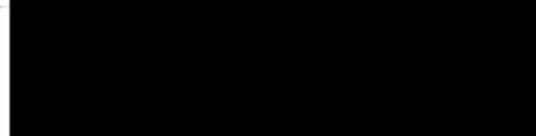
APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g. Chair)	Treasurer	Chair 
Date	07 February 2026	07 February 2026